



CLAY STREET CEMETERY COMMISSION  
REGULAR MEETING MINUTES, JANUARY 4, 2017  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair Aldean Kilbourn presiding and with the following members in attendance:

Members Present:                   George Dalton, Seat A  
  Michael Gibson, Seat B  
  Frank Turney, Seat D  
  Julie Jones, Seat E  
  Karen Erickson, Seat F

Absent:                                 David Erickson, Seat G

Also Present:                         Emily Braniff, Deputy City Clerk

**APPROVAL OF PREVIOUS MINUTES**

a)       Regular Meeting Minutes of December 7, 2016.

**Mr. Gibson**, seconded by **Ms. Erickson**, moved to APPROVE the Regular Meeting Minutes of December 7, 2016.

**Chair Kilbourn** called for objection and, hearing none, so ORDERED.

**APPROVAL OF AGENDA**

**Mr. Gibson**, seconded by **Mr. Turney**, moved to APPROVE the Agenda as presented.

**Chair Kilbourn** called for objection and, hearing none, so ORDERED.

**CITIZEN'S COMMENTS**

John Voytilla, 723 27th Avenue, Fairbanks – Mr. Voytilla stated he used to work for an auction company and that when George Clayton passed away, he saw a wooden head stone that was found after the flood in Fairbanks. Mr. Voytilla stated he wanted the Commission to know that it was somewhere out there so they could look for it.

**Mr. Dalton** stated he knew Mr. Clayton's daughter; he stated he would get in contact with her to see if she knew where the headstone might be.

Hearing no more requests for public comment, **Chair Kilbourn** declared Citizen's Comments closed.

**UNFINISHED BUSINESS**

- a) List of Names for the Grave Marker Stones

**Mr. Gibson**, seconded by **Mr. Turney**, moved to have the full date of a person's death listed on grave markers.

**Chair Kilbourn** called for objection, and hearing none, so ORDERED.

- b) Darin Cheney – Eagle Scout Project Update

**Chair Kilbourn** provided the Commission with a copy of Darin Cheney's completed and approved Eagle Scout project.

- c) Card Stock Placement Locations

**Chair Kilbourn** updated the Commission as to where and how many information cards were placed around Fairbanks.

- d) Clay Street Cemetery Maintenance 2017 Discussion

**Ms. Jones**, seconded by **Mr. Gibson**, moved to hold off on the maintenance discussion until Public Works Director Jeff Jacobson was in attendance.

**NEXT MEETING DATE**

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for February 1, 2017.

**ADJOURNMENT**

**Mr. Gibson**, seconded by **Ms. Erickson**, moved to ADJOURN the meeting.

**Chair Kilbourn** called for objection and, hearing none, so ORDERED.

**Chair Kilbourn** declared the meeting adjourned at 6:05 p.m.

  
Aldean Kilbourn, Chair

  
Emily Braniff, Deputy Clerk

Transcribed by: EB