



FAIRBANKS CITY COUNCIL
AGENDA NO. 2020-22
REGULAR MEETING – SEPTEMBER 14, 2020
MEETING WILL BE HELD BY VIA ZOOM WEBINAR AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

It is the mission of the City of Fairbanks to provide quality essential services to all City residents to ensure Fairbanks is a vibrant place to live, work, thrive, and visit.

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item not up for public hearing. Testimony is limited to three minutes, and the comment period will end no later than 7:30 p.m. Any person wishing to speak needs to complete the register located in the hallway. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

NOTE: Due to concerns over the COVID-19 pandemic, some special procedures are being implemented for City Council Meetings. Mayor Matherly, Council Members, and the public may participate remotely during this time. Citizens may have written comments read into the record if submitted to the City Clerk in advance, or citizens may provide testimony via Zoom webinar if registered to do so in advance of the meeting (the three-minute time limit applies to all forms of public testimony). To help achieve social distancing, the seating in Council Chambers is spread out and limited. No more than 30 individuals will be allowed in the Chambers at the same time. Citizens arriving after the maximum number has been reached will be directed to wait in another area until it is their turn to speak to the Council. Meeting attendees must wear a mask or face covering, and masks will be provided to those who do not have one. We thank you for your understanding and cooperation during this time.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of August 10, 2020
- *b) Regular Meeting Minutes of August 24, 2020
- *c) Special Meeting Minutes of August 31, 2020

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following Marijuana License Applications for Renewal. Public Testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
10589	Nature’s Releaf, LLC	Retail Marijuana Store	Nature’s Releaf, LLC	503 7th Avenue
15800	Baked Alaska, LLC	Marijuana Product Manufacturing Facility	Baked Alaska, LLC	2745 Hanson Road, Unit B

- b) The Fairbanks City Council will hear interested citizens concerned with the following Marijuana Onsite Consumption Endorsement Application. Public Testimony will be taken and limited to three minutes.

Type: Marijuana Onsite Consumption Endorsement
 DBA: Good Titrations
 Applicant: FSE, Inc.
 Location: 506 Merhar Avenue, Fairbanks

- c) VACATION OF PUBLIC RIGHT-OF-WAY (VA 004-11, Riverside Drive) – Request by Stutzmann Engineering Associates, Inc., on behalf of Wideview Properties, LLC, to vacate an easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead. The property is located within sections 2 and 11, T.1S., R.1W., FM, AK.

NOTE: AS 29.40.140(b) states that “Vacation of a city street may not be made without the consent of the Council.” It further states that “The governing body shall

have 30 days from the decision of the platting authority in which to veto a vacation of a street. If no veto is received by the platting authority within the 30-day period, consent is considered to have been given to the vacation.” Unless the Council wishes to veto the decision of the FNSB Platting Board, no action is needed. The memo from the Engineering Department is for informational purposes only.

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCIL MEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6140 – An Ordinance Amending FGC Section 74-67 to Increase the Alcoholic Beverage Sales Tax Rate from Five Percent to Six Percent. Introduced by Council Member Kun. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

13. DISCUSSION ITEMS (Information and Reports)

- a) Committee Reports

14. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Memo to Approve the Appointment of 2020 Election Officials
- *b) Clay Street Cemetery Commission Meeting Minutes of March 4, 2020
- *c) Fairbanks Diversity Council Meeting Minutes of July 14, 2020
- *d) Fairbanks Diversity Council Meeting Minutes of August 18, 2020
- *e) Appointment to the Hotel/Motel Discretionary Fund Committee

15. COUNCIL MEMBERS' COMMENTS

16. CITY CLERK'S REPORT
17. CITY ATTORNEY'S REPORT
18. EXECUTIVE SESSION
 - a) IBEW Labor Negotiation Strategy
19. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, AUGUST 10, 2020
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding (remotely) and with the following Council Members in attendance:

Council Members Present: Shoshana Kun, Seat A (remotely)
June Rogers, Seat B (remotely)
Valerie Therrien, Seat C
Aaron Gibson, Seat D
Jerry Cleworth, Seat E
David Pruhs, Seat F (remotely)

Absent: None

Also Present: Margarita Bell, Chief Financial Officer
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Mike Meeks, Chief of Staff
Kristi Merideth, FECC Manager (remotely)
Angela Foster-Snow, HR Director (remotely)
Nancy Reeder, Police Chief (remotely)
Tod Chambers, Fire Chief

City Clerk Danyielle Snider read the Mission Statement of the City of Fairbanks.

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Matherly asked everyone to join him in the Pledge of Allegiance.

CEREMONIAL MATTERS

a) Oath of Office – Fire Chief

City Clerk Danyielle Snider administered the Oath of Office for Fire Chief Tod Chambers, and Chief Chambers' wife was welcomed forward for a photograph.

CITIZENS' COMMENTS

Deb Hickok, CEO of Explore Fairbanks, 101 Dunkel Street – Ms. Hickok requested CARES Act funding from the City of Fairbanks directly to Explore Fairbanks. She stated this is the third

request from Explore Fairbanks to the City. She stated that it seemed most Council Members at the last Finance Committee meeting were in favor of a resolution to allocate funds directly to Explore Fairbanks. She stated Explore Fairbanks was awarded CARES funding of over \$60,000 from the City during Phase I, but the funding was limited as reimbursements for items such as rent and utilities. She stated that CARES Act Relief Funds can be used for remarketing costs, and she read aloud from the FAQ section of the federal guidelines. She stated that Explore Fairbanks has launched a COVID marketing plan to help alleviate the economic havoc the pandemic has had on the tourism industry. She stated the plan is an educational campaign to 1) inform the public on how to travel responsibly, 2) inform travelers about steps local businesses have taken to address safety, 3) provide access to state mandates for travelers, and 4) invite travelers to the community. She stated that under the broader parameters of the CARES Act grant, Explore Fairbanks could submit eligible expenses of up to \$860,000 through the end of the year.

Ms. Kun asked Ms. Hickok to email the information to the Council; Ms. Hickok agreed to do so.

Randy Griffin, P.O. Box 73653, Fairbanks – Mr. Griffin thanked the City Administration for not putting mandates in place. He spoke of the Kriner’s Diner in Anchorage that finally had to shut down due to the fines they received from the Municipality of Anchorage. Mr. Griffin suggested that some political leaders may be acting with the motivation of getting President Trump out of office. He stated he would like to see schools open soon, and he commented that communities must have courage and move forward with the economy.

Clerk Snider read aloud an email sent in by Nick Clark with the Fairbanks Firefighter Union.

Nick Clark, 406 Iver Lane, Fairbanks – Mr. Clark encouraged the Council to pass Ordinance No. 6137 as originally introduced. He stated that any amendment restricting hiring and funds should not be passed. He commented that it is no secret that the SAFER grant is a point of contention with certain Council Members, and it appears that an amendment may try to hamstring a future Council from accepting federal funds to staff public safety departments.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens’ Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Kun, seconded by **Mr. Pruhs**, moved to APPROVE the Agenda and Consent Agenda.

Ms. Rogers pulled Resolution No. 4930 from the Consent Agenda.

Mayor Matherly called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF PREVIOUS MINUTES

a) Regular Meeting Minutes of July 13, 2020.

APPROVED on the CONSENT AGENDA.

COMMENTS AND REPORT

a) Special Reports

There were no special reports given.

b) Update from Police Chief Reeder

Chief Reeder shared that all but two Fairbanks Police Department (FPD) staff attended the verbal judo training recently. She reported on current staffing levels and shared that FPD is working with a different vendor that will save the City about 50% on ballistic vests. Chief Reeder stated that the department will soon be conducting promotional boards for vacant sergeant positions. She stated she received nine applications for the open admin position, and she has made a selection. She expressed hope that the person could begin soon as there is a two-day social media training for law enforcement at the end of the month.

Ms. Kun asked Chief Reeder for more information about the training; Chief Reeder replied that verbal judo teaches verbal de-escalation techniques to keep everyone involved in an incident safe.

Ms. Therrien asked whether the officer who was injured at the academy is covered under workers' comp. Chief Reeder replied that the officer's injury is covered under workers' comp.

Mr. Cleworth asked how many recruits are at the academy; Chief Reeder stated there is one recruit currently left at the academy. She stated there are several officers in background and testing, and they will go to the academy either in December or February.

c) Memo to Council Re: 11-Year History of City Revenues, Expenditures, and Full-Time Employees

Mayor Matherly stated that challenges with the upcoming budget have been on his mind. He gave the floor to Chief of Staff Mike Meeks. Mr. Meeks referenced the PowerPoint slides attached to the memo that was distributed to the Council. He stated the charts should seem familiar as they have been used in past presentations but were recently updated with information from 2019. He went over each slide and provided a brief explanation; the charts included information on expenditures, revenues, and full-time equivalent staffing levels.

Mayor Matherly shared that his grandmother recently passed away and shared that they had a small ceremony at Saint Mathews Church. He spoke about his grandmother's life and stated that she lived to be over 101 years old. He stated she was a wonderful influence in his life, and he thanked all those who have reached out to him. **Mayor Matherly** stated that the Alaska Municipal League (AML) Summer Legislative Conference began earlier in the day, and he had the opportunity to speak to attendees about how the City has handled CARES Act funding; he stated he bragged about how well CFO Bell has overseen the process. **Mayor Matherly** stated that one of the toughest jobs during the pandemic is that of the school superintendent and the school board, and he noted that school would begin soon. He thanked the Council for being gracious about holding online meetings, and he encouraged everyone to wear masks. He stated he has been visiting local businesses to promote mask-wearing, and he is calling the campaign, "Mask Up with Matherly."

COUNCIL MEMBERS' COMMENTS

Ms. Kun stated she had no comments.

Mr. Pruhs stated he had no comments.

Mr. Cleworth stated he is concerned with the information presented in the slides. In reference to the third slide, he stated that it does not capture budgeted employees; rather, it shows the actual number of employees at the end of the year. He stated that in 2010, the City had 193.21 budgeted employees, of which grants funded 16.73. He stated that 6 employees were eliminated later when the City outsourced the IT Department. He explained that in 2020, the City has 194 budgeted positions, and when you remove the 13 grant-funded positions, that leaves 181 employees. He stated that full-time staff has grown by about 6% since 2010. **Mr. Cleworth** stated that the slides can be misleading without any footnotes.

Mr. Gibson asked Mr. Meeks how long it took to compile the information in the slides. Mr. Meeks stated that it took about 10 minutes since the information was already compiled for a previous strategic planning session, and he had to add only the year 2019.

Ms. Therrien commended Chief Reeder for finding a less expensive vendor for ballistic vests.

Ms. Rogers echoed Ms. Therrien's comment, and she thanked the Mayor for the work he is doing in trying to promote mask-wearing.

UNFINISHED BUSINESS

- a) Ordinance No. 6133, as Amended – An Ordinance Amending FGC Chapter 46, Article IV, by Enacting Division 6 Fees for Excessive Police Responses. Introduced by Council Members Gibson, Therrien, and Pruhs. SECOND READING AND PUBLIC HEARING.

Mr. Gibson, seconded by **Mr. Cleworth**, moved to ADOPT Ordinance No. 6133, as Amended.

Clerk Snider read aloud an email sent in by Julia Stewart.

Julia Stewart, Corner 101 Apartments, Fairbanks – Ms. Stewart expressed concern from the perspective of owners of residential rental property. She stated the ordinance would present severe financial hardship since owners have little legal authority over tenants. She stated that landlords have no right to discourage a tenant from contacting law enforcement, nor should they. She stated that her tenants are required to go through a complete application process, but once a rental agreement is signed, options to manage those tenants are extremely limited. Ms. Stewart stated that recent eviction moratoriums have been a challenge for landlords as well. She criticized making property owners, rather than tenants, responsible for any activity resulting in calls to law enforcement. Finally, she expressed concern with the definition of “excessive police response” as it appears to provide limits based on total calls per commercial property rather than per rental unit. She asked the Council to consider the long-term, unintended consequences of the ordinance.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Mr. Gibson, seconded by **Ms. Therrien**, moved to AMEND Ordinance No. 6133, as Amended, by adding to Section 46-231(b) the language, “The tenant of a unit located on any property within the city is responsible for excessive police responses to that unit and is liable for the penalties imposed by this division.”

Mr. Cleworth asked Mr. Gibson whether he intends to amend Sec. 46-232 also. **Mr. Gibson** replied affirmatively.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6133, AS AMENDED, BY ADDING TO SECTION 46-231(b) THE LANGUAGE, “THE TENANT OF A UNIT LOCATED ON ANY PROPERTY WITHIN THE CITY IS RESPONSIBLE FOR EXCESSIVE POLICE RESPONSES TO THAT UNIT AND IS LIABLE FOR THE PENALTIES IMPOSED BY THIS DIVISION.” AS FOLLOWS:

YEAS: Cleworth, Pruhs, Rogers, Gibson, Therrien

NAYS: Kun

Mayor Matherly declared the MOTION CARRIED.

Mr. Gibson, seconded by **Ms. Therrien**, moved to AMEND Ordinance No. 6133, as Amended, by striking the language in Section 46-232(c) and replacing with the language, “If a property has more than one owner, all owners of the property shall be jointly liable for any fee imposed under this section. If a unit has more than one tenant, all tenants of the unit shall be jointly liable for any fee imposed under this section.”

Mr. Pruhs stated he would like to change the word “tenant” to “lessee.” He stated that a tenant would include those under the age of 18, so it would make sense to change it to “lessee” as the lessee is responsible for the unit.

Mr. Pruhs, seconded by **Mr. Gibson**, moved to AMEND the motion to amend by changing the word “tenant” to “lessee.”

Mayor Matherly asked Mr. Pruhs for clarification. **Mr. Pruhs** stated that lessees are the responsible parties, not their children or people who are not on the lease. **Mayor Matherly** questioned whether the change would need to be addressed throughout the entire ordinance or only that section. **Mr. Gibson** stated the purpose of the change would be to clarify that the lessee would be responsible only for the unit they are renting, and the owner would be responsible for all units.

Mayor Matherly asked the Clerk for guidance on procedure. Clerk Snider stated that an amendment to an amendment is allowed, but the term “tenant” can be changed to “lessee” in the primary amendment if no Council Members object to the change.

Mayor Matherly called for objection on the motion to AMEND the amendment by changing the word “tenant” to “lessee.”

Ms. Therrien objected; she stated that the term “tenant” is throughout the entire ordinance, so there should be a separate motion to make the change throughout.

Ms. Kun stated she has concerns, because often issues are caused by visitors – not tenants. She recommended that “lessee” be defined if the term is used in the ordinance.

Mr. Cleworth stated he finds subsection (c) to be redundant with subsection (a).

Ms. Rogers asked Mr. Pruhs what he thought about Mr. Cleworth’s comment about redundancy. **Mr. Pruhs** stated in many ways he is correct. He commented that this is a new ordinance, so the Council can clean it up as they go. **Ms. Rogers** agreed that the ordinance is a work in progress, and there will likely be more changes to come.

Ms. Therrien asked City Attorney Paul Ewers whether he believes subsection (c) is redundant. Attorney Ewers stated he believes it is a clarification, not a redundancy.

Clerk Snider asked for clarification as to whether the makers of the motion to amend the amendment are withdrawing the motion.

Mr. Pruhs, with concurrence of the Second, WITHDREW the motion to amend the amendment.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6133, AS AMENDED, BY STRIKING THE LANGUAGE IN SECTION 46-232(c) AND REPLACING WITH THE LANGUAGE, “IF A PROPERTY HAS MORE THAN ONE OWNER, ALL OWNERS OF THE PROPERTY SHALL BE JOINTLY LIABLE FOR ANY FEE IMPOSED UNDER THIS SECTION. IF A UNIT HAS MORE THAN ONE TENANT, ALL TENANTS OF THE UNIT SHALL BE JOINTLY LIABLE FOR ANY FEE IMPOSED UNDER THIS SECTION.” AS FOLLOWS:

YEAS: Pruhs, Therrien, Kun, Gibson, Rogers
NAYS: Cleworth
Mayor Matherly declared the MOTION CARRIED.

Mr. Pruhs, seconded by **Mr. Gibson**, moved to AMEND Ordinance No. 6133, as Amended, by replacing the term “tenant” with “lessee” throughout the ordinance.

Mr. Pruhs explained the difference between the terms “tenant” and “lessee.” Referencing the earlier testimony of Ms. Stewart, he stated that fining a lessee directly will hold them responsible. **Mayor Matherly** asked whether a lessee would be responsible in a situation involving sublessees. **Mr. Pruhs** replied affirmatively. **Mayor Matherly** asked whether a sublessee would be responsible if the sublessee had an agreement with the owner or landlord. **Mr. Pruhs** replied that that is correct.

Ms. Therrien stated that a lessee signs an agreement for a term, but sometimes a tenant rents on a month-to-month basis. She questioned whether both terms should be included in the ordinance.

Attorney Ewers stated that Ms. Therrien raises a good point. He stated that a definition for “lessee” could also include tenants.

Mr. Pruhs clarified it is his intent with the amendment to hold responsible only those who execute an agreement, whether it be for a term or on a month-to-month basis.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6133, AS AMENDED, BY REPLACING THE TERM “TENANT” WITH “LESSEE” THROUGHOUT THE ORDINANCE AS FOLLOWS:

YEAS: Gibson, Cleworth, Rogers, Kun, Therrien, Pruhs

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Ms. Therrien, seconded by **Mr. Gibson**, moved to AMEND Ordinance No. 6133, as Amended, by adding the language “Lessee shall include a month-to-month tenant.” to the definitions section.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6133, AS AMENDED, BY ADDING THE LANGUAGE “LESSEE SHALL INCLUDE A MONTH-TO-MONTH TENANT.” TO THE DEFINITIONS SECTION AS FOLLOWS:

YEAS: Rogers, Gibson, Therrien, Pruhs, Cleworth, Kun

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Mr. Cleworth, seconded by **Ms. Therrien**, moved to AMEND Ordinance No. 6133, as Amended, by adding a new item (8) to Sec. 46-230 to read, “A call referred to the Emergency Service Patrol.”

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6133, AS AMENDED, BY ADDING A NEW ITEM (8) TO SEC. 46-230 TO READ, “A CALL REFERRED TO THE EMERGENCY SERVICE PATROL.” AS FOLLOWS:

YEAS: Kun, Gibson, Therrien, Pruhs, Cleworth, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Mr. Cleworth asked whether the term “owner” should be changed to “owners” in Sec. 46-232(a) and whether that subsection is redundant with subsection (c). Attorney Ewers advised that “owner” does not need to be pluralized. He stated that subsection (c) clarifies that if there is more than one owner, all owners are liable.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6133, AS AMENDED, AS FOLLOWS:

YEAS: Gibson, Therrien, Pruhs, Cleworth, Rogers

NAYS: Kun

Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6133, as Amended, ADOPTED.

- b) Ordinance No. 6137 – An Ordinance Amending Fairbanks General Code Chapter 74, Taxation, by Adding a New Article VII, Gasoline Excise Tax. Introduced by Council Members Therrien, Kun, and Rogers. POSTPONED from the Regular Meeting of July 27, 2020. Public Hearing was held at that time.

A motion to ADOPT Ordinance No. 6137, made by Mr. Cleworth and seconded by Ms. Rogers, was on the floor from the Regular Meeting of July 27, 2020.

Mayor Matherly stated he has some notes regarding the ordinance, and he would like to discuss the charts Mr. Meeks presented earlier to the Council. He stated that he understands that there are going to be budget challenges, and he is taking it seriously. He stated he has met with CFO Bell, and she has warned that 2021 is going to be a tough year. **Mayor Matherly** stated the charts show that there are fewer people on the City's payroll now. He shared that he values the employees of the City, and they deserved to be taken care of. He stated that over the years he has shared data regarding the increase to emergency service calls and regarding increasing demands with snow removal. **Mayor Matherly** stated he has spoken with Chief Chambers, and that if the SAFER grant was awarded today, he would not be able to support it; he added, however, that that is not currently the case. He stated the gas tax is important because it will help fill the gap within the tax cap, and it may help property owners. **Mayor Matherly** stated the gas tax should not be tied to the SAFER grant and doing so would tie the hands of future Councils. He stated the issues should be dealt with separately, and he supports the gas tax in its original form.

Mr. Cleworth stated the chart that Mr. Meeks provided is not an accurate representation of City budgeted workers. He stated that if the information is going to go out to the public, it should be accurate. He stated that budgeted positions are not properly represented in the data as the overall number of positions has increased. **Mr. Cleworth** asked CFO Bell to come forward. He stated that the City is operating in the red by over \$300,000; Ms. Bell confirmed. He asked Ms. Bell to confirm whether she believes there would be anything left in the annual budget at the end of the year to transfer to the Capital Fund. Ms. Bell confirmed that she does not believe there would be any funds left to transfer.

Mr. Cleworth stated that if the gas tax passes, there will be nearly \$1.2 million in new revenue in 2021, including the supplemental EMT funds. He shared, however, that almost all that new revenue will be spent on commitments the Council has already made, and there will not be enough funds to go towards labor contracts. He stated that the SAFER grant does not save the City money, and the Council should let the existing SAFER grant expire before considering another. **Mr. Cleworth** stated that when people criticize his proposed amendment to the ordinance by saying it would tie the hands of the Council, he finds it ironic because SAFER grants ultimately tie the hands of the Council. He stated that he originally supported and helped draft the gas tax ordinance, but he has trouble selling new taxes to the public when he does not believe the Council has done all they can to curtail expenses at the City. He read aloud the amendment he would like to see approved for the ordinance. He stated SAFER grants are discriminatory against every City department except for the Fire Department, because the grants eliminate that department from consideration if cuts must be made. **Mr. Cleworth** asked Ms. Bell whether she would support such an amendment. Ms. Bell stated that she would support not adding additional positions at the City in 2021; she stated she would prefer to maintain current staffing levels until the City determines the impacts of the pandemic.

Mr. Cleworth, seconded by **Mr. Gibson**, moved to AMEND Ordinance No. 6137 by adding a new Section 2 to read, "The City's 2021 budget will not add any personnel above 2020 budgeted positions. Personnel-related grants will only be accepted if used to reduce the cost of existing personnel. Project funded positions in Engineering and temporary hires in Public Works are exempt from this policy." and by changing the existing Section 2 to Section 3.

Ms. Rogers agreed with the Mayor that employees are a capital asset; however, she acknowledged Mr. Cleworth's concerns. She stated she sees the Council as split on the issue.

Ms. Therrien stated she cannot support the amendment.

Mr. Cleworth stated his concern is in protecting the City's current employees. He stated that the SAFER grant would not allow a reduction in staff at the Fire Department, even if the City's situation became dire.

Mayor Matherly stated he does not want to see the SAFER grant tied to the gasoline tax. He stated that he and Ms. Bell have had some serious talks, and he understands the financial situation.

Mr. Gibson expressed concern about the amendment tying the hands of a future Council or Mayor.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6137 BY ADDING A NEW SECTION 2 TO READ, "THE CITY'S 2021 BUDGET WILL NOT ADD ANY PERSONNEL ABOVE 2020 BUDGETED POSITIONS. PERSONNEL-RELATED GRANTS WILL ONLY BE ACCEPTED IF USED TO REDUCE THE COST OF EXISTING PERSONNEL. PROJECT FUNDED POSITIONS IN ENGINEERING AND TEMPORARY HIRES IN PUBLIC WORKS ARE EXEMPT FROM THIS POLICY." AND BY CHANGING THE EXISTING SECTION 2 TO SECTION 3 AS FOLLOWS:

YEAS: Pruhs, Cleworth
NAYS: Therrien, Kun, Gibson, Rogers
Mayor Matherly declared the MOTION FAILED.

Mr. Gibson, seconded by **Mr. Cleworth**, moved to POSTPONE Ordinance No. 6137 to the next Regular Council Meeting.

Mr. Gibson stated he would like to have time for the Council to fully understand all the information that has been presented.

Mayor Matherly stated he would like the Council to vote on the ordinance at the current meeting.

Mr. Pruhs stated that he intends to vote against the ordinance whether it is postponed or not.

Ms. Therrien stated the Council needs to move forward and vote because distributors will need time to get set up, and the City needs the revenue.

Ms. Rogers echoed Ms. Therrien's thoughts.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6137 AS FOLLOWS:

YEAS: Gibson, Cleworth
NAYS: Therrien, Rogers, Pruhs, Kun
Mayor Matherly declared the MOTION FAILED.

Ms. Therrien, seconded by **Mr. Cleworth**, moved to AMEND Ordinance No. 6137 by rewording the latter portion of Sec. 74-303.4(b) to read, "...unless authorized by a distributor or unless the person receiving such information is permitted to view such returns under the terms of this article."

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6137 BY REWORDING THE LATTER PORTION OF SEC. 74-303.4(b) TO READ, "...UNLESS AUTHORIZED BY A DISTRIBUTOR OR UNLESS THE PERSON RECEIVING SUCH INFORMATION IS PERMITTED TO VIEW SUCH RETURNS UNDER THE TERMS OF THIS ARTICLE." AS FOLLOWS:

YEAS: Kun, Gibson, Therrien, Pruhs, Cleworth, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Ms. Therrien, seconded by **Ms. Kun**, moved to AMEND Ordinance No. 6137, as Amended, by changing the effective date to October 1, 2020.

Ms. Rogers thanked Mr. Cleworth for all the work he put into the ordinance. She noted he is no longer listed as a sponsor of the ordinance, and she invited him to reconsider.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6137, AS AMENDED, BY CHANGING THE EFFECTIVE DATE TO OCTOBER 1, 2020 AS FOLLOWS:

YEAS: Cleworth, Pruhs, Rogers, Kun, Gibson, Therrien

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

Mr. Pruhs stated that when talking about the budget and tying the hands of future Councils, the amount of money that was just spent on the AFL-CIO, FFU, and the IBEW contracts cannot be ignored. He stated the Council gave an unprecedented amount in employee increases between April and August of 2020. **Mr. Pruhs** stated he is a budget person, and with the first round of SAFER grants, he identified a funding source. He stated there will be no Capital funds at the end of 2020 and eventually the City may have to cut staff to make the budget work. He stated he hopes he is wrong, but he fears that this time will be looked back on as hand-tying the Council.

Mayor Matherly asked everyone for his trust. He stated he has worked with Ms. Bell, and he believes there are some things that can be done to lessen the blow to the City. He asked the Council to have faith in the Administration because positivity should not be underestimated. He stated he understands that Mr. Pruhs is a "cash flow guy," but he is a "people guy" and an emotional guy who puts a lot of stock into people. He stated he depends on Ms. Bell and Mr. Meeks for City Code and budget issues, and he is a people person.

Mr. Pruhs stated that he understands that the Mayor is a people person, but he hopes it does not come down to the Mayor having to lose people due to budget issues.

Mayor Matherly stated there are several positions that are vacant, so reducing staff is an option since he would not have to cut existing employees. He stated that the Administration eliminated many phone lines at the City to save funds, and no stone is left unturned when trying to cut costs.

Ms. Kun thanked Mr. Cleworth for getting the ball rolling with the ordinance and stated that it has been an educational experience. She stated the Council has been working on it for many months, and it is a sound document. She stated Ms. Bell is well-versed in City Code, and the Mayor has a good financial head on his shoulders. She stated she would vote to support the ordinance. She stated that the City needs revenue now.

Ms. Therrien stated she is proud of the ordinance, and it should be looked at as a revenue measure that is not tied to the SAFER grant. She stated that the ordinance will generate revenue from non-residents who come into the City and use City services. She thanked the Council, particularly Mr. Cleworth, for the work done on the ordinance.

Ms. Rogers stated she has a full and thorough understanding of the ordinance, and the coming years will be difficult. She stated she has faith that the Council will find a way to meet the future needs of the City.

Mr. Gibson stated the gas tax may help lower property taxes for property owners. He stated that while he will be voting in favor of the ordinance, he pointed out that renters and delivery drivers may be more adversely affected by the gas tax.

Mr. Cleworth thanked everyone for their support. He stated he has always believed the City should not take more than it needs and that is why he has always been opposed to a broad-based tax. He mentioned the various fee-related ordinances he has written over the years to help support the City. He stated it is imperative to show City residents that the City has been fiscally prudent with their tax dollars. He expressed difficulty with having given five and eight percent increases to employees in a time when people are struggling. **Mr. Cleworth** stated he was hoping for a compromise from the Council to help combat the hit to the budget, but that did not happen. He stated the Council should always have a revenue source identified before spending money. He stated the gas tax will pass, and it will be the last easy tax increase. He stated that over the years the Council has learned they do not have to keep a balanced budget, the Mayor must only propose one. **Mr. Cleworth** stated he hopes Ms. Bell will put her foot down regarding cash flow and deficit spending.

Mayor Matherly thanked the Council for their thoughts during the meeting. He assured everyone that the Administration is taking budget issues very seriously.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6137, AS AMENDED, AS FOLLOWS:

YEAS: Rogers, Kun, Gibson, Therrien
NAYS: Cleworth, Pruhs
Mayor Matherly declared the MOTION CARRIED and Ordinance No. 6137 ADOPTED.

NEW BUSINESS

- a) Resolution No. 4929 – A Resolution Authorizing the City of Fairbanks to Accept Funding from the Bureau of Justice Assistance for FFY2020 Edward Byrne Memorial Justice Assistance Grant. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Resolution No. 4930 – A Resolution Authorizing the City of Fairbanks to Distribute CARES Act Funds for Phase II. Introduced by Mayor Matherly.

Ms. Rogers, seconded by **Mr. Pruhs**, moved to APPROVE Resolution No. 4930.

Ms. Rogers stated she pulled the resolution because she had thought, based on the Council's last discussion at the Finance Committee Meeting, that Mr. Pruhs, Ms. Therrien, and Ms. Kun were in favor of a resolution to accommodate a request by Explore Fairbanks for direct funding from the CARES Act funds.

Mayor Matherly stated there is a committee that makes recommendations on the process for distributing the CARES Act funds, and the group decided that everyone would apply the same way for phase 2. He stated that if the Council wishes to craft a cutaway, they are at liberty to do so. He spoke to maintaining equal treatment to all applicants.

Ms. Rogers asked whether the other Council Members she mentioned had anything to add.

Mr. Pruhs asked Ms. Bell for a report on the funds. Ms. Bell stated there is \$2.4 million left for businesses, \$3.2 million left for medical, and the individual grants have been exhausted. **Mr. Pruhs** stated he would like to see more money going to businesses rather than medical.

Ms. Bell reported that the committee felt like the medical community was most impacted by the pandemic, so that is why they allocated more funds to the medical side. **Mr. Pruhs** stated businesses need help; he added that many have shut down, and many will not reopen.

Ms. Rogers stated she is still confused because it was her understanding that Ms. Therrien asked for a resolution to accommodate Explore Fairbanks' request. She asked whether the resolution should be postponed while they work on clarification.

Ms. Therrien stated she thought there was supposed to be a resolution allocating money directly to Explore Fairbanks.

Mayor Matherly stated the Council can direct the committee to change the direction for phase 2.

Mr. Gibson stated it was his understanding at that Finance Committee meeting that the funds needed to be used by the end of the calendar year. He stated Ms. Hickok explained it differently, so he believes it was an issue of not having an answer to that question.

Mayor Matherly stated he did recall that, and he asked Ms. Bell for a staff report. Ms. Bell stated she was directed to look into whether the funds had to be used in 2020; she stated she understood

that the issue would then go before the committee for recommendation. Ms. Bell stated she contacted the Mat-Su CFO who confirmed that their grant funds expire on December 31 also, and the committee agreed to stay that course. She stated Explore Fairbanks can apply in the same manner as everyone else during phase 2.

Mayor Matherly stated a resolution would need to be written in order to allocate funds directly to Explore Fairbanks; Ms. Bell confirmed the Mayor's statement. Ms. Bell stated her department could work with the Council and Explore Fairbanks to draft another resolution.

Mr. Pruhs, seconded by **Ms. Therrien**, moved to AMEND Resolution No. 4930 by reducing the allocation to medical facilities to \$7,750,000 and by increasing the allocation to businesses to \$6,250,000 in the fifth whereas and in Section 1.

Ms. Therrien asked if there was a limit on the amount of funds that could be awarded. Ms. Bell reported that they would not place a limit on awarded amounts in phase 2.

Mr. Meeks reminded the Council that the businesses that have already come forward submitted all the receipts they had for eligible expenses, and inventory is no longer being reimbursed because people are no longer shut down. He stated that the City cannot simply hand money out to someone because they want it, and documentation is required.

Mr. Gibson asked how much money the Borough has distributed in the community with their joint CARES Act funds with North Pole. Mr. Meeks reported that the Borough has not yet launched its program, so no funds have been distributed.

Mayor Matherly recognized Ms. Bell and the Finance Department for doing such a fine job with the CARES Act funding in the fastest, most financially safe way possible. He stated she knows the laws and follows the federal regulations. He stated the President suggested that an extension of unemployment benefits could come out of CARES funds, so he is pleased that the City was able to get those funds into the community quickly.

Mr. Cleworth asked how much has gone to individuals. Ms. Bell reported that \$823,656 has gone to individual applicants. She reported that LOVE, Inc. said that all the funds allocated for individuals will be exhausted with the next 30 applications. **Mr. Cleworth** questioned why the Council would not choose to split funds evenly between medical and businesses.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 4930 BY REDUCING THE ALLOCATION TO MEDICAL FACILITIES TO \$7,750,000 AND BY INCREASING THE ALLOCATION TO BUSINESSES TO \$6,250,000 IN THE FIFTH WHEREAS AND IN SECTION 1 AS FOLLOWS:

YEAS: Therrien, Rogers, Pruhs, Kun

NAYS: Gibson, Cleworth

Mayor Matherly declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4930, AS AMENDED, AS FOLLOWS:

YEAS: Pruhs, Therrien, Kun, Cleworth, Gibson, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED and Resolution No. 4930, as Amended, APPROVED.

- c) Resolution No. 4931 – A Resolution Authorizing the City of Fairbanks to Apply and Accept Funds from Rasmuson Foundation for a Municipal Arts & Culture Matching Grant. Introduced by Mayor Matherly.

PASSED and APPROVED on the Consent Agenda.

WRITTEN COMMUNICATIONS TO COUNCIL

- a) Chena Riverfront Commission Meeting Minutes of December 11, 2019

ACCEPTED on the CONSENT AGENDA.

- b) Chena Riverfront Commission Meeting Minutes of February 12, 2020

ACCEPTED on the CONSENT AGENDA.

- c) Chena Riverfront Commission Meeting Minutes of March 11, 2020

ACCEPTED on the CONSENT AGENDA.

- d) Commission on Historic Preservation Meeting Minutes of January 13, 2020

ACCEPTED on the CONSENT AGENDA.

- e) Appointments to the Hotel/Motel Discretionary Fund Committee

APPROVED on the CONSENT AGENDA.

DISCUSSION ITEMS & COUNCIL MEMBERS' COMMENTS

Ms. Kun gave a land acknowledgement and congratulated Tod Chambers on his promotion to Fire Chief.

Mr. Pruhs stated the Polaris Group met and is looking into grant funding that would allow for the building to be abated. He shared that there will be a “thank you to law enforcement” event at Gene’s Chrysler from 2-5 p.m. on Saturday.

Mr. Cleworth thanked the Council members for all the work they did on the nuisance property ordinance and shared his hopes that it puts some teeth into dealing with problem properties.

Ms. Therrien stated she had no comments.

Ms. Rogers shared how grateful she is for the respectful conversation that was held throughout the meeting. She shared how proud she is to be part of such a respectful team and thanked the Council Members for their hard work.

CITY ATTORNEY'S REPORT

Attorney Ewers stated that one part of the nuisance property issue has been completed, but there will be more work coming to address illegal activity, abatement, solid waste and other nuisance-related issues.

Mr. Cleworth, seconded by **Ms. Therrien**, moved to ENTER Executive Session for the purpose of discussing PSEA Fairbanks Police Command Unit (FPCU) Labor Negotiation Strategy and Frances Pfleegor v. City of Fairbanks – Settlement Negotiations.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly called for a brief recess. The Council reconvened in Executive Session following the brief recess.

EXECUTIVE SESSION

- a) PSEA Fairbanks Police Command Unit (FPCU) Labor Negotiation Strategy
- b) Frances Pfleegor v. City of Fairbanks – Settlement Negotiations

The City Council met in Executive Session to discuss PSEA Fairbanks Police Command Unit (FPCU) Labor Negotiation Strategy and Frances Pfleegor v. City of Fairbanks Settlement Negotiations. Direction was given to the negotiating team and to legal counsel, and no action was taken.

ADJOURNMENT

Ms. Therrien, seconded by **Ms. Cleworth**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 10:33 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: EB



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, AUGUST 24, 2020
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding (remotely) and with the following Council Members in attendance:

Council Members Present: Shoshana Kun, Seat A
June Rogers, Seat B (remotely)
Valerie Therrien, Seat C
Aaron Gibson, Seat D (remotely)
Jerry Cleworth, Seat E
David Pruhs, Seat F (remotely)

Absent: None

Also Present: Margarita Bell, Chief Financial Officer (remotely)
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Jeff Jacobson, Public Works Director (remotely)
Mike Meeks, Chief of Staff
Kristi Merideth, FECC Manager (remotely)
Angela Foster-Snow, HR Director (remotely)
Tod Chambers, Fire Chief (remotely)
Annie Witt, Warehouse/Records Clerk (remotely)

City Clerk Danyielle Snider read the Mission Statement of the City of Fairbanks.

INVOCATION

The Invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor Matherly asked everyone to join him in the Pledge of Allegiance.

CEREMONIAL MATTERS

Mayor Matherly read aloud a Proclamation honoring Annie Witt for her 43 years and two months of service to the City. He proclaimed August 28, 2020 as Annie Witt Appreciation Day.

Ms. Witt shared that she has enjoyed working at the City and that she would miss everyone. She stated she is looking forward to retirement.

CITIZENS' COMMENTS

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger stated he does not support the resolution directing funds to Explore Fairbanks. He stated he heard that the organization wrote the resolution and asked if he could do the same for himself. He stated the last thing the City of Fairbanks needs during the pandemic is more tourists. He stated he knows they want money for the Polaris Building and, with unemployment rates so high, there is no reason to even look into demolition of the Polaris Building. Mr. Buberger stated the City budget is supposed to be balanced by the Mayor. He commented that now the alcohol tax may be increased, and the City is just taxing, spending, and giving money away.

John Scherzer, 813 Noble Street, Fairbanks – Mr. Scherzer stated he is the Sales Manager for the Westmark Hotel and Conference Center and serves on the Explore Fairbanks Board. He spoke in support of Resolution No. 4932 and shared how much the hospitality industry has been impacted by the pandemic. He shared statistics and information that supported funding Explore Fairbanks directly with CARES Act funds.

Dawn Murphy, 101 Dunkel Street, Fairbanks – Ms. Murphy stated she is the Director of Finance and Administration at Explore Fairbanks and spoke in support of Resolution No. 4932. Ms. Murphy stated that the tourism industry has been hard hit locally and shared statistics supporting the need for the direct grant to Explore Fairbanks. She stated that prior to the pandemic, there was hope that tourism would exceed that in prior years, and she spoke to losses to hotel/motel tax revenue. She stated that under the current parameters set by the City CARES committee, remarketing expenses are not covered. She stated that Explore Fairbanks has the resources to manage the grant and an independent audit. Ms. Murphy stated that she recently submitted some revised projections to the City CFO of between \$585,000 and \$727,000, depending on the grant requirements. She urged the Council to vote in support of Resolution No. 4932.

Ms. Therrien asked Ms. Murphy to clarify the difference between the projections of \$585,000 and \$727,000. Ms. Murphy stated she had a brief conversation with CFO Bell in regard to use of the funds, but she did not receive anything in writing. She stated that the projections will depend mostly upon some payroll questions that she does not yet have an answer to. **Ms. Therrien** asked Ms. Murphy if she would prefer that the Council vote on the resolution right away or postpone the resolution until she has more information. Ms. Murphy stated she would prefer if the Council voted right away.

Deb Hickok, 101 Dunkel Street, Fairbanks – Ms. Hickok stated she is the Chief Executive Officer of Explore Fairbanks and that she is attending to speak in favor of Resolution No. 4932. She reiterated that remarketing expenses are covered under CARES Act funds. She explained that the City of Anchorage recently appropriated \$2 million of its CARES Act funds directly to Visit Anchorage for remarketing. She stated that the MatSu Borough also recently allocated funds to the MatSu Convention and Visitors Bureau to address the hard-hit sector of the economy. Ms. Hickok stated that Explore Fairbanks has been working on a multi-pronged remarketing campaign targeting the travelling public. She stated that the Explore Fairbanks team has been providing regular reports to the City Council on their efforts, and Explore Fairbanks has a 41-year funding history with the City of Fairbanks. She stated that the City and Explore Fairbanks are longtime partners, and Explore Fairbanks is the marketing arm of the City. She stated Explore Fairbanks

works with the City on many different levels, and it and other organizations have drafted resolutions for the City of Fairbanks in the past.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Cleworth, seconded by **Ms. Therrien**, moved to APPROVE the Agenda and Consent Agenda.

Mayor Matherly pulled the Memorandum from the CARES Act Fund Committee and Resolution No. 4932 from the Consent Agenda, and he requested that the two items be discussed together.

Mayor Matherly called for objection to the requested changes and, hearing none, so ORDERED.

Mayor Matherly requested to WITHDRAW Ordinance No. 6139 from the Agenda; he stated the City Administration needs to work with more the unions prior to introducing the ordinance.

Mayor Matherly called for objection to WITHDRAWING Ordinance No. 6139 from the Agenda and, hearing none, so ORDERED.

Mr. Cleworth pulled Resolution No. 4933 and Ordinance No. 6140 from the Consent Agenda.

Mr. Pruhs pulled Resolution No. 4934 from the Consent Agenda.

Mayor Matherly called for objection to the APPROVAL of the Agenda, as Amended, and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of July 27, 2020.

APPROVED on the CONSENT AGENDA.

SPECIAL ORDERS

- a) The Fairbanks City Council heard interested citizens concerned with the following Marijuana License Applications for Renewal:

Lic. #	DBA	License Type	Licensee	Address
14467	Tanana Herb Company, LLC	Standard Marijuana Cultivation Facility	Tanana Herb Company, LLC	1200 Well Street

10131	Pakalolo Supply Company, Inc.	Retail Marijuana Store	Pakalolo Supply Company, Inc.	1851 Fox Avenue
10230	Pakalolo Supply Company, Inc.	Standard Marijuana Cultivation Facility	Pakalolo Supply Company, Inc.	1851 Fox Avenue

Mr. Gibson, seconded by **Ms. Kun**, moved to WAIVE PROTEST on the Marijuana License Applications for Renewal.

Mayor Matherly called for public comment and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Pruhs, Therrien, Kun, Cleworth, Gibson, Rogers

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

b) The Fairbanks City Council heard interested citizens concerned with the following Liquor License Application for Transfer of Controlling Interest:

Type: Package Store, License #4076

DBA: Brown Jug – Fairbanks

Applicant: Liquor Stores USA North, Inc.

Location: 559 Harold Bentley Drive, Fairbanks

Ms. Therrien, seconded by **Ms. Rogers**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Controlling Interest.

Stephanie Meier, Seattle, WA – Ms. Meier stated that there are no changes to the business premises or operations. She stated it is a transfer of controlling interest only.

Ms. Rogers thanked Ms. Meier for making herself available.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF CONTROLLING INTEREST AS FOLLOWS:

YEAS: Therrien, Rogers, Pruhs, Gibson, Kun, Cleworth

NAYS: None

Mayor Matherly declared the MOTION CARRIED.

c) The Fairbanks City Council heard interested citizens concerned with the following New Liquor License Application and Restaurant Designation Permit:

Type: Restaurant/Eating Place, License #5926
DBA: FatBurger
Applicant: Arctic Monty, LLC
Location: 3548 Airport Way, Fairbanks

Ms. Kun, seconded by **Mr. Gibson**, moved to WAIVE PROTEST on the New Liquor License Application and Restaurant Designation Permit.

Dala Thomas, 1133 North Star Drive, North Pole – Ms. Thomas introduced herself as the owner of FatBurger. She stated she is attending in case there are any questions.

Ms. Therrien stated that she has noticed how busy the restaurant has been and asked Ms. Thomas to speak to their procedures regarding COVID-19. Ms. Thomas stated they are not limiting the number of patrons, but patrons seem to be limiting themselves by sitting in their cars. She stated the restaurant is also doing phone orders and working with Door Dash. She stated employees are required to wear masks, but masks are not mandated for patrons. **Ms. Therrien** asked what kinds of alcoholic beverages would be served. Ms. Thomas stated they will be serving beer only.

Ms. Rogers thanked Ms. Thomas for sharing and for staying in such close touch with the Council.

Hearing no more requests for comment, **Mayor Matherly** declared Public Testimony closed.

Mr. Cleworth asked about the population limitations for restaurant/eating place licenses. Clerk Snider replied that the limit is 21, and there are currently 19. **Mr. Cleworth** asked for clarification on the license type. Clerk Snider stated that a Restaurant/Eating Place license is a beer and wine license.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE NEW LIQUOR LICENSE APPLICATION AND RESTAURANT DESIGNATION PERMIT AS FOLLOWS:

YEAS: Gibson, Cleworth, Rogers, Kun, Therrien, Pruhs
NAYS: None

Mayor Matherly declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Matherly stated that Police Chief Nancy Reeder resigned, and Lt. Rick Sweet will be filling in as Acting Chief of Police. **Mayor Matherly** shared that Frank Stepp recently passed away, and he had worked at the Fairbanks Police Department (FPD) from 1977-1997; he stated his thoughts and prayers are with the family. He spoke briefly to his “Mask Up with Matherly” campaign to encourage local businesses to promote mask wearing. **Mayor Matherly** stated the Public Works crew and Housing & Homeless Coordinator Mike Sanders have completely cleared a homeless camp on the Southside, and he thanked everyone for their hard work. He again thanked Annie Witt for all her years of service to the City of Fairbanks. **Mayor Matherly** thanked the City Clerk for her work in promoting the local election.

COUNCIL MEMBERS' COMMENTS

Mr. Gibson stated he had no comments.

Ms. Kun stated she had no comments.

Mr. Pruhs stated that no CARES Act funds will go towards the Polaris Building nor be funneled through Explore Fairbanks to the Polaris Building project.

Ms. Rogers thanked Mayor Matherly for his “mask up” campaign and encouraged everyone to participate in the 2020 U.S. Census.

Mr. Cleworth echoed Mayor Matherly’s comments regarding Annie Witt and shared that he has enjoyed working with her. He stated it is a rare individual who can work with everyone. He stated that in between department heads, she would manage the Public Works Department, and they all acknowledged that she was the power behind the throne.

Ms. Therrien echoed Mr. Cleworth about Ms. Witt and wished her the best in the future. She stated she recently attended the funeral of Connie Karl where she spoke with Senator Sullivan. She stated that Senator Sullivan asked her to introduce Resolution No. 4933.

NEW BUSINESS

- a) Resolution No. 4932 – A Resolution in Support of the Distribution of CARES Act Funding Directly to Explore Fairbanks for a COVID-19 Recovery Plan That is Remarketing the Destination. Introduced by Council Members Therrien, Rogers, and Kun.

Per Mayor Matherly’s request during the Approval of the Agenda, the Memorandum from the CARES Act Fund Committee [Written Communications to Council, Item (a)] was discussed at the same time as Resolution No. 4932.

Mr. Gibson, seconded by **Ms. Kun**, moved to APPROVE Resolution No. 4932.

Mr. Cleworth asked about the makeup of the CARES Act Fund Committee. He asked whether the City’s Grants Administrator serves on the committee. CFO Bell stated that she is not, but HR Director Angela Foster-Snow has expertise in grants. **Mr. Cleworth** asked whether the grant is considered a pass-through grant and, if so, whether the City can allow it. Ms. Bell stated she believes the ordinance Mr. Cleworth is referring to relates to grants regarding buildings. City Attorney Paul Ewers shared that the Code section regarding pass-through grants is found in FGC 2-657. He stated that, in summary, the City will not seek or accept grants on behalf of another entity if the City retains any financial liability for proper use of the grant funds or for the use of any facility purchased with the grant funds. **Mr. Cleworth** asked about the City’s liability in regard to CARES funds. Ms. Bell stated that liability would come into play if the City awarded a grant in excess of \$750,000. She explained that with a direct grant, the City would be responsible for assuring that the funds are spent in accordance the guidelines for CARES funds and ensuring that the grantee has an audit. She stated that allocating funds to beneficiaries is different in that there is no liability as long as the funds are allocated in accordance with the City’s established

CARES fund program. **Mr. Cleworth** asked Mr. Ewers whether the City would be okay in awarding a direct grant to Explore Fairbanks as outlined in Resolution No. 4932. Mr. Ewers stated that it is difficult to answer whether a direct grant as envisioned in the resolution would be allowed without further study. **Mr. Cleworth** read from the committee memo listing the reasoning behind the committee's recommendation to not award the direct grant to Explore Fairbanks. He asked whether the committee's recommendation was unanimous. Ms. Bell stated that members were unanimous in the recommendation. She stated that when the committee first began its work, it was made up of Jeremy Pletnikoff from Mt. McKinley Bank, Brenda Riley with the United Way, City Housing and Homeless Coordinator Michael Sanders, and Chief of Staff Mike Meeks. She stated that she, Mayor Matherly, City Attorney Paul Ewers, Communications Director Teal Soden, and HR Director Angela Foster-Snow attended meetings also. She stated that allocation, award amounts and methodology, and application criteria was initially discussed. She stated that direct grants were discussed by the committee early on, and the committee felt it was more important to get the funds out to the community as quickly as possible. She stated that the sub-group, made up of City staff, has been monitoring the program and ensuring that the process stays in line with the committee's initial program recommendations. **Mr. Cleworth** asked whether an entity could apply at the Borough if they have received CARES funds from the City. Mr. Meeks stated the Borough has divided funds into three pots, and their program is areawide. **Mr. Cleworth** asked whether the State of Alaska has a CARES funds program; Ms. Bell replied affirmatively. She stated that the State's program covers more than the local programs and part of it may be redundant with local programs. She stated that Explore Fairbanks may apply again under phase two, but covered expenses are different under the program than with a direct grant.

Ms. Therrien asked the City Attorney whether his opinion regarding City liability if the grant amount in Resolution No. 4932 was reduced to \$750,000. Mr. Ewers stated that it would not change anything regarding the question about FGC Sec. 2-657. He stated that may be a question for Ms. Bell as to whether that would change the audit requirements. **Ms. Therrien** asked whether everyone who has received CARES funds is considered a grantee. Mr. Ewers stated that those who have been allocated funds through the program were beneficiaries; he stated that there is a difference between a beneficiary and a direct grantee. He stated it is tough to determine at this point whether FGC Sec. 2-657 would prohibit the City from giving a direct grant to Explore Fairbanks. **Ms. Therrien** asked Mr. Ewers if he had spoken with the Municipality of Anchorage or MatSu Borough Attorneys about their direct grants for similar purposes. Mr. Ewers stated he believes that the City's Code section is rather unique, and if the Council were to pass the resolution, he would need to investigate whether the direct grant is allowable under City Code.

Ms. Therrien asked Ms. Bell whether Explore Fairbanks would be subject to the audit requirement if the grant amount were reduced to below \$750,000. Ms. Bell replied that they would not be unless they received additional CARES Act funding.

Ms. Therrien, seconded by **Ms. Kun**, moved to AMEND Resolution No. 4932 by reducing the grant amount from \$860,000 to \$749,000.

Ms. Therrien stated the City of Fairbanks could provide Explore Fairbanks with funding much like the Municipality of Anchorage and the MatSu Borough did with similar organizations in their respective areas. She stated she believes the Council should support the resolution.

Ms. Kun agreed with Ms. Therrien and spoke in support of the City's longtime relationship with Explore Fairbanks.

Ms. Rogers echoed Ms. Therrien's comments. She stated that Explore Fairbanks is an exemplary organization in the community. She stated she has no reservations about how the funds would be spent or audited.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 4932 BY REDUCING THE GRANT AMOUNT FROM \$860,000 TO \$749,000 AS FOLLOWS:

YEAS: Kun, Therrien, Pruhs, Cleworth, Rogers

NAYS: Gibson

Mayor Matherly declared the MOTION CARRIED.

Mr. Gibson stated he believes the committee came up with responsible parameters and that the resolution is not necessary.

Mr. Pruhs stated he has no reservations about the grant to Explore Fairbanks, and there will be no burden to City taxpayers. **Mr. Pruhs** advocated for the passage of the resolution.

Mr. Cleworth stated he has received calls when the program first began from people in the medical field who wanted the program requirements to loosen up. He expressed his belief that the process has been fair. He stated that everyone should be treated fairly, and he spoke against changing the process.

Ms. Rogers stated that the change in process is in response to a need that has been recognized in the community.

Mayor Matherly stated the Borough was pressuring the City early on to combine CARES fund programs. He stated that the City did not do so, and he pointed out that the Borough still has not begun distributing its CARES Act funds. He stated that the \$100,000 limit for businesses has been removed for phase two, but it does not sit well with him to cut away a certain amount of money for one organization midway through the process. **Mayor Matherly** stated he could not support using Anchorage as a template for CARES Act funding because he does not believe they are following the grant guidelines.

Ms. Rogers expressed what a difficult time it is. She stated she would like everyone to have a better understanding of the needs of Explore Fairbanks. She stated everyone seemed interested earlier on, but now that some time has lapsed there is a "them and us" situation that makes her uncomfortable. She stated that Explore Fairbanks is not making demands; rather they are making a request.

Ms. Therrien stated she thought it was clear that the Council would support funding to Explore Fairbanks because they are in a more unique position than other small businesses. She stated the resolution demonstrates the Council's faith in Explore Fairbanks.

Mr. Cleworth stated he owns a business affected by COVID-19, and he sees very few tourists. He stated that he did not apply for CARES funds. He stated he hears the comments of his fellow Council Members, but he would like to honor the process.

Ms. Kun stated she hears everyone and has been listening to all the discussion. She indicated that now may be a good time to change the process. She encouraged the Council to keep their options open with an entity that has scratched the City's back for 41 years.

Mayor Matherly stated he understands that the City has had a 41-year relationship with Explore Fairbanks. He stated that bed tax funds are different than federally funded grants. He stated that if Explore Fairbanks submits eligible expenses, they can be reimbursed through the program.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4932, AS AMENDED, AS FOLLOWS:

YEAS: Rogers, Therrien, Pruhs, Kun

NAYS: Gibson, Cleworth

Mayor Matherly declared the MOTION CARRIED and Resolution No. 4932 APPROVED.

Mr. Gibson, seconded by **Ms. Kun**, moved to ACCEPT the Memorandum from the CARES Act Fund Committee.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ACCEPT THE MEMORANDUM FROM THE CARES ACT FUND COMMITTEE AS FOLLOWS:

YEAS: Cleworth, Gibson

NAYS: Pruhs, Rogers, Kun, Therrien

Mayor Matherly declared the MOTION FAILED.

Mayor Matherly announced his intention to veto Resolution No. 4932, as Amended. He asked Clerk Snider for clarification as to whether a veto and a vote to override the veto could be done right away. Clerk Snider advised that a veto by the Mayor must be submitted to her in writing within five days of the vote on the resolution.

Ms. Therrien, seconded by **Ms. Kun**, moved to SCHEDULE a Special Meeting on August 31, 2020 at 6:30 p.m. should the Mayor issue a veto on Resolution No. 4932, as Amended.

Mr. Cleworth suggested that the Council could vote to override the veto right away if Mayor Matherly quickly put a veto in writing and submitted it to the Clerk. **Ms. Therrien** stated she would like to read the Mayor's veto first and have discussion at a special meeting.

Mayor Matherly called for objection to the motion to SCHEDULE a Special Meeting on August 31, 2020 at 6:30 p.m. should the Mayor issue a veto on Resolution No. 4932, as Amended, and, hearing none, so ORDERED.

- b) Resolution No. 4933 – A Resolution Supporting United States Senate Bill S. 4174 Providing Emergency Appropriations to the United States Postal Service. Introduced by Council Member Therrien.

Ms. Therrien, seconded by **Ms. Kun**, moved to APPROVE Resolution No. 4933.

Mr. Cleworth stated he does not like to get involved in state and national issues because the City of Fairbanks has enough on its plate. He stated the U.S. Postal Service is directly linked to Congress, and it is not possible for the City to pull the entity out of the situation they are in.

Ms. Therrien stated she spoke with Senator Sullivan recently about the issue, and she stated that the USPS needs the City of Fairbanks' help.

Ms. Rogers stated the City does have responsibilities to the people of Alaska that are in need and who are dependent on the USPS. She stated she would proudly vote for the resolution and add her name as a sponsor.

Ms. Kun stated the issue affects the local population, and it is the Council's duty to look out for them. She offered to be a sponsor of the resolution also.

Mr. Cleworth stated that the Council has not been provided with U.S. Senate Bill S. 4174 and members have probably not read it; he advised the Council to read it before voting on the issue.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4933 AS FOLLOWS:

YEAS: Gibson, Rogers, Kun, Therrien, Pruhs

NAYS: Cleworth

Mayor Matherly declared the MOTION CARRIED and Resolution No. 4933 APPROVED.

- c) Resolution No. 4934 – A Resolution in Support of FNSB Ordinance No. 2020-28, an Ordinance Amending FNSB Code Title 4 to Delegate Certain Board of Adjustment Duties to the City of Fairbanks, and Amending Title 4 Regarding Appointments to the Planning Commission. Introduced by Mayor Matherly and Council Member Gibson.

Ms. Rogers, seconded by **Ms. Therrien**, moved to APPROVE Resolution No. 4934.

Mr. Pruhs asked Mayor Matherly if he had spoken with Mayor Ward about the Board of Adjustment issue. Mayor Matherly stated that he had.

Ms. Rogers recalled the history of the issue and stated she would be happy to co-sponsor the resolution.

Mr. Cleworth stated he would like to add his name as a sponsor of the resolution as well.

Ms. Therrien asked Mr. Ewers to speak on the Board of Adjustment issue. Mr. Ewers provided a brief history about the City's role as a Board of Adjustment for appeals concerning properties within the City. **Ms. Therrien** asked to be added as a co-sponsor.

Ms. Kun and **Mr. Pruhs** requested that their names be added as sponsors as well.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4934 AS FOLLOWS:

YEAS: Rogers, Gibson, Therrien, Pruhs, Cleworth, Kun

NAYS: None

Mayor Matherly declared the MOTION CARRIED

- d) Ordinance No. 6139 – An Ordinance Amending Fairbanks General Code Section 42-3, Retroactive Pay. Introduced by Mayor Matherly.

This item was WITHDRAWN from the Agenda by Mayor Matherly during Approval of the Agenda with no objection by the Council.

- e) Ordinance No. 6140 – An Ordinance Amending FGC Section 74-67 to Increase the Alcoholic Beverage Sales Tax Rate from Five Percent to Six Percent. Introduced by Council Member Kun.

Ms. Therrien, seconded by **Ms. Rogers**, moved to ADVANCE Ordinance No. 6140.

Ms. Kun stated she wanted to increase the alcohol tax to help with City revenue and to possibly lower property taxes. She stated that the tax has not been increased in over 35 years, and it is time to raise it.

Mr. Cleworth stated the ordinance may cause property taxes to go down, but it would not bring in any extra revenue because of the tax cap. He stated he would not like to raise the alcohol tax now that the Council has passed the gasoline tax.

Ms. Rogers stated she appreciates Mr. Cleworth's statement, and she agreed with his comments. She spoke about the struggle to pass the gasoline tax and stated that an increase to the alcohol tax would not raise actual revenues for the City.

Mayor Matherly thanked Ms. Kun for bringing forth the ordinance in an effort to increase revenues; he stated that he agreed that the ordinance would not bring in additional revenue. He stated that the ordinance may cause grumbling in the community in the midst of a pandemic, and he would not vote in favor of it if it came down to a tie vote.

Ms. Therrien stated that the Mayor has repeatedly requested that the Council come up with new revenue sources. She asked Ms. Bell whether the alcohol tax would generate new revenue in 2020 if it were implemented in 2020. Ms. Bell replied that if the effective date were prior to the end of 2020, it would make a difference in 2020. **Ms. Therrien** stated she would like the Council to consider the ordinance, see what the community has to say, and possibly amend the effective date.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6140 AS FOLLOWS:

YEAS: Kun, Gibson, Therrien, Rogers
NAYS: Pruhs, Cleworth
Mayor Matherly declared the MOTION CARRIED.

DISCUSSION ITEMS & COUNCIL MEMBER COMMENTS

Mr. Cleworth asked Mayor Matherly if the problems at the property on 17th Avenue have been mitigated. **Mayor Matherly** stated he met with the owner and two neighbors, and they are awaiting the signature of the judge to allow for the police to forcibly remove the tenants. He stated he advised the owner to clean the property up and look for new tenants.

Mr. Gibson stated that the FAST Planning Policy Board met, and he asked the Mayor to comment on the meeting. **Mayor Matherly** stated the group discussed the 5th Avenue project and that he and the stakeholders want the street to remain one-way. **Mr. Gibson** stated Lacey Street is the next project on FAST Planning's radar. **Mayor Matherly** stated he submitted a bill to FAST Planning to reimburse the City for the arbitration award of \$43,000. He stated he believes FAST Planning should pay the City back for the arbitration award, but they voted against it.

Ms. Kun stated she attended the Explore Fairbanks Board of Directors meeting, and they are in dire straits. She gave a land acknowledgement and urged those in need of help to reach out and ask for help.

Ms. Therrien stated she attended a presentation dealing with private equities as investments and that the Permanent Fund Review Board would be looking at the concept. She stated she attended the memorial service for Connie Karl and that her friend Penny Wakefield recently passed away. She stated that her father will turn 103 later in the week.

Ms. Rogers thanked the Mayor for his outreach in the community regarding problem properties. She stated the Council hears what people say, and she tries to respond to each person who contacts the Council. She asked about the property at 530 Front Street. **Mayor Matherly** reported that he spoke with Dennis Kelley three times the previous week and several times earlier that day in an effort to get him to clean up the property.

Mr. Pruhs stated he had no comments or committee reports.

Mr. Cleworth stated he was part of the stakeholder group for 5th Avenue and that, in the end, the Department of Transportation (DOT) and the City Engineering Department did a great job on the decision. He stated his biggest concern is safety issues concerning the school district building.

WRITTEN COMMUNICATIONS TO COUNCIL

- a) Memorandum from the CARES Act Fund Committee

This item was addressed earlier in the meeting under New Business.

ADJOURNMENT

Mr. Cleworth, seconded by **Mr. Gibson**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 9:15 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: EB



FAIRBANKS CITY COUNCIL
SPECIAL MEETING MINUTES, AUGUST 31, 2020
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Special Meeting of the Fairbanks City Council via Zoom webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Shoshana Kun, Seat A (remotely)
June Rogers, Seat B (remotely)
Valerie Therrien, Seat C
Aaron Gibson, Seat D
Jerry Cleworth, Seat E
David Pruhs, Seat F

Absent: None

Also Present: Margarita Bell, Chief Financial Officer
Paul Ewers, City Attorney
D. Danyielle Snider, City Clerk
Jeff Jacobson, Public Works Director (remotely)
Mike Meeks, Chief of Staff
Kristi Merideth, FECC Manager (remotely)
Angela Foster-Snow, HR Director (remotely)
Richard Sweet, Acting Police Chief
Ron Dupee, FPD Lieutenant

CITIZENS' COMMENTS

Jewelz Barker, 813 5th Avenue, Fairbanks – Ms. Barker spoke about the design of 5th Avenue and reported that FAST Planning took stakeholders through a process. She stated that an important feature of maintaining the one-way street design was to widen sidewalks and include some beautification elements. She stated she is disappointed that the City has not pursued those design components. Ms. Barker stated that her business, Catalyst Alaska, is working with Alaska Department of Environmental Conservation (DEC) funding through the Tanana Valley Watershed Association (TVWA) to carry out green infrastructure improvements on Turner Street. She stated there will be a grand opening for the project on September 10, but the project is currently in limbo due to some communication issues between the City, herself as the project manager, and a nearby property owner. She stated she has never had a project this severely delayed, and she expressed disappointment in the working relationship with the City Mayor's Office and the City Engineering Department. Ms. Barker stated that the Turner Street project was designed to help inform the Lacey Street stakeholder group as they discuss the future of Lacey Street. She stated the final stakeholder meeting for presenting the public engagement results for the Lacey Street project will be Wednesday, September 2 from 9 a.m. to 11 a.m.

Ms. Therrien asked Ms. Barker to explain more about the miscommunication she mentioned. Ms. Barker stated that the Turner Street site was selected as an underutilized public area. She stated there were some stormwater drainage issues, and they had hoped to use permeable pavers that had been used successfully in other areas. She spoke to various details of the Turner Street project and to green infrastructure improvements.

Victor Buberger, PO Box 58192, Fairbanks – Mr. Buberger questioned why there was even a meeting; he stated he thought the decision to give Explore Fairbanks funding had been made already behind the scenes. He commented that he would almost consider them City employees since the City gives them millions of dollars each year. He questioned what the funds would be spent on and wondered who wrote the resolution for the Explore Fairbanks grant. He stated that many people in Fairbanks could use help due to the pandemic. He commented that this has been one of the nicest summers he can recall in Fairbanks. He encouraged the Council to spread the CARES funds amongst those who need it.

Dawn Murphy, Explore Fairbanks Director of Finance and Administration – Ms. Murphy stated that during phase one of the City’s CARES Act funding program, Explore Fairbanks submitted documentation for COVID-19 related expenses. She stated expenditures were rejected as they were outside the parameters for the City’s CARES act funds. She stated that while the \$100,000 limit for businesses has been removed for phase two, Explore Fairbanks may get even less than what it received during phase one due to the more limited parameters. She stated that remarketing was not added to the federal FAQs until June 24, and Explore Fairbanks will not benefit from the changes in the phase two parameters. Ms. Murphy stated Explore Fairbanks has a proven record of accountability and experience in working with grants. She stated that Explore Fairbanks has a history of partnership with the City and will continue in those efforts. She stated that so far, Explore Fairbanks has received \$10,000 from the Small Business Administration Economic Injury Disaster grant and \$65,900 from the City’s CARES Act funding program. She stated that Explore Fairbanks has also applied to the Alaska Industrial Development and Export Authority (AIDEA) CARES funding program under the updated parameters; she clarified that the expenses submitted were different than the ones submitted to the City of Fairbanks. Ms. Murphy stated that the Explore Fairbanks Board of Directors has been building a reserve for a recession, but the impacts of the pandemic are more severe than could be anticipated. She stated that reserves will need to be spread out over at least a two-year period to help with recovery efforts. She asked the Council to support the travel industry by overriding the Mayor’s veto of Resolution No. 4932.

Mr. Pruhs asked Ms. Murphy to speak to efforts by Explore Fairbanks to market locally during the pandemic. Ms. Murphy explained that “Explore Local” campaign turned efforts toward targeting locals to get out and support local businesses; she stated that they expanded efforts statewide when mandates were lifted. She stated that the Communications Department started the national campaign on August 20. **Mr. Pruhs** asked whether Ms. Murphy agrees that the travel industry has been hit the hardest by the pandemic and will take the longest to recover. Ms. Murphy replied affirmatively; she stated that when she prepared the estimate for the last quarter, there was an 72% decrease in hotel/motel revenue locally. **Mr. Pruhs** stated that he sees Explore Fairbanks as a multiplier. He asked whether Ms. Murphy believes that there is anyone who represents the

travel industry better than Explore Fairbanks. Ms. Murphy replied that she does not; she stated that Explore Fairbanks has over 400 partners.

Mr. Cleworth asked whether Explore Fairbanks' \$1.6 million in reserves has been depleted. Ms. Murphy replied that it has not been depleted. She stated that they have reduced expenses by over \$1 million, and they had planned to use \$1 million in reserves to help in the current year. She stated, however, that some funds need to be reserved for future years. **Mr. Cleworth** asked how much of the reserves have been used. Ms. Murphy replied that she would have to get back to Mr. Cleworth with that information. She stated that they may have drawn down about half of the \$1 million they planned to use, but some funds are already committed to cover contract obligations. **Mr. Cleworth** asked whether Explore Fairbanks intends to apply for Borough CARES Act funding. Ms. Murphy stated that the organization would need to discuss whether to apply, and it may depend on the vote to override Resolution No. 4932.

Ms. Therrien asked Ms. Murphy whether Explore Fairbanks would qualify for funding under the phase two of the City's program. Ms. Murphy stated there has been a lot of comment about the \$100,000 limit being lifted during phase two. She stated that Explore Fairbanks will apply if they do not receive the direct grant, but she is unsure whether they will qualify for even the same amount they received during phase one due to the limits on the fund parameters.

Deb Hickok, Explore Fairbanks Chief Executive Officer – Ms. Hickok thanked the Council for holding the special meeting. She stated COVID has been unfair and challenging in many ways. She stated that the Institution of Social and Economic Research (ISER) gave presentations recently in the community, and they project that the leisure and hospitality sector will lose nearly 11,000 jobs by the end of the year. She stated that ISER compared that to the healthcare and education sector, which is projected to have 1,300 fewer jobs. She stated ISER also addressed the recovery of the sectors and projected that the first to recover would be healthcare and the last, tourism. She stated that the pandemic impacts to tourism came down earlier and harder and will be longer-lasting than to other sectors of the economy. She stated that CARES Act parameters have evolved at every level: federal, state, and local. Ms. Hickok stated that the recognition of that evolution is the reason they are at the meeting and that the additional federal clarification was not available to the City's CARES fund committee in early June. She reiterated that CARES Act funding payments may be used to remarket recipients' convention facilities and tourism industry. She stated that Explore Fairbanks could have used funds to simply pay staff and do nothing, but instead they reduced staff, cut salaries, began actively remarketing Fairbanks. She stated that Explore Fairbanks is the only organization in Fairbanks with the expertise to impact the recovery of the hardest hit industry in the community, and the only way Explore Fairbanks will sustain the successful momentum of these campaigns is with the passage of Resolution No. 4932.

Ralf Dobrovolny, 2240 Hanson Drive, Fairbanks – Mr. Dobrovolny stated that he is the owner of First Alaska Outdoor School and First Alaska Tours. He asked the Council to override the Mayor's veto of Resolution No. 4932. He stated he was surprised to hear of the Mayor's veto with the reasoning that it would be unfair, and he addressed three points. First, he stated that relief funds should go where they are needed most, which is simple since the tourism industry has been hit the hardest. Second, he stated that the funds should go where they could be most widely spread and Explore Fairbanks has about 400 companies as members. He stated that through marketing, many

more businesses can be reached. Finally, by the end of the year he stated that the funds should go wherever they would have the biggest economic impact. He stated that if you look at Explore Fairbanks' track record over the last 10 years, they have broken record after record of bringing outside money to Fairbanks. Mr. Dobrovolny stated that by not funding Explore Fairbanks, there will be less marketing for Fairbanks, less people visiting Fairbanks, less income for citizens of Fairbanks, and less bed tax revenue for the City. He stated that it cannot be fairer than to grant Explore Fairbanks the funds, and he stated that he hopes the Mayor will withdraw his veto.

Kory Eberhardt, 551 Eberhardt Road, Fairbanks – Mr. Eberhardt stated the Council has always supported Explore Fairbanks and Fairbanks tourism. He thanked the Council for supporting Resolution No. 4932 and stated that now is the time to support Fairbanks tourism and Explore Fairbanks. He spoke to the recent struggles his businesses, A Taste of Alaska Lodge and Aurora Pointe, have experienced due to the pandemic. He stated he struggled to keep on his eight employees, but he is now down to operating without anyone other than himself. He stated that now is the time to remarket Fairbanks, and it will hopefully save the winter season and salvage next summer's season. Mr. Eberhardt stated that rules regarding CARES funds are constantly changing, and he believes there is still hope for the tourism industry.

Jeff Cook, 1899 RJ Loop, Fairbanks (remotely) – Mr. Cook thanked the City for its well-defined process for the administration and distribution of CARES Act funding. He spoke to the longtime partnership between the City of Fairbanks and the Greater Fairbanks Community Hospital Foundation. He stated that including the CARES funds the hospital has received, they are still about \$8,286,000 short of being made whole due to the impacts of COVID-19. He stated that the community has recently seen an uptick in cases, so the drive-thru testing will likely open again soon. Mr. Cook stated the hospital is waiting for the Borough to open its CARES funding application process so they can apply there. He indicated that the hospital would be grateful to receive more funds if any reallocation of City CARES funds occurs, and he again thanked the City for the funds it had already distributed to the hospital.

Clerk Snider read into the record an email sent in by Sara Harriger, Executive Director of the Morris Thompson Cultural and Visitors Center.

Sara Harriger – Ms. Harriger stated that Explore Fairbanks is local government's partner in promoting Fairbanks as a tourist destination. She stated that Explore Fairbanks has suffered from the impacts of the pandemic, and, due to its structure as a 501(c)6, the organization is ineligible for most relief funding. She explained that Explore Fairbanks has an impact on the entire community and on the Interior, and the organization directly contributes to the generation of bed tax revenues, which supports local government services. Ms. Harriger stated that ensuring Explore Fairbanks has the resources it needs to continue its work will benefit Fairbanks businesses, government, and those working in the visitor industry. She stated that the City should provide relief funds to Explore Fairbanks as it would be an investment into the future of the community.

Hearing no more requests for comment, **Mayor Matherly** declared Citizens' Comments closed.

UNFINISHED BUSINESS

- a) Mayor's Veto of Resolution No. 4932, as Amended

Ms. Therrien, seconded by **Mr. Pruhs**, moved to OVERRIDE the Mayor's Veto of Resolution No. 4932, as Amended.

Ms. Therrien stated she had hoped that Explore Fairbanks would still benefit from phase II of the City's CARES program even if the veto is not overridden. She stated that if the Council wants to support Explore Fairbanks and the 400 businesses it represents, it needs to override the Mayor's veto.

Mr. Pruhs stated that the decision is up to Mr. Cleworth and Mr. Gibson and that if the two of them vote against the override, the veto stands. He stated that the idea is to help businesses through one entity, as a multiplier. He spoke to the allocations of the CARES funds thus far, and he reminded the Council that the tourism industry has been hit the hardest by the pandemic. He stated that CARES funds are not City of Fairbanks taxpayers' dollars, rather they are federal funds being passed through the City. He expressed hope that others would vote to override the Mayor's veto.

Ms. Kun thanked CFO Bell for the information she provided to the Council, and she acknowledged the memorandum from the CARES committee. She stated that it is important to keep the relationship between the City of Fairbanks and Explore Fairbanks alive. She stated that she still supports Resolution No. 4932.

Ms. Rogers expressed disappointment that the issue, after coming so far, is being met with contention rather than resolution. She stated that she is reassured in her assessment of the two sides of the discussion that both the committee and Explore Fairbanks agree that the request is valid, but they cannot come to an agreement regarding terms. She wondered if the Legal Department could assist somehow. She mentioned the public demonstration of support for Explore Fairbanks and indicated that supporting the organization is the right thing to do. **Ms. Rogers** stated the Council has heard many times just how important the programs are, and it cannot ignore the value of the partnership. She stated the Council cannot be comfortable letting something go – letting something die – and she urged everyone to vote to override the veto.

Mr. Cleworth requested to ask questions of CFO Bell. He asked Ms. Bell whether she heads up the CARES committee; Ms. Bell replied in the affirmative. **Mr. Cleworth** stated he was disappointed that the Council refused to accept the memorandum from the CARES committee at its last meeting, and he believes it was an error to reject it. He asked whether the \$100,000 limit had been lifted for reimbursable expenses for businesses. Ms. Bell replied that the limit had been lifted. She stated that phase two will allow applicants to submit expenditures incurred due to COVID-19. **Mr. Cleworth** stated it seems that Explore Fairbanks believes there are expenses that are not allowed for phase two. He spoke to Ms. Bell's experience with grants, and he asked Ms. Bell whether she feels comfortable with Resolution No. 4932. Ms. Bell replied that she does not. She stated that when Explore Fairbanks applied for phase one funds, they applied for reimbursements to cover rent, utilities, personal protective equipment (PPE), and personnel costs associated with COVID remarketing. She stated that she sent Ms. Hickok a note that the total

request would exceed the \$100,000 limit, so that is why the committee chose to remove the \$100,000 limit in phase two. She explained that the issue arose when discussions turned toward going beyond phase two. Ms. Bell stated that phase two covers allowable expenses only through August 31, 2020, and Explore Fairbanks is requesting that expenditures be covered through November or December. She stated that the resolution creates a program and puts Explore Fairbanks in the position of being a direct grantee, instead of an organization receiving financial support. She explained that Explore Fairbanks, as a direct grantee, would have to follow all the guidelines the City must follow, and she explained some of the additional requirements they would have to fulfill. Ms. Bell stated that the grant funds must be used to cover expenses that are “substantially different” than budgeted expenses. She stated she feels that the City can better help Explore Fairbanks through financial assistance rather than through a direct grant.

Mr. Cleworth stated that he has spoken with three former CFOs of the City, and they have all shared reservations about the direct grant. He stated that the Council should pay attention to their reservations and to the recommendation of the CARES committee.

Mr. Gibson stated that at the last Council meeting, the resolution was amended to lower the maximum grant amount to \$749,000 to remain under the federal audit limit. He questioned whether the \$60,000+ dollars already distributed to Explore Fairbanks would be included in the \$749,000 total. Ms. Bell stated that she is unsure and that she began a conversation to that effect with Ms. Murphy. She stated that the rules change when an entity becomes a direct grantee. She stated that Explore Fairbanks would be subject to more monitoring and more regulations if they were given the direct grant, and whether the phase one funds would be included in the \$749,000 total may depend. **Mr. Gibson** read a portion of the CARES committee’s memorandum to the Council, and he asked who would be responsible for repaying the grant funds if mistakes were made. Ms. Bell replied that she believes Explore Fairbanks would be ultimately responsible for repaying funds if a mistake was made. She stated she is not comfortable addressing what items would or would not be eligible for reimbursement until Explore Fairbanks fully reviews the grant guidelines. She pointed out that CARES funds are federal funds, which are still taxpayer dollars.

Ms. Therrien stated she has no doubt that Explore Fairbanks will comply with all the grant requirements. She stated that the Council needs to keep in mind that bed tax revenue is decreasing, and if the grant will help generate bed tax revenue, it will help the City and the community.

Mayor Matherly stated that it is not his intent to pick on Explore Fairbanks. He stated that if the direct grant had been to any other business, he would have done the exact same thing. He stated that he understands the importance of distributing CARES funding the right way. He stated he is pleased that the City did not combine its program with the Borough’s CARES program, and he pointed out that the City has taken very little of the funds for itself. **Mayor Matherly** acknowledged the value of Explore Fairbanks, but he stood by his decision to veto Resolution No. 4932. He commended the CARES committee and Ms. Bell for standing by the process and for looking out for the City. He stated that he will not take CARES funds to fill in holes at the City.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO OVERRIDE THE MAYOR’S VETO OF RESOLUTION NO. 4932, AS AMENDED, AS FOLLOWS:

YEAS: Pruhs, Rogers, Kun, Therrien

NAYS: Cleworth, Gibson

Mayor Matherly declared the MOTION FAILED.

[Per City Charter Sec. 4.2(a), five affirmative votes of the Council are required to override the veto of the Mayor.]

ADJOURNMENT

Mr. Gibson, seconded by **Mr. Pruhs**, moved to ADJOURN the meeting.

Mayor Matherly called for objection and, hearing none, so ORDERED.

Mayor Matherly declared the meeting adjourned at 7:31 p.m.

JIM MATHERLY, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: DS



MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Marijuana License Renewals

DATE: September 9, 2020

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewals:

Lic. #	DBA	License Type	Licensee	Address
10589	Nature's Releaf, LLC	Retail Marijuana Store	Nature's Releaf, LLC	503 7th Avenue
15800	Baked Alaska, LLC	Marijuana Product Manufacturing Facility	Baked Alaska, LLC	2745 Hanson Road, Unit B

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest marijuana license renewals after holding a public hearing. The 60-day deadline for response to AMCO on the above-listed renewals is September 25, 2020.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed with the Fairbanks North Star Borough (FNSB), the City of Fairbanks, and AMCO in regard to the above-listed marijuana establishments. The FNSB and AMCO reported that there have been no complaints or notices of violation filed within the past 12 months, and the City of Fairbanks has no complaints on file.

The Fairbanks Police Department has included a call report for the above-listed locations; however, there are no recommended protests by FPD. There are **no departmental objections** to the above-listed marijuana license renewal applications. Please contact me if you need any further information.

CITY OF FAIRBANKS PUBLIC SAFETY

NATURES RELEAF

08/05/2019-08/03/2020

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	12/12/2019 19:28	TRESPASS/UNWANTE	503 SEVENTH AVE	S9	NRP	12/12/2019 19:45:55

Total Number of Events Listed: 1

CITY OF FAIRBANKS PUBLIC SAFETY

BAKED ALAKSA

08/05/2019-08/03/2020

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
19003823	10/02/2019 02:53	PAST DOMESTIC	2745 HANSON RD	O26	RPT	10/02/2019 06:54:54
	10/01/2019 23:35	DUI - MOVING - DELTA	2745 HANSON RD	O26	NRP	10/02/2019 00:00:44


Total Number of Events Listed: 2



MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

TO: Mayor Jim Matherly and City Council Members
FROM: D. Danyielle Snider, MMC, City Clerk 
SUBJECT: Application for Marijuana Onsite Consumption Endorsement
DATE: September 9, 2020

An application has been received from the State of Alaska Alcohol and Marijuana Control Office (AMCO) for an Onsite Consumption Endorsement for the following Retail Marijuana Store:

Retail License #: **20827**
Application Type: **Onsite Consumption Endorsement**
D.B.A.: Good Titrations
Licensee/Applicant: FSE, Inc.
Physical Location: 506 Merhar Avenue, Fairbanks, Alaska

Pursuant to 3 AAC 306.060, the Council may determine whether to protest the marijuana consumption endorsement application after holding a public hearing. A notice of the date, time, and place of the public hearing has been mailed to all property owners within 1,000 feet of the retail marijuana store, and notice of the public hearing will be advertised in the Fairbanks Daily News Miner on Friday, September 11, 2020.

The Building and Fire Departments are recommending protest of the endorsement until a Certificate of Occupancy is issued. The Police Department has included a one-year call report for the location, but they are not recommending protest. There are no other departmental objections to the issuance of the endorsement.

CITY OF FAIRBANKS PUBLIC SAFETY

GOOD TITRATIONS 506 MERHAR AVE

08/03/2019-08/01/2020

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	07/01/2020 22:02	SI - FIELD CONTACT	506 MERHAR AVE	O41	NRP	07/01/2020 22:21:33
	06/03/2020 14:23	HITRUN - NO/MINOR	506 MERHAR AVE	O50	NRP	06/03/2020 15:29:29
	01/18/2020 15:07	URGENT WELFARE	506 MERHAR AVE	O50	NRP	01/18/2020 15:37:46
	01/13/2020 14:35	TRESPASS/UNWANTE	506 MERHAR AVE	O13	NRP	01/13/2020 15:24:14
	01/03/2020 15:33	SUSP	506 MERHAR AVE	S6	NRP	01/03/2020 15:47:38

Total Number of Events Listed: **5**



City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715
Fax (907)459-6710

ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

- TO: FINANCE DEPARTMENT
 BUILDING DEPARTMENT
 FIRE DEPARTMENT
 POLICE DEPARTMENT

DATE: 08/03/2020

FROM: CITY CLERK'S OFFICE

RE: MARIJUANA LICENSE ACTION – ONSITE CONSUMPTION ENDORSEMENT

DATE NOTICE RECEIVED AT CLERKS OFFICE: 08/03/2020 (60 DAY DUE DATE 10/02/2020)

DATE RESPONSE DUE: 09/08/2020 for City Council Meeting of 09/14/2020

License #: 20827
 Application Type: Marijuana Onsite Consumption Endorsement
 D.B.A.: Good Titrations
 Licensee/Applicant: FSE, Inc.
 Physical Location: 506 Merhar Avenue, Fairbanks, Alaska

Corp/LLC Agent:	Mailing Address	Phone	Date and State of Ltd/Partner/Corp	Good Standing?
FSE, Inc. Frank Berardi	801 Pelican Way Fairbanks, AK 99709	907-231-2943	01/14/2015 – AK	Yes

Please note: Members/Officers/Directors listed below are the principal members. There may be additional shareholders. All members who hold at least 10% shares are listed.

Member/Officer/Affiliate:	Mailing Address	Phone	Title/Shares (%)
Brandon Emmett	1299 Lowbush Lane Fairbanks, AK 99709	907-328-8529	Vice President/Director/Secretary/ Shareholder – 25%
Frank Berardi	801 Pelican Way Fairbanks, AK 99709	907-231-2943	President/Director/Shareholder – 25%
Shaun Tacke	1770 Donald Avenue, Suite B Fairbanks, AK 99701	907-978-7647	Treasurer/Director/Shareholder – 25%

ADDITIONAL COMMENTS:

NO PROTEST:
COMMENTS

PROTEST
REASONS:

UNTIL CERTIFICATE OF OCCUPANCY
IS ISSUED

DEPARTMENT SIGNEE:

Clemens M. Clooden
(Signature)

CLEMENS M. CLOODEN
(Printed Name)

NOTE: THIS COMPLETED FORM MUST BE RETURNED TO THE CITY CLERK'S OFFICE
BY THE DATE INDICATED ABOVE. YOU MAY E-MAIL OR FAX (459-6710) THE FORM.
IF YOU HAVE ANY QUESTIONS CALL OUR OFFICE AT 459-6774. THANK YOU.



City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715
Fax (907)459-6710

ALCOHOL AND MARIJUANA CONTROL OFFICE MARIJUANA LICENSE RESPONSE FORM

- TO: FINANCE DEPARTMENT
 BUILDING DEPARTMENT
 FIRE DEPARTMENT
 POLICE DEPARTMENT

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ADDITIONAL COMMENTS:

- NO PROTEST:
COMMENTS
- PROTEST
REASONS: No Certificate of Occupancy

DEPARTMENT SIGNEE:  / Tod Chambers
(Signature) (Printed Name)

NOTE: THIS COMPLETED FORM MUST BE RETURNED TO THE CITY CLERK'S OFFICE
BY THE DATE INDICATED ABOVE. YOU MAY E-MAIL OR FAX (459-6710) THE FORM.
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Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-28b: Onsite Consumption Marijuana Retail Endorsement

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

What is this form?

An operating plan supplemental form is required for all retail marijuana establishments seeking an onsite consumption endorsement. Applicants should review **Alaska Regulation 306.370**. This form will be used to document how an applicant intends to meet the requirements of the regulation.

What must be covered in this operating plan supplemental?

Applicants must identify how the proposed onsite consumption premises will comply with applicable statutes and regulations regarding the following:

- Security [in addition to what is required for a retail store].
- Ventilation [if consumption by inhalation is to be permitted].
- Monitoring overconsumption.
- Disposal or packaging of unconsumed marijuana.
- Prevention of the introduction of marijuana products not sold by the retail marijuana store or products not sold for onsite consumption.

This form must be completed and submitted to AMCO's main office before any new onsite consumption endorsement application will be considered complete.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	FSE, Inc.	MJ License #:	20827		
License Type:	Marijuana Retail Store				
Doing Business As:	Good Titrations				
Premises Address:	506 Merhar Avenue				
City:	Fairbanks	State:	Alaska	ZIP:	99701
Mailing Address:	1770 Donald Ave, Suite B				
City:	Fairbanks	State:	Alaska	ZIP:	99701
Designated Licensee:	Shaun Tacke				
Main Phone:	907-978-7647	Cell Phone:			
Email:	shaun@goodtitrations.com				

Which type(s) of consumption will occur at your premises (check all that apply):

Consumption by inhalation (smoking or vaping)-

Consumption by other method(s)-



Form MJ-28b: Onsite Consumption Endorsement Operating Plan

Section 1 – Freestanding

Freestanding Licensed Retail Store (3 AAC 306.370(a) and AS 18.35.301(i)(1))

Please read the definition of "Freestanding" as defined in AS 18.35.301(i)(1) below-

"freestanding" means a building that is not supported by another structure and does not share ventilation or internal air space with an adjoining structure and smoke from the building cannot travel into the adjoining structure.

You must be able to certify the statements below. Read the following and then sign your initials in the box to the right: Initials

1.1- I certify that the location for which I am requesting this endorsement is "freestanding" as defined by AS 18.35.301(i)(1).

ST

1.2- I certify that I have attached to this operating plan a photo of each side of the exterior of my building that show it meets the definition of "freestanding."

ST

Section 2 – Security

Security (3 AAC 306.370(d)(1)(A) and 3 AAC 306.370 (c)(1))

2.1. Describe the equipment in place (doors and locks) that will provide security for your consumption space, including access points and windows:

The Good Titrations consumption space will be equipped with a 24-hour monitoring alarm system and video surveillance to maintain the security of the onsite consumption area and the facility. The alarm system will be set up to monitor for intrusions with motion detectors, glass break sensors and door sensors. If triggered, an automatic electronic alert will be sent to the security monitoring center as well as to ownership's cell phone and/or the general manager. This will also trigger an audible alarm to help deter the potential intruders. Live security footage will also be accessible to ownership and/or the general manager via their cellular phones so they may keep an eye on the consumption area even when they are away. Only after a person has shown their valid identification to the ID check agent upon entrance to the premises (shown on the diagram as "Entry Desk") will they be allowed access into the consumption area.

2.2. Describe how you will prevent diversion of marijuana and marijuana product from your consumption area:

All marijuana and marijuana product will be transferred and tracked in Metrc. This will ensure that there will be no inversion or diversion of marijuana or marijuana product from or into the consumption area. All marijuana/products will be securely stored in the restricted access area. Customers will not be able to access those products unless purchased through a budtender. Customers wishing to purchase marijuana or marijuana product to consume in the consumption area will do so from the consumption area point of sale. Only marijuana products intended for onsite consumption will be available in the consumption area alongside non-marijuana infused products. In addition, to help Good Titrations' staff to ensure that only products purchased for onsite consumption are consumed in the consumption area and to differentiate from marijuana/marijuana products purchased from the retail (non-consumption area), Good Titrations shall utilize color contrasting packaging and/or identifying stickers that will allow a staff member to easily decipher marijuana/products that were purchased from the non-consumption retail area vs. the products purchased in the consumption area. All marijuana or marijuana products left by customers in the consumption area shall be quickly cleared by Good Titrations' staff members and shall be disposed of in a manner that is compliant with 3 AAC306.740.



Form MJ-28b: Onsite Consumption Endorsement Operating Plan

2.3. Describe how you will prevent access by persons under the age of 21 to your consumption area:

Good Titrations will refuse entrance to any person who does not produce a form of valid photo identification showing that person is twenty-one (21) years of age or older. A valid form of identification includes; (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a province of Canada; and (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification care. At no time will a person under the age of twenty-one (21) be permitted to remain on the premises. If a Good Titrations' staff member suspects that a person is a minor, the staff member will refuse access and have the individual escorted off the premises. A designated staff member will request from all customers a government-issued, photo ID and will thoroughly examine the ID before allowing entrance into the consumption area. There are two points of entry (shown on diagram) both points of entry shall have staff monitoring the door and shall ensure a person's ID is valid and the person is over the age of 21 before allowing entry into the consumption area.

2.4. Describe how the consumption area shall be isolated from the other areas of the retail marijuana store:

Good Titrations consumption area will be isolated from the other areas of the retail marijuana store in the following ways: 1. The consumption area is in a designated area on the opposite side of the facility and 2. The consumption area is manned by a Good Titrations' staff member and further secured by a secured door that is clearly labeled "Onsite Consumption Area".

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

Initials

2.5. The proposed area(s) for consumption are clearly identified on Form MJ-02: Premises Diagram or MJ-14: Premises Diagram Change that is submitted with this application.

ST

Answer "Yes" or "No" to the following question:

Yes No

2.6 Will the consumption area be outdoors?

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground and how it is fully enclosed by a sight-obscuring wall or fence:

[Empty text box for describing outdoor structure or ground]

If "Yes", describe the neighboring uses and state why an outdoor consumption area is compatible with the surrounding area:

[Empty text box for describing neighboring uses and compatibility]



Form MJ-28b: Onsite Consumption Endorsement Operating Plan

Section 3 – Ventilation

Ventilation (3 AAC 306.370(d)(1)(B))

If you are proposing an indoor marijuana consumption area, where consumption by inhalation will occur you must be able to certify the statements below.

Read the following and then sign your initials in the box to the right:

Initials

I certify that I have attached to this form ventilation plans that:

- 3.1 Show a ventilation system for the marijuana consumption area that is separate from the remainder of the retail store
- 3.2 Signed and approved by a licensed mechanical engineer.
- 3.3 Sufficient to remove visible smoke.
- 3.4 Consistent with all applicable building codes and ordinances.

ST

ST

ST

ST

Section 4 – Overconsumption

Monitoring Overconsumption (3 AAC 306.370(d)(1)(C))

4.1. Describe the policies and procedures that will be used to monitor overconsumption of marijuana or marijuana product:

Good Titrations will train all retail staff to ask particular questions when a customer is purchasing marijuana or marijuana products for consumption in the consumption area. A budtender will use best efforts and the information available to help, if possible, the customer understand their tolerance levels so that the customer does not over consume. Good Titrations' employees will also be trained on quantity limitations for onsite consumption, and signs of impairment or over-consumption while in the consumption area. Good Titrations will not sell more than one gram of marijuana bud or flower to any one person per day and no more than 10 mg of THC per edible product to any one person per visit. Good Titrations will NOT sell any concentrates to be consumed in the consumption space. If a Good Titrations' staff member suspects that a customer has over-consumed, the staff member will assist the customer in arranging a ride (such as taxi/lyft/uber etc) to meet the customer and make sure that the customer gets into the vehicle.

Section 5 – Repackaging or Disposal

Repackaging or Disposal (3 AAC 306.370(d)(1)(D))

5.1. Describe how you will dispose of or repackage unconsumed marijuana or marijuana product in accordance with 3AAC 306.740 and 3AAC 306.345:

Good Titrations has a disposal plan for marijuana bud/flower and marijuana edible waste that is not consumed and left behind in the consumption area. The marijuana bud/flower or edible waste will be immediately collected by a staff member and stored in the marijuana waste locked container for three days prior to rendering it unusable by mixing with compostable and non-compostable materials such as: food waste, cardboard, paper, yard waste, vegetable oil etc. (as per MJ-03 operating plan supplemental). It is Good Titrations' policy that all marijuana and marijuana products purchased for onsite consumption are for onsite consumption only. Customers will not be permitted to take unconsumed products from the onsite consumption area. Good Titrations will collect all non consumed marijuana and products and dispose of them in accordance to 3AAC 306.740. Notice to customers of this policy will be provided to customers prior to their purchase of product in the onsite consumption area.



Form MJ-28b: Onsite Consumption Endorsement Operating Plan

Section 6 – Prevention of Introduction

Prevention of Introduction (3 AAC 306.370(d)(1)(E))

6.1. Describe your policies and procedures to ensure marijuana from a source other than your retail marijuana store is not introduced to your consumption area:

Good Titrations understands the importance of preventing inversion of marijuana and marijuana products into the consumption area that are not purchased from the point of sale located in the consumption area. Good Titrations will ensure that, at the time of purchase, the budtender assisting the customer will explain that there is a strict policy that no outside marijuana or marijuana product may be consumed in the consumption area. In the event that a customer attempts to consume marijuana or marijuana product from a source other than Good Titrations consumption area and point of sale counter, the consumption area staff member will ask the customer to leave the facility and store any marijuana or marijuana product that they have on them in their vehicle or dispose of it prior to completing the transaction. In addition, to help Good Titrations' staff ensure that only products purchased for onsite consumption are consumed in the consumption area and to differentiate from marijuana/marijuana products purchased from the retail (non-consumption area), Good Titrations shall utilize color contrasting packaging and/or identifying stickers that will allow a staff member to easily decipher marijuana/products that were purchased from the non-consumption retail area vs. the products purchased in the consumption area.

6.2 Describe your policies and procedures to ensure that marijuana from your retail marijuana store that is not intended for onsite consumption is not introduced into your consumption area:

Good Titrations will have a separate point of sale for the retail store area (aka non-consumption area) and a point of sale for the consumption area. This will ensure that only marijuana purchased for onsite consumption will be available in the onsite consumption area. Good Titrations will also utilize color contrasting packaging and/or identifying stickers that will allow a staff member to easily decipher marijuana/products that were purchased from the non-consumption retail area vs. the products purchased in the consumption area. This will help ensure that only products purchased for onsite consumption are consumed in the consumption area and to differentiate from marijuana/marijuana products purchased from the retail (non-consumption area).

Section 7 – Dosage and Safety Information

Written Materials (3 AAC 306.370(e)(4))

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

Initials

7.1- I certify that I have attached copies of the written materials to be provided in the consumption area(s) to patrons at no cost that contain marijuana dosage and safety information for each type of marijuana or marijuana product to be sold for consumption at the marijuana consumption area.

ST



Form MJ-28b: Onsite Consumption Endorsement Operating Plan

Section 8 – Employee monitoring

Employee Monitoring (3AAC 306.370(c)(2))

Answer "Yes" or "No" to the following question:

Yes No

8.1 Will consumption by smoking or vaping be allowed?

If "Yes", describe the smoke-free area from which employees will monitor the marijuana consumption area:

Good Titrations' consumption area staff member(s) will monitor customers through video surveillance at the ID Check/Entry Desk outside the Consumption area. Good Titration also has a high-tech, state-of-the-art ventilation system throughout the facility with additional ventilation in the consumption area.

Section 9 – Declaration

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

[Signature]
Signature of licensee

Shaun Tacke
Printed name of licensee



Melissa Proper
Notary Public in and for the State of Alaska

My commission expires: 11/19/23

Subscribed and sworn to before me this 15 day of June, 2020.

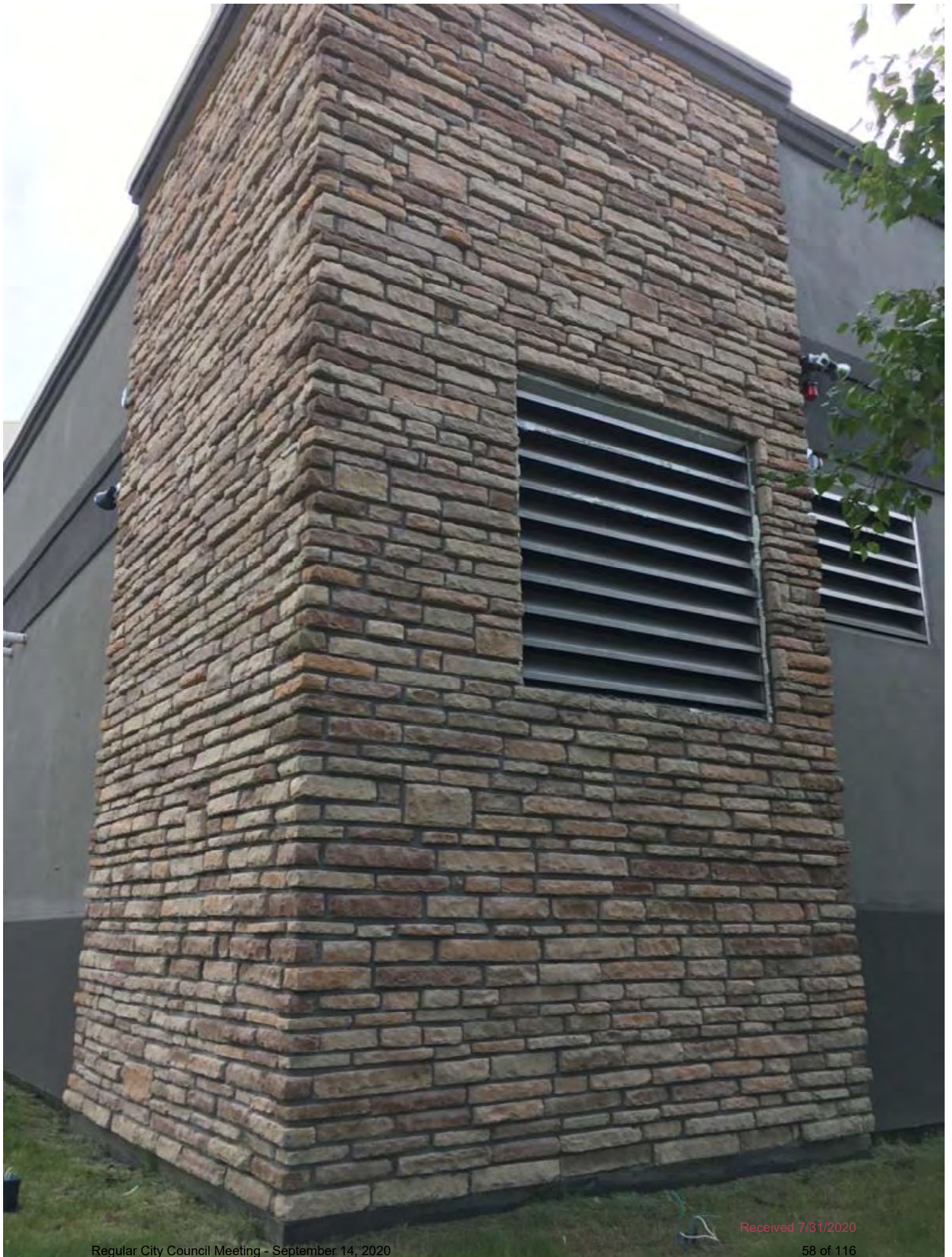












FAN SCHEDULE (EXCERPTED FROM ORIGINAL DESIGN DOCUMENTS, FOR REFERENCE. ALL EQUIPMENT LISTED IS EXISTING)									
SYMBOL	MFGR / MODEL	TYPE	SERVICE	CFM	TSP (IN. W.G.)	HP	ELEC DATA (V/PH)	DRIVE	REMARKS
EF-1A	COOK / WCRD 185MH170	CENTRIFUGAL	CRIBBLE HOOD	1,550	1.0	1	208/2	DIRECT	GREASE TROUGH, ROOF CURB WITH HINGED BASE KIT, VFD COMPATIBLE MOTOR AND DISCONNECT
EF-1B	COOK / WCRD 185MH170	CENTRIFUGAL	BROILER HOOD	1,740	1.0	1	208/2	DIRECT	GREASE TROUGH, ROOF CURB WITH HINGED BASE KIT, VFD COMPATIBLE MOTOR AND DISCONNECT
EF-2	COOK / WCRD 185MH170	CENTRIFUGAL	KETTLE HOOD	1,425	1.25	1	208/2	DIRECT	GREASE TROUGH, ROOF CURB WITH HINGED BASE KIT, VFD COMPATIBLE MOTOR AND DISCONNECT
EF-3	COOK / WCRD 150H170	CENTRIFUGAL	FRYER HOOD	3,200	1.0	3/4	208/2	DIRECT	GREASE TROUGH, ROOF CURB WITH HINGED BASE KIT, VFD COMPATIBLE MOTOR AND DISCONNECT
EF-4	COOK / ACED 120C130	CENTRIFUGAL	TOILET EXHAUST	600	0.75	1/4	120/1	DIRECT	BACKDRIFT DAMPER, SPEED CONTROL, ROOF CURB AND DISCONNECT
EF-5	COOK / ACURD 120R150	CENTRIFUGAL	DIETMACHINE HOOD	600	0.5	1/4	120/1	DIRECT	ROOF CURB, EPOXY COATING AND DISCONNECT
CJ-1&B	FAN TECH / FRISK	CENTRIFUGAL	BROK/GRD HOOD	87	0.72	FR	120/1	DIRECT	SPEED CONTROL IN MELINK MFD, TRANSITION FITTING
CJ-3	FAN TECH / FRISK	CENTRIFUGAL	FRYER HOOD	56	0.2	FR	120/1	DIRECT	SPEED CONTROL IN MELINK MFD, TRANSITION FITTING
VF-1	GREENHECK/SS2-18-421-A	PROPELLER	BOILER RM	3,400	0.25	1/2	120/1	DIRECT	S/A CONFIGURATION, OSHA FAN GUARD

CAPTURE JET FANS ARE PART OF HOOD SYSTEM AND ARE FURNISHED WITH HOODS. KITCHEN HOODS, EXHAUST FANS EF-1A, EF-1B, EF-2, EF-3, EF-4 AND EF-5 ARE OCEC INCLUDING ROOF CURBS, BACKDRIFT DAMPERS, AND STARTERS/DISCONNECTS.									
SYMBOL	MFGR / MODEL	TYPE	SERVICE	CFM	TSP (IN. W.G.)	HP	ELEC DATA (V/PH)	DRIVE	REMARKS
EF-6	CAPTUREWEAR / NCA18FA	CENTRIFUGAL	LOUNGE 103 EXHAUST	2100	1.125	1.0	208/3PH	BELT	PROVIDE INLET FILTER HOUSING TO ACCOMMODATE 2 EA 24x24x2 ACTIVATED CARBON ODOR CONTROL FILTERS

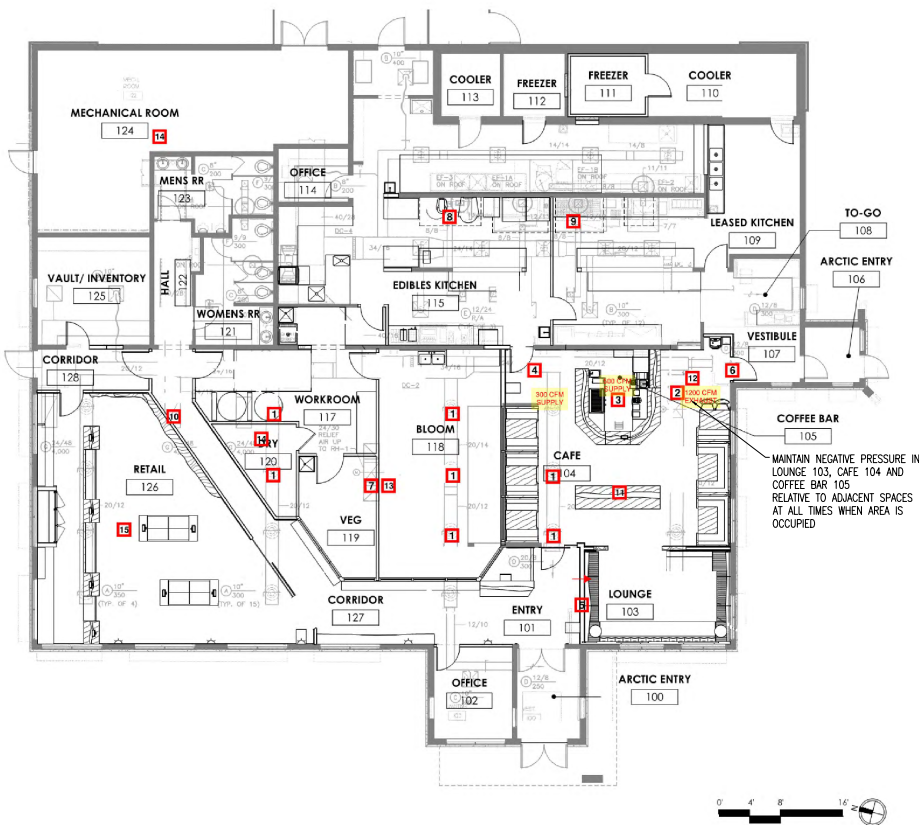
RELOCATED EXHAUST FAN SERVING CAFE 104 AREA

NEW EXHAUST FAN SERVING LOUNGE 103 AREA

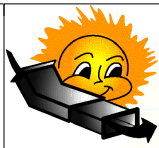
- NEW CONSTRUCTION NOTES FOR LOUNGE 103/CAFE 104 VENTILATION SYSTEM MODIFICATIONS:**
- 1) RELOCATE EXISTING EF-3 (FRYER HOOD EXHAUST) TO ROOF ABOVE CAFE 104 AREA. UTILIZE EXISTING POWER CIRCUIT. EXISTING FRYER HOOD AND ASSOCIATED ANSUL SYSTEM TO BE REMOVED.
 - 2) PROVIDE NEW ROOF CURB, INLET DUCTWORK AND TRANSITIONS, WITH CHARCOAL/ODOR CONTROL FILTER HOUSING ACCESSIBLE BELOW ROOFLINE.
 - 3) MODIFY PORTION OF EXISTING SUPPLY DUCTWORK TO SERVE AS EXHAUST DUCTWORK IN CAFE 104 AREA. REBALANCE EXISTING SUPPLY OUTLETS TO PROVIDE A TOTAL OF 650 CFM SUPPLY VENTILATION.
 - 4) MODIFY EXISTING SUPPLY BRANCH DUCTWORK IN CAFE 104 AREA TO PROVIDE 500 CFM SUPPLY AIR TO COFFEE BAR 105 AREA.
 - 5) LOUNGE 103/CAFE 104 VENTILATION RATE PER IMC 15-403.1.1 FOR SMOKING LOUNGES, AT 60 CFM/PERSON (56 PERSONS = 2300 CFM VENTILATION TOTAL, WITH NO AIR RETURNED TO MAIN AIR HANDLER)

- HVAC CONTROLS SEQUENCE OF OPERATION FOR LOUNGE 103/CAFE 104 VENTILATION SYSTEM:**
- 1) PROVIDE NEW (OR RELOCATE EXISTING) VARIABLE-FREQUENCY DRIVE SPEED CONTROL TO MODULATE EF-3 SPEED BASED ON SPACE STATIC PRESSURE CONTROLLER.
 - 2) MODULATE EF-3 SPEED TO MAINTAIN LOUNGE 103/CAFE 104 SPACE STATIC PRESSURE AT $-0.05"$ W.G. (ADJUSTABLE) AT ALL TIMES WHEN SPACE IS OCCUPIED.
 - 3) SUPPLY AIR FROM EXISTING AHU/AIR DISTRIBUTION DUCTWORK INTO LOUNGE 103/CAFE 104 AREA TO BE REBALANCED TO PROVIDE APPROXIMATELY 650 CFM SUPPLY.
 - 4) REMAINDER OF AIR REQUIRED FOR EF-3 EXHAUST MAKEUP (≈ 650 CFM, VARIABLE) TO BE PROVIDED BY PASSIVE AIR TRANSFER DUCT BETWEEN ENTRY 101 AND LOUNGE 103 AREA.
 - 5) EF-3 TO PROVIDE BASELINE EXHAUST VENTILATION (1,200 CFM) DURING LOW-OCCUPANCY CONDITIONS, WITH NEW EF-6 TO SERVE AS SUPPLEMENTAL EXHAUST VENTILATION (ADDITIONAL 2,100 CFM / 3,300 CFM TOTAL) DURING HIGH-OCCUPANCY CONDITIONS.
 - 6) MAIN AIR HANDLING UNIT (AHU-1) TO BE ENERGIZED AT ALL TIMES WHEN BUILDING IS OCCUPIED.

- HVAC SYSTEM MODIFICATION - WORK ITEM NOTES (KEYED TO DRAWING NOTE NUMBERS):**
- 1) DEMOLISH EXISTING SUPPLY DIFFUSER AND CAP/SEAL DUCT TAP.
 - 2) CUT/CAP DUCT RUN FROM EXISTING SUPPLY MAIN. REPURPOSE DUCTWORK/DIFFUSERS FOR EXHAUST SERVICE WITH RELOCATED EXHAUST FAN (SEE NOTE 12).
 - 3) NEW SUPPLY DUCT RUN WITH RELOCATED/SALVAGED DIFFUSER(S), ≈ 300 CFM
 - 4) NEW CONTROL DAMPER WITH ACTUATOR FOR SPACE STATIC PRESSURE CONTROL. OPERATE IN COORDINATION WITH NEW EXHAUST FAN TO MAINTAIN ROOMS 103, 104 & 105 AT $-0.05"$ W.G. RELATIVE TO ENTRY 101.
 - 5) INSTALL NEW EF-6 ABOVE CAFE 104 AREA NEAR LOUNGE 103 AREA, WITH DUCTWORK TO DRAW AIR FROM ABOVE CEILING IN LOUNGE 103 SMOKING AREA. PROVIDE MOTOR-OPERATED ISOLATION DAMPER AND FILTER RACK TO HOLD ACTIVATED CHARCOAL ODOR-CONTROL FILTERS. INSTALL PASSIVE TRANSFER AIR OPENING WITH BACKDRIFT DAMPER FROM ENTRY 101 AREA (SERVED BY EXISTING AHU-1) FOR MAKEUP AIR INTO CAFE 104 AREA. NO RETURN AIR FROM LOUNGE 103/CAFE 104 AREA IS TO BE RETURNED TO MAIN AIR HANDLING UNIT OR ADJACENT SPACES FOR RECIRCULATION.
 - 6) EXTEND EXISTING DUCT RUN TO NEW PARTITION. RELOCATE EXISTING GRILL.
 - 7) UTILIZE EXISTING RELIEF AIR OPENING FOR NEW PACKAGED ROOFTOP UNIT. SALVAGE EXISTING DAMPER AND ACTUATOR FOR RELOCATION.
 - 8) DEMOLISH EXISTING KITCHEN HOOD AND FAN EF-3. SALVAGE EXISTING FAN FOR RELOCATION TO CAFE 104 EXHAUST. PROVIDE INSULATED WEATHERPROOF CAP WITH VAPOR BARRIER AT ROOF CURB.
 - 9) REMOVE/REINSTALL EXISTING HOOD ($\approx 12'$ TO SOUTH) TO ACCOMMODATE NEW PARTITION. EXISTING DUCTWORK, FAN AND CONTROLS TO REMAIN.
 - 10) MODIFY EXISTING RETURN DUCTWORK TO ACCOMMODATE NEW PARTITIONS. RETURN TO DRAW FROM CORRIDOR 127 CEILING AND TO ALLOW FOR PASSIVE TRANSFER INTO ENTRY 101 AREA TO SERVE AS PASSIVE MAKEUP FOR LOUNGE 103 EXHAUST.
 - 11) NEW BUILDING RELIEF AIR OPENING. REINSTALL SALVAGED RELIEF DAMPER/ACTUATOR AND EXTEND EXISTING CONTROL WIRING TO NEW LOCATION. RELOCATE/MODIFY/ADJUST EXISTING BUILDING STATIC PRESSURE CONTROLS TO MAINTAIN POSITIVE PRESSURE IN CORRIDOR 127 RELATIVE TO ALL OTHER SPACES (AT $0.1"$ W.G., ADJUSTABLE).
 - 12) INSTALL NEW INSULATED ROOF CURB. RELOCATE EXISTING EF-3 (SEE NOTE 8) AND CONNECT TO MODIFIED DUCTWORK (SEE NOTE 2). PROVIDE NEW ISOLATION DAMPER AND ACTUATOR. PROVIDE ODOR-CONTROL ACTIVATED CARBON FILTER HOUSING AT FAN INLET (IN CEILING).
 - 13) BLOOM 116 AND VEG 119 - PROVIDE NEW PACKAGED NATURAL GAS-FIRED ROOFTOP HVAC UNIT WITH 3 TON COOLING CAPACITY (≈ 2000 CFM). INSTALL NEW INSULATED ROOF CURB AND DISTRIBUTION DUCTWORK TO SERVE ROOMS 116, 117, 119 AND 120. BALANCE RTU OSA DAMPER TO PROVIDE 500 CFM VENTILATION AIR TO SYSTEM.
 - 14) DRY 120 - PROVIDE 1-TON DUCTLESS MINI-SPLIT A/C UNIT. ROUTE CONDENSATE TO FLOOR SINK IN KITCHEN VESTIBULE. LOCATE CONDENSING UNIT IN MECH ROOM 124.
 - 15) MODIFY EXISTING SUPPLY DUCTWORK AND DIFFUSERS TO ACCOMMODATE NEW PARTITIONS AND CEILING IN RETAIL 126.



1 HVAC SYSTEM MODIFICATIONS - PLAN
 SAT.1 | SAT.1 1/8" = 1'-0" (22x34 SHEET SIZE)



Good Titrations
 506 Mentor Ave.

Sun-Air Sheet Metal, Inc.
 FAIRBANKS, ALASKA
 TEL (907) 456-8766 FAX (907) 466-3484
 e-mail: mail@sunairsheetmetal.com

Good Titrations
 HVAC System Modifications
 HVAC Modifications & Controls Sequence

DATE: 6/25/2020
 DRAWN BY: GGB
 CHECKED BY: GGB
 PROJECT:

SHEET 1 OF 1
SAT.1.1r1



1770 Donald Ave, Suite B
Fairbanks, AK 99701
(907) 474 – GOOD (4663)

CONSUMER GUIDE FOR CONSUMPTION ONSITE

Good Titrations recommends starting out with a low dose when it comes to edibles.

1. Low dose means between 5 to 10 mg of THC
2. Be patient and wait Two Hours before attempting to consume anymore edibles as, it may take a while to feel the effects.
3. Don't Drive! Eating THC will impair your driving.
4. Don't Mix With Alcohol. Combining Edibles and Alcohol is NOT recommended.
5. Keep Away From Children. Please lock up your cannabis products.

Marijuana is legal in Alaska. Here are some things you need to know:

If you are under 21, it is illegal to use or possess marijuana.

Who is allowed to use marijuana? Anyone age 21 and older can legally possess or consume marijuana. It is illegal to give marijuana to anyone under the age of 21, unless they have a valid medical marijuana card. However, even if someone is under 21 and has a valid medical marijuana card, Good Titrations is prohibited from selling to any person under 21.

Marijuana can affect people differently.

Know your limits. Marijuana affects everyone differently based on things like on body type and experience with the product.

Higher than you might think.

Careful. It can sneak up on you. These aren't your grandma's brownies – THC levels can be much, much higher in today's marijuana products. And the effects of marijuana can be significantly delayed, particularly with edibles.

You Can't drive impaired, Driving high is a DUI.

Don't consume and drive. Driving while impaired is illegal. It doesn't matter what substance you are using. If you are not sure whether you are impaired, do not drive.

Do not use if you are pregnant or breastfeeding.

Marijuana poses a potential risk to the baby. Steer clear if you are pregnant or nursing. Marijuana may be harmful to developing brains. Smoking marijuana or consuming edible cannabis products can expose your baby to potentially harmful substances.

Stash it Safely away from kids and pets.

Lock it up. If you have young children or teenagers at home, store your marijuana in a child-resistant container and make it inaccessible to them. If children accidentally eat or drink marijuana, it can make them very sick. If you suspect your child has consumed marijuana call the poison control hotline at 1-800-222-1222. If someone has a severe reaction after consuming marijuana, call 911 or go to an emergency room right away.



Alaska Marijuana Control Board Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). **All areas designated as the licensed premises of a single license must be contiguous. All diagrams must have the licensed premises area labeled, and outlined or shaded as appropriate.**

What must be submitted with this form?

Applicants must attach multiple diagrams to this form, including (as applicable):

- **Diagram 1:**
a diagram showing only the licensed premises areas that will be ready to be **operational at the time of your preliminary inspection** and license issuance;
- **Diagram 2:**
if different than Diagram 1, a diagram outlining **all areas for which the licensee has legal right of possession** (a valid lease or deed), and clearly showing those areas' relationship to the current proposed licensed premises (*details of any planned expansion areas do not need to be included; a complete copy of Form MJ-14: Licensed Premises Diagram Change must be submitted and approved before any planned expansion area may be added to the licensed premises*);
- **Diagram 3:**
a **site plan or as-built of the entire lot**, showing all structures on the property and clearly indicating which area(s) will be part of the licensed premises;
- **Diagram 4:**
an **aerial photo of the entire lot and surrounding lots**, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises (*this can be obtained from sources like Google Earth*); and
- **Diagram 5:**
a diagram of the **entire building in which the licensed premises is located**, clearly distinguishing the licensed premises from unlicensed areas and/or premises of other licenses within the building. If your proposed licensed premises is located within a building or building complex that contains multiple business and/or tenants, please provide the addresses and/or suite numbers of the other businesses and/or tenants (*a separate diagram is not required for an establishment that is designating the entire building as a single licensed premises*).

This form, and all necessary diagrams that meet the requirements on Page 2 of this form, must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	FSE, Inc.	MJ License #:	20827		
License Type:	Marijuana Retail Store				
Doing Business As:	Good Titrations				
Premises Address:	506 Merhar Avenue				
City:	Fairbanks	State:	Alaska	ZIP:	99701



Alaska Marijuana Control Board
Form MJ-02: Premises Diagram

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices. Items marked with a double asterisks (**) are only required for those retail marijuana establishments that are also applying for an onsite consumption endorsement.

The following details must be included in all diagrams:

- License number and DBA
- Legend or key
- Color coding
- Licensed Premises Area Labeled and Shaded, or Outlined as appropriate
- Dimensions
- Labels
- True north arrow

The following additional details must be included in Diagram 1:

- Surveillance room
- Restricted access areas
- Storage areas
- Entrances, exits, and windows
- Walls, partitions, and counters
- Any other areas that must be labeled for specific license or endorsement types
- ** Serving area(s)
- **Employee monitoring area(s)
- **Ventilation exhaust points, if applicable

The following additional details must be included in Diagram 2:

- Areas of ingress and egress
- Entrances and exits
- Walls and partitions

The following additional details must be included in Diagrams 3 and 4:

- Areas of ingress and egress
- Cross streets and points of reference

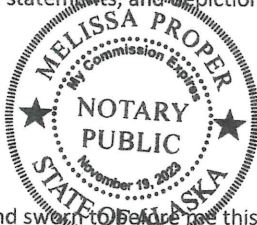
The following additional details must be included in Diagram 5:

- Areas of ingress and egress
- Entrances and exits
- Walls and partitions
- Cross streets and points of reference

I declare under penalty of unsworn falsification that I have attached all necessary diagrams that meet the above requirements, and that this form, including all accompanying schedules, statements, and depictions is true, correct, and complete.

Signature of licensee

Shawn Tacke
 Printed name of licensee



Notary Public in and for the State of Alaska

My commission expires: 11/19/23

Subscribed and sworn to before me this 23 day of June, 2020.

Diagrams 1, 2, + 5

SHEET NOTES (PLANS)

1. DIMENSIONS ARE TO FACE OF STUD, FACE OF CONCRETE, GRID LINES, AND CENTER LINE OF WINDOW ASSEMBLIES UNLESS OTHERWISE NOTED.
2. CONSTRUCTION ASSEMBLY DESCRIPTIONS, SEE A1.0.
3. PRODUCT SPECIFICATIONS, SEE A1.0.
4. ACCESSIBILITY AND ADA DETAILS, SEE A5.0.
5. OPERABLE PARTS OF LIGHTING, ENVIRONMENTAL SECURITY CONTROLS AND ELECTRICAL RECEPTACLES SHALL BE MOUNTED BETWEEN 15" AND 48" ABOVE FINISHED FLOOR.
6. ALL FAUCETS TO HAVE LEVER HANDLES.
7. REMOVE EXISTING TILE, GRIND AND POLISH EXISTING CONCRETE, TYP THROUGHOUT. IF ANY TILE REMAINS OR IS REPLACED DURING CONSTRUCTION, VERIFY ADA COMPLIANCE AT FLOOR TRANSITION PER 216.0.

PHASING LEGEND

- EXISTING TO REMAIN
- REMOVED DURING DEMO PHASE (DEMO PLANS ONLY)
- NEW CONSTRUCTION (NEW PLANS ONLY)



PERMIT SET REVISIONS (REFERENCE ONLY)

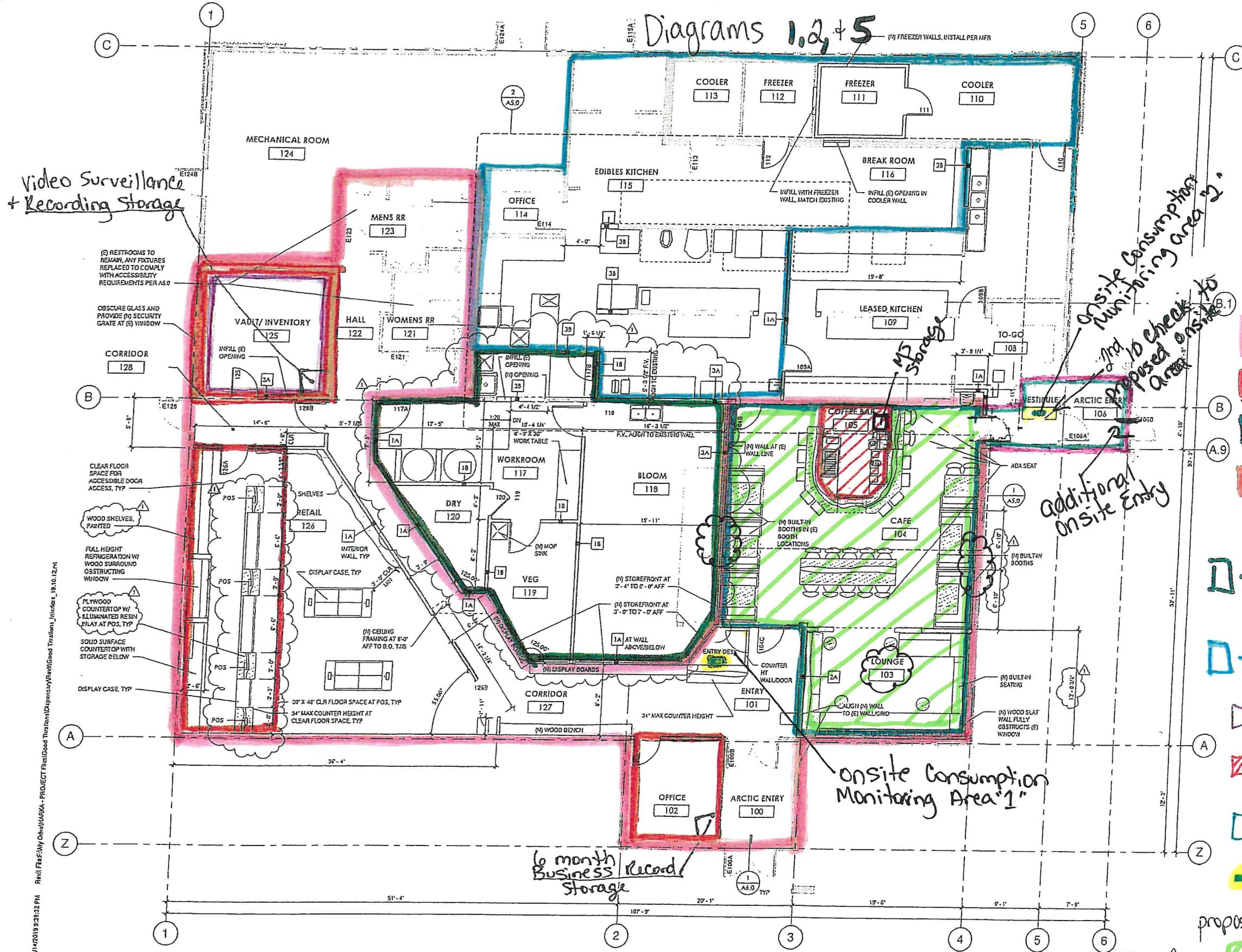
Good Titrations License # 20827 506 Merhar Avenue Fairbanks, AK Retail

#	Date	Description
1	10.14.19	

Floor Plan

A2.0

Copyright 2019 © If this drawing is less than 24" x 36", it has been reduced. Scale according to: A11.1



1 GROUND FLOOR PLAN A2.0 SCALE: 3/16" = 1'-0"

Plot Date: 10/14/2019 9:31:32 PM
 Rev: 01/14/2019 9:31:32 PM
 Project File: (Local) \Users\j\Documents\Projects\Retail\Good Titrations - B.10.12.rvt

Diagram 4



Received 6/23/2020



MEMORANDUM

TO: City of Fairbanks Council

FROM: D. Christine Nelson, AICP *DCN*
Community Planning Director

DATE: August 27, 2020

SUBJECT: Good Titrations – Retail Store License #20827
Onsite Consumption Endorsement

Zoning

A “retail marijuana store” is a listed permitted use in the General Use (GU-1) zoning district pursuant to FNSBC 18.84.020(A). Zoning permit #18361 was issued on September 6, 2019 to use 837 square feet (SF) of an existing building for this use with a designated onsite consumption area.

Onsite Consumption

“Retail marijuana store” is defined in Title 18 as “a legally licensed commercial retail marijuana store as defined by state law.” The State now allows onsite consumption of marijuana through an endorsement on a retail marijuana store license (3 AAC 306.370); it is not a new license type. Onsite consumption is therefore not considered a new use under Title 18 because it is a part of a legally licensed commercial retail marijuana store.

The applicant is not required to submit a new zoning permit application for onsite marijuana consumption as part of a permitted retail marijuana store. The applicant is required only to supply updated documents, including but not limited to, a floor plan and/or site plan showing the onsite consumption area, to ensure they comply with Title 18. The applicant has done this via their submittal to AMCO that was routed to the Borough.

Licensing

The FNSB Assembly public hearing for the State license endorsement for onsite consumption provides an opportunity for neighboring property owners and the public to comment on community impacts.

Buffers

The proposed store is not located within any known sensitive use buffers for commercial marijuana establishments listed in FNSBC 18.96.240(A)(3).



Fairbanks North Star Borough Department of Community Planning

P.O. Box 71267
Fairbanks, Alaska 99707-1267

Phone: (907) 459-1260

Fax: (907) 459-1255

planning@co.fairbanks.ak.us

Zoning Permit Number: **18361**

General Information

Date: 9/6/2019

Telephone: 9079787647

Applicant: HAPPY PEPPER LLC

Cell Phone:

Business Name:

Email: info@goodtitrations.com

Mailing Address: 1770 DONALD AVE, FAIRBANKS AK 99701

Property Owner: HAPPY PEPPER LLC

Property Description: 0537373 LOT 3 BENTLEY BROTHERS

Site Address: 506 MERHAR AVE

Existing Use: Commercial

Structure: Restuarant : Existing A-2 restaurant, no changes to building footprint

Proposed Use: Commercial

Structure: Retail marijuana store with designated consumption area : 837 sq. ft. for retail marijuana store

Dwelling Units: 0	New: 0	Existing: 0	Building Type: Principal
Building Height: 23'10" (feet)			
Stories: 1			
Total Area of Structure: 7,800 SF	New: 0 SF	Existing: 7,800 SF	
Lot Size: 41,782 SF			

Notes: Retail marijuana store is a permitted use in GU-1, sensitive use buffer requirements are met.

Conditions:

Zoning Specifications

Existing Zone: GU-1 (100%)

Flood Zone: X PROTECTED BY LEVEE (100%)

Minimum Lot Size: 40,000

Floodplain Permit Required: No

Front Yard Req: 0

FNSB Driveway Permit Required: No

Side Yard Req: 0

Road Service Area Name: NONE

Rear Yard Req: 0

Parking Spaces Req: 0

The holder of this permit is the property owner or is authorized to act for the property owner and the info provided is true and complete.

The holder of this permit is required to comply with all other applicable laws, including city, borough, state and federal laws.

The holder of this permit shall submit current and accurate documents if the site plans or other application materials are changed subsequent to issuance of this permit.

This permit is appealable and the appeal must be submitted and perfected within 15 days of the date of the decision in accordance with FNSBC 18.104.090.

Reasons: Retail marijuana store is a permitted use in GU-1, sensitive use buffer requirem

Permit Approval: Approved

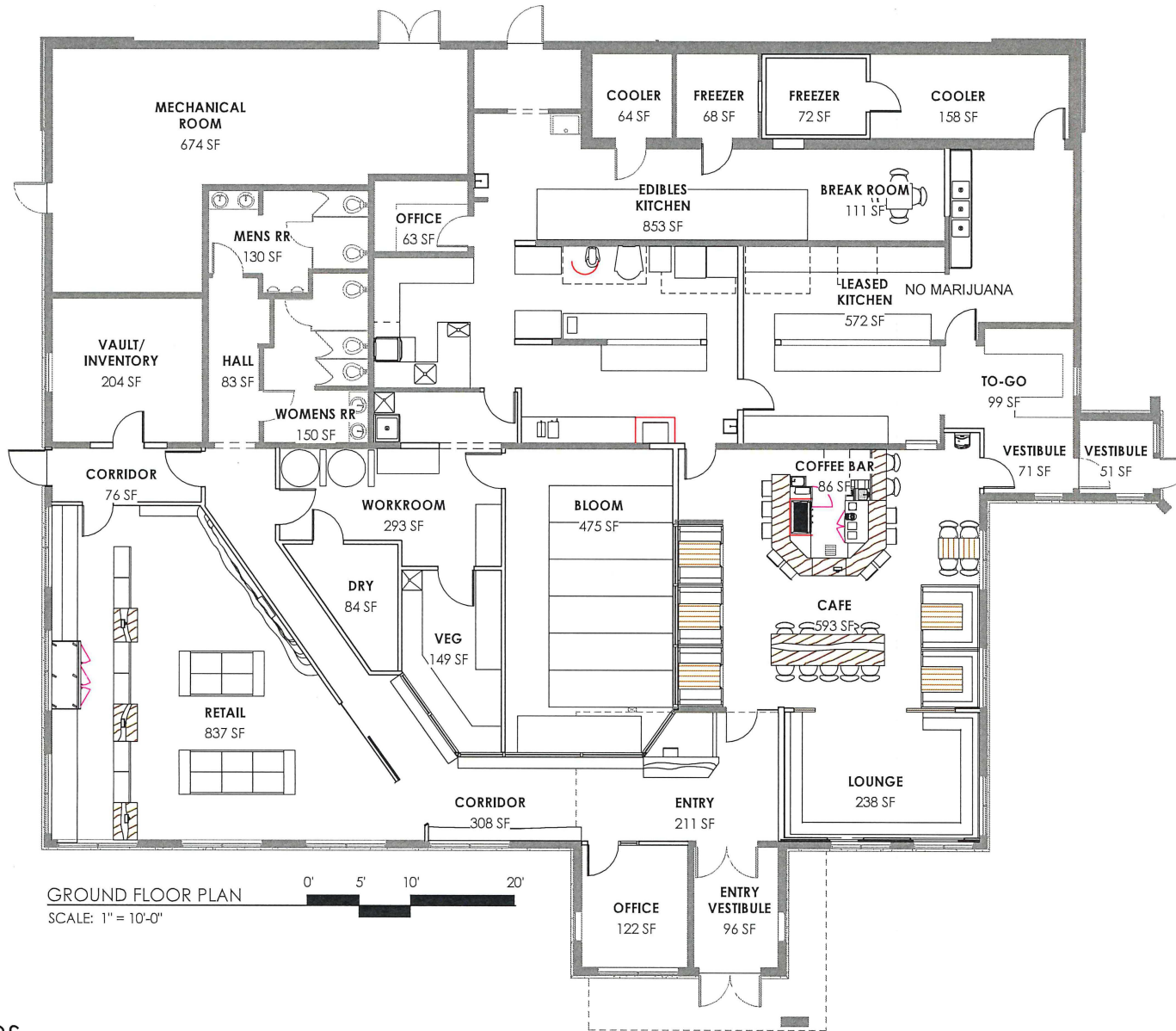
9/6/2019

Zoning Official: Kristina.heredi, A

Date

AUG 29 2019

RECEIVED



Good Titrations

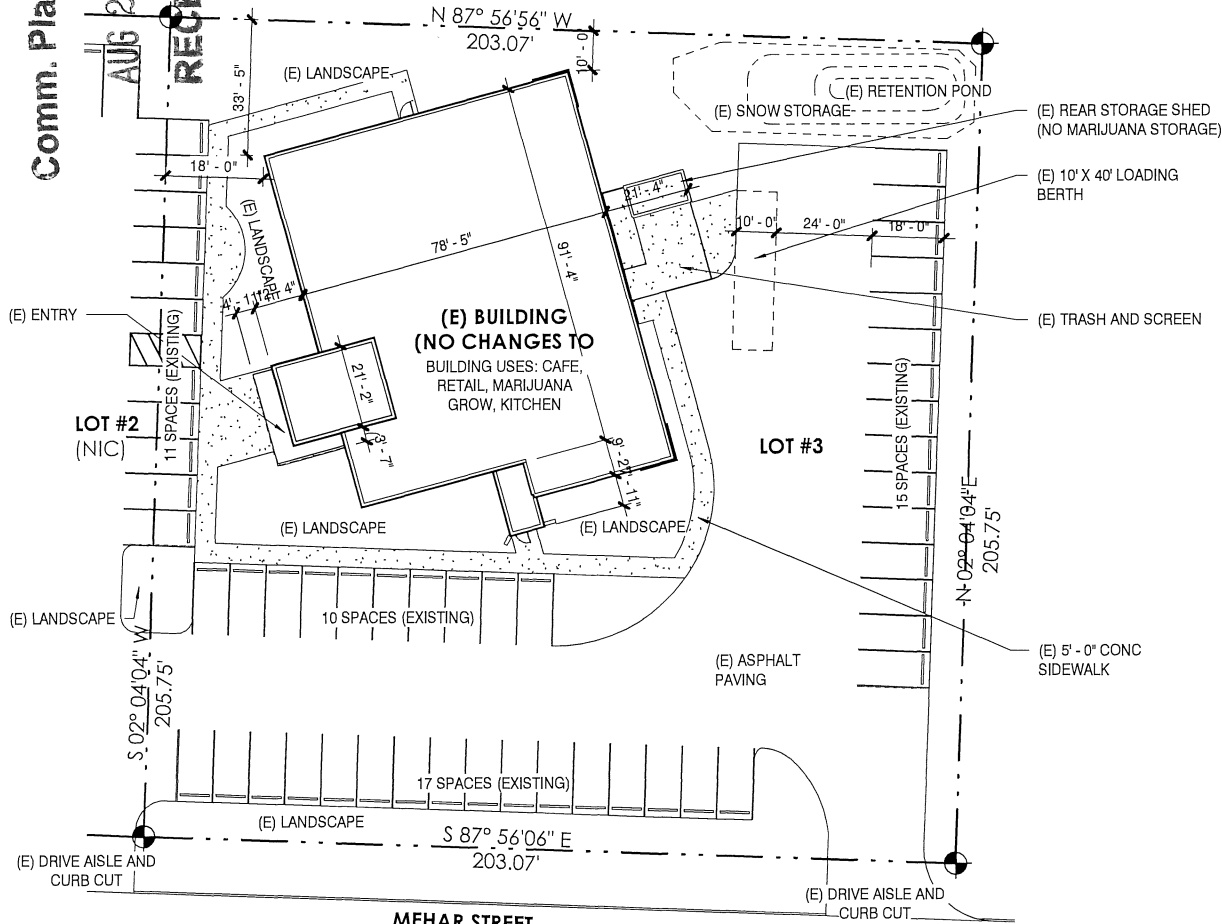
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PLAN | -

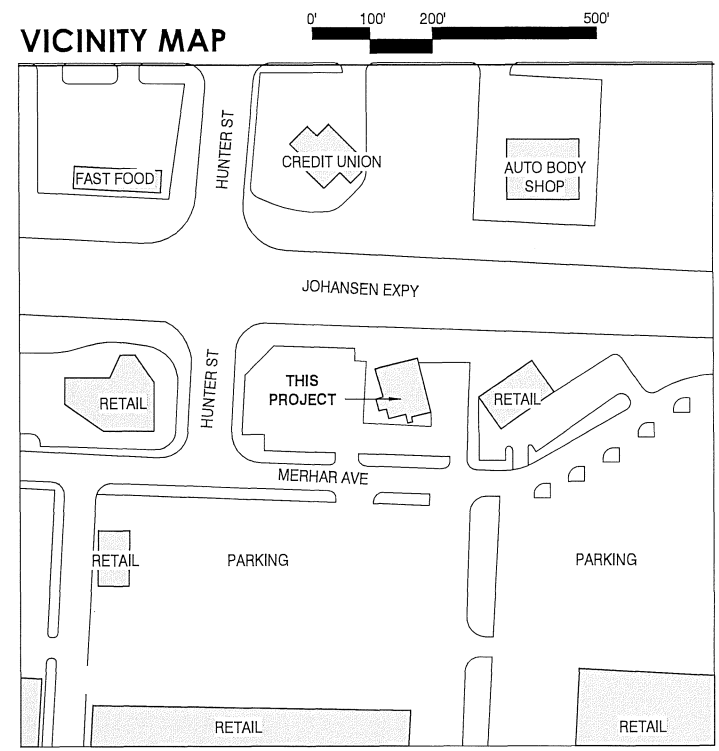
08.27.19

AUG 29 2019
RECEIVED



SITE PLAN
SCALE: 1" = 30'-0"

VICINITY MAP



Good Titrations

8/28/2019 5:05:20 PM

SITE PLAN | --

08.27.19



Fairbanks North Star Borough

Generic Report

PAN# 537373

Printed on: 8/19/2020

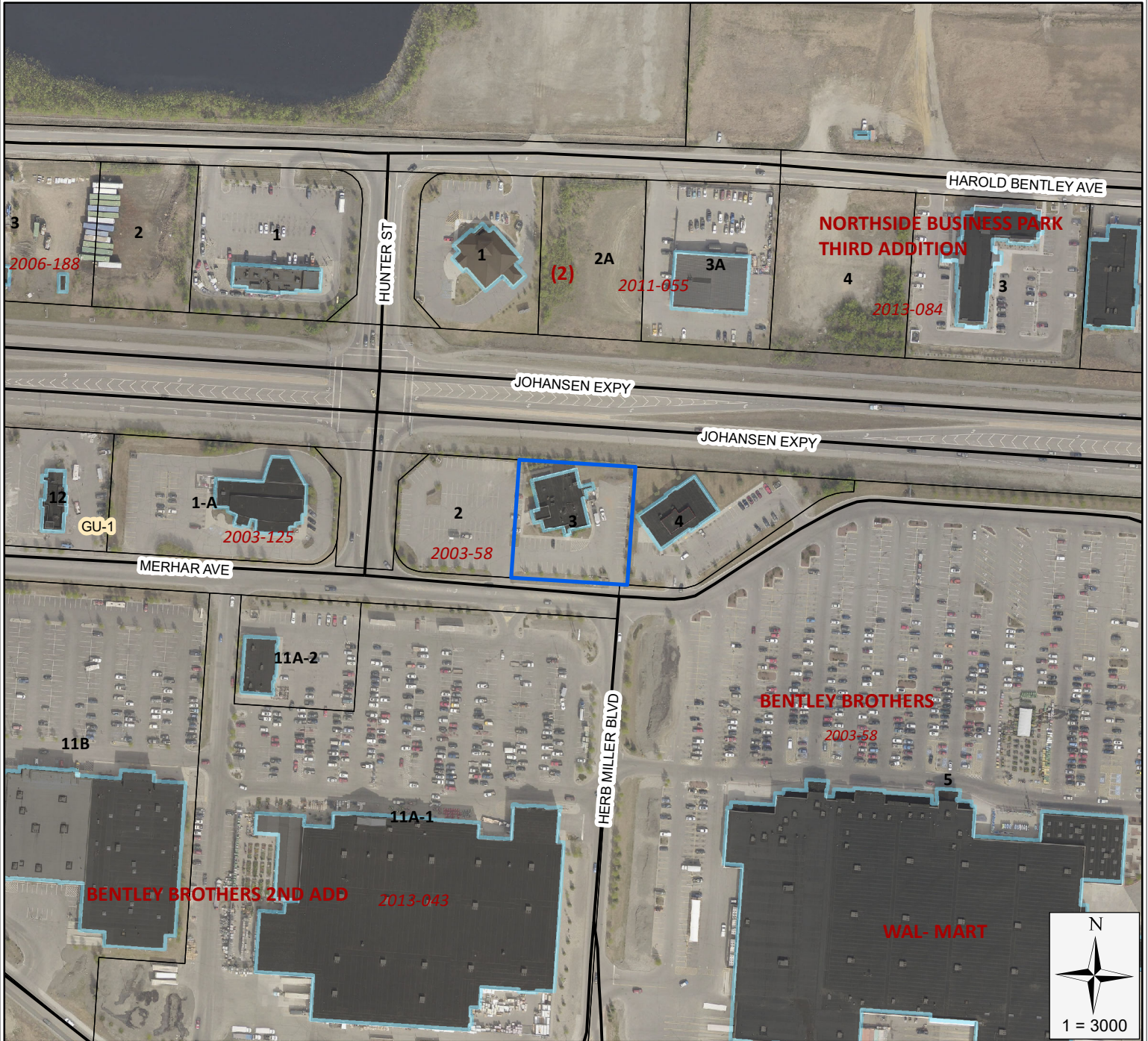


Image courtesy of: Pictometry

Property Information for PAN#: 537373

PROPERTY DESCRIPTION: Bentley Brothers,
Lot 3
OWNER: Happy Pepper LLC
SITUS ADDRESS: 506 Merhar Ave
ZONING: GU-1 (100%)
COMMUNITY PLANNING PERMITS:
Zoning: 15137, 18359, 18360, 18361

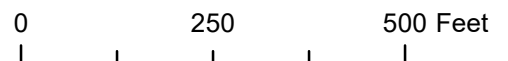
Legend

- Parcels selection
- Building Outlines (2017 Pictometry)

Zoning

- GU-1

Proximity and Zoning Map
Good Titrations
Marijuana License
#20827
Onsite Consumption





800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6740
Fax (907) 452-5913

MEMORANDUM

TO: Fairbanks City Council

FROM: Robert Pristash, PE, City Engineer

THROUGH: Jim Matherly, Mayor
Mike Meeks, Chief of Staff

SUBJECT: Vacation of Public Right-of-Way

DATE: September 9, 2020

At its regular meeting of August 19, 2020, the Platting Board of the Fairbanks North Star Borough approved a request to vacate an easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead. Detailed information regarding the public right-of-way and the Platting Board decision is attached.

Alaska Statute 29.40.140 states that vacation of a City street may not be made without the consent of the City Council. The City Council has thirty days from the date of the Platting Board's decision in which to veto the Board's decision; that deadline is September 18, 2020. If no veto is received within the thirty-day period, the consent of the City Council shall be deemed to have been given.

After review, the Engineering Department recommends vacation of the "easement" for the following reasons:

- The 1944 plat does not define or describe this strip consistent with other symbols on the drawing. Right-of-way is shown north of this area, but not for this strip.
- Later plats carried this indication further but do not define it.
- The City has no interest or facility in this strip.
- Removing this "easement" will uncloud title to this property.



MEMORANDUM

TO: Fairbanks City Council

THROUGH: Jim Matherly, Mayor
Mike Meeks, Chief of Staff

FROM: D. Christine Nelson, Director *DCN*
FNSB Community Planning

DATE: September 14, 2020

SUBJECT: VACATION OF A PUBLIC RIGHT-OF-WAY (VA 008-20)

At its regular meeting of August 19, 2020 the Platting Board of the Fairbanks North Star Borough approved a request by Stutzmann Engineering Associates, Inc., on behalf of Wideview Properties, LLC, to vacate an easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead. The property is located within Sections 2 and 11, T.1S., R.1W., FM, AK.

Alaska Statute 29.40.140 states that vacation of a City street may not be made without the consent of the City Council. The City Council shall have thirty (30) days from the date of the Platting Board's decision in which to veto the Board's decision to vacate a street. If no veto is received within the thirty-day period, the consent of the City Council shall be deemed to have been given to the vacation.

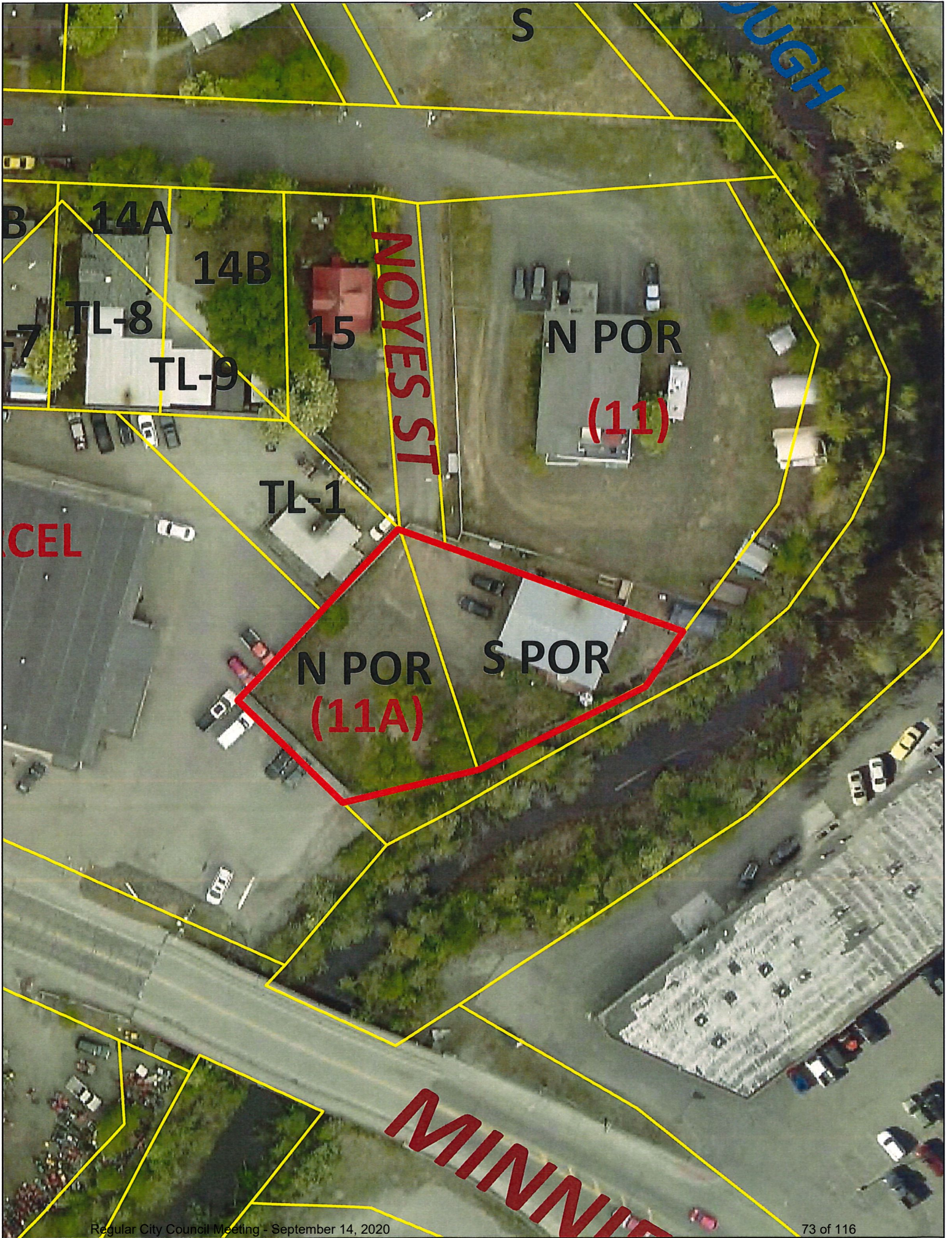
The FNSB Department of Community Planning recommended approval of the vacation to the Platting Board. The Platting Board approved the vacation, voting Seven (7) in favor and None (0) opposed.

Attachments: Maps
Action Letter
Draft Minutes
Staff Report
Vacation Application

- NOT vetoed by City Council
- Vetoed by City Council

Signature of City Clerk

Date



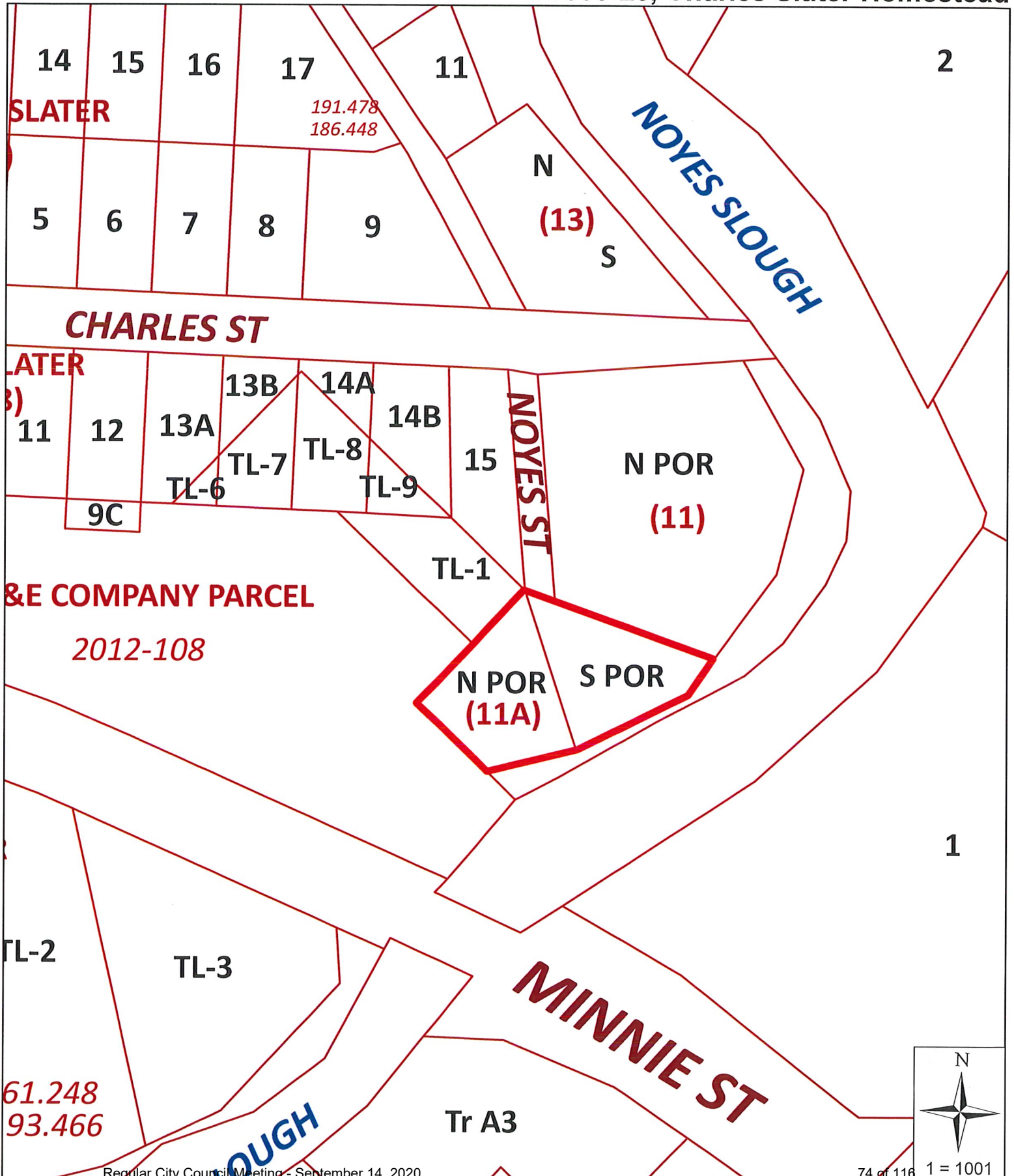


FNSB Dept. Of Community Planning

Printed on: Jul 23, 2020

Platting Board

VA 008-20, Charles Slater Homestead





August 21, 2020

Stutzmann Engineering Associates, Inc.
PO Box 71429
Fairbanks, AK 99701

Re: **VA008-20 Charles Slater Homestead**

Dear Mr. Stark,

At its regular meeting on August 19, 2020 the Platting Board of the Fairbanks North Star Borough considered your request on behalf of Wideview Properties, LLC, to vacate an easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead. The property is located within Sections 2 and 11, T.1S., R.1W., FM (located on Noyes Street).

The Board gave preliminary approval to the request, subject to the following conditions:

1. GVEA and the City of Fairbanks shall have a maximum of 30 calendar days to review and comment on the final plat.
2. ACS shall have a maximum of 10 calendar days to review and comment on the final plat.
3. Plat Note No.6 shall be revised to include the statement, "This property has been determined, in whole or in part, to be located within Flood Zone AE: A Regulatory Floodway flood hazard area as identified by the Federal Emergency Management Agency. All development shall be required to comply with federal regulations and FNSBC Title 15."
4. The final plat shall include a benchmark in accordance with FNSBC 17.52.040(D)(18)(a).

Furthermore, the Platting Board adopted the following two (2) Findings of Fact in support of the approval:

- a. As required by FNSBC 17.32.030(E)(1), the easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead shall be deemed by the platting board to be of value to the municipality.
- b. Other provisions have been made which are more beneficial to the public subsequent to the plat (Inst. No. 95.670) which created the easement:
 - i. Inst. No. 120.116 dedicated the extension of Charles Street all the way to Noyes Slough, thereby providing public access to the slough.
 - ii. The Minnie Street/Third Street Bridge was constructed, along with adequate public ROW dedication, to provide public access to Noyes Slough.
 - iii. Alternative easements for utilities were reserved by the City of Fairbanks and other public utilities to serve this property and the adjoining properties.

Alaska Statute 29.40.140 states that no vacation of a city street may be made without the consent of the City Council. The Council shall have thirty (30) days from the date of the

Board's decision in which to veto that decision. If no veto is received within the thirty-day period, the consent of the City shall be deemed to have been given to the vacation. Your request is being forwarded to the City Council. Please contact the City Clerk's office (459-6715 or FAX 459-6719) City Clerk (488-2281) for the meeting date.

The final plat must be prepared by a registered land surveyor and submitted to this office by August 19, 2022, or the preliminary approval will become void.

If you have any question regarding this matter, please contact the Fairbanks North Star Borough Department of Community Planning at 907 Terminal Street, 459-1260.

Sincerely,



George Stefan,
Platting Officer

Enclosure to Addressee

cc:

David Bredlie, FNSB Public Works Engineer
Jeff Whipple, City of Fairbanks
Julie Karl, GVEA
Byron Jackson, ACS

**FNSB PLATTING BOARD
MINUTES
August 19, 2020 at 6:00 PM**

A regular meeting of the Fairbanks North Star Borough Platting Board was held in the Mona Lisa Drexler Assembly Chambers, Juanita Helms Administrative Center, 907 Terminal Street, Fairbanks, Alaska. The meeting was called to order at 6:03 p.m. by Randy Pitney, Chair.

A. ROLL CALL

Members Present: Steven Brooks, Kellie Fritze, Troy Hicks, Mike Kwasinski, Jackie Morton, Traci Schachle and Randy Pitney

Members Absent: None

Others Present: Jeremy Stark, Stutzmann Engineering Associates, LLC; George Stefan, FNSB Platting Officer; Billy Cardentey, FNSB Platting Officer; Kellen Spillman, FNSB Deputy Director of Community Planning; David Bredlie, FNSB Public Works Engineer; Wendy Dau, FNSB Assistant Borough Attorney; Christine Nelson, FNSB Director of Community Planning and Laura Melotte, FNSB Recording Clerk.

B. MESSAGES

Communications to the Platting Board

Mr. Spillman apprised the Platting Board of the number of items expected to be on the agenda for the September 16, 2020 meeting.

Mr. Spillman commented that for the foreseeable future, all Platting Board meetings will be held utilizing the ZOOM format only.

Mr. Spillman apprised the Platting Board that due to a grant that was recently awarded to the Borough, the Department of Community Planning will be updating the Comprehensive Road Plan. **Mr. Spillman** indicated that he plans to add a worksession to an upcoming Platting Board meeting, time allowing. He will keep the Platting Board posted with regard to this topic.

Mr. Spillman announced that at the August 13, 2020 Assembly meeting, a new Platting Board member, Ginger Orem, was appointed. The Department of Community Planning will work to get Ms. Orem through an orientation soon so that she may sit on the board for the September 16, 2020 meeting.

Mr. Spillman spoke to Mr. Brooks' request to add "Direct Lot Access variances" to a future meeting agenda. Mr. Spillman commented that this topic item will be added to the September 16, 2020 agenda for discussion.

Ms. Nelson commented that Administration is looking to install more plexiglass in the Chambers as the Assembly wants to get back to meeting (partially) in person in the Chambers. **Ms. Nelson** will keep the Platting Board informed as things develop.

Citizens Comments – limited to three (3) minutes

None

Disclosure and Statement of Conflict of Interest

Ms. Schachle commented that she may have a perceived conflict of interest with the single agenda item this evening. She stated that occasionally she may have to work with Stutzmann Engineering to obtain Records of Surveys or Plot Plans for her clients during the sale or purchase of a home as she is a local realtor. **Mr. Pitney** queried further and determined that Ms. Schachle does not have a conflict of interest and she will hear this item.

C. APPROVAL OF AGENDA AND CONSENT AGENDA

Motion to approve the agenda and consent agenda to include the minutes of June 17, 2020 and July 15, 2020 made by **Ms. Fritze**, seconded by **Ms. Schachle**. Motion carried without objection.

D. *MINUTES

Minutes of June 17, 2020 and July 15, 2020

E. CONSENT AGENDA ITEMS

None

F. LEGISLATIVE HEARING

1. **VA008-20 Charles Slater Homestead** A request by Stutzmann Engineering Associates, Inc., on behalf of Wideview Properties, LLC, to vacate an easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead. The

property is located within Sections 2 and 11, T.1S., R.1W., FM (located on Noyes Street).

Mr. Stefan presented the Staff Report. Based on Staff analysis, the Department of Community Planning recommends APPROVAL of the vacation with the following four (4) conditions:

1. GVEA and the City of Fairbanks shall have a maximum of 30 calendar days to review and comment on the final plat.
2. ACS shall have a maximum of 10 calendar days to review and comment on the final plat.
3. Plat Note No.6 shall be revised to include the statement, "This property has been determined, in whole or in part, to be located within Flood Zone AE: A Regulatory Floodway flood hazard area as identified by the Federal Emergency Management Agency. All development shall be required to comply with federal regulations and FNSBC Title 15."
4. The final plat shall include a benchmark in accordance with FNSBC 17.52.040(D)(18)(a).

Furthermore, staff recommended adoption of the following two (2) amended Findings of Fact and the amended Staff Report in support of approval:

- a. As required by FNSBC 17.32.030(E)(1), the easement of undescribed purpose within the south portion of Block 11A, Charles Slater Homestead shall be deemed by the Platting Board to be of value to the municipality.
- b. Other provisions have been made which are more beneficial to the public subsequent to the plat (Inst. No. 95.670) which created the easement:
 - i. Inst. No. 120.116 dedicated the extension of Charles Street all the way to Noyes Slough, thereby providing public access to the slough.
 - ii. The Minnie Street/Third Street Bridge was constructed, along with adequate public ROW dedication to provide public access to Noyes Slough.
 - iii. Alternative easements for utilities were reserved by the City of Fairbanks and other public utilities to serve this property and the adjoining properties.

Mr. Brooks queried if the applicant came to the borough to request the vacation or if the borough confronted the applicant to vacate the easement. Mr. Stefan stated that the applicant came to the borough to vacate the easement.

Mr. Brooks queried if it was the boroughs position that the easement did exist. **Mr. Stefan** responded that it was the boroughs position that they were honoring the request to vacate the easement by the applicant.

Mr. Brooks pondered that if this request is denied, has an easement been created. **Mr. Stefan** replied that in his opinion, an issue has been raised but he does not feel that an easement has been created.

Mr. Pitney questioned how the vacation of the easement benefits the property owner. **Mr. Stefan** replied that there are improvements within the "easement" (driveway and pad) and with this vacation, it removes any ambiguity there may be. He further deferred to the applicants representative.

Mr. Pitney questioned how the vacation of the easement will benefit the public in the future. **Mr. Stefan** responded that the easement extends to the ordinary highwater mark of the Noyes Slough and that because of the terrain, he would not expect anyone to be able to traverse this are to the Minnie Street Bridge.

Applicant Testimony

Jeremy Stark, Stutzmann Engineering Associates, LLC. addressed the Platting Board. He stated that the original purpose for this request was that while they were completing the replat for these two parcels, they discovered the unexplained easement and as there is no solid documentation to be found as to the purpose of the easement, the applicant would like to have it vacated to clean up their property for the future.

Mr. Stark commented that he does not see this "easement" as a corridor to get to the Noyes Slough as there is no documentation that it is a public right-of-way. He reiterated that the purpose of this request is to remove an ambiguity on the property.

Mr. Pitney queried what the City of Fairbanks thinks of this request. **Mr. Stark** replied that the City of Fairbanks has no objection to this request as they are not sure what it is either.

Public Testimony

None

Applicant Rebuttal

None

MOTION: A motion by **Mr. Kwasinski**, seconded by **Ms. Morton**, to approve VA008-20 with the four (4) conditions, adopting the two (2) amended Findings of Fact and the amended Staff Report in support of the approval.

Mr. Hicks commented that he is in full support of this request. He stated that the original plat does not have a legend to indicate what the dotted line means and that it is being called an "easement" for a lack of better description. He stated that he has no problem removing the ambiguity. Additionally, the Noyes Slough does have public access further up the Noyes Slough at the end of Charles Street. He intends to support this request.

Mr. Pitney stated that he does not have issues with this request and will be supportive as well.

ROLL CALL: **Seven (7) in favor**
Zero (0) opposed

Ms. Dau clarified that this request is not appealable but may be vetoed by the City of Fairbanks.

G. CITIZENS COMMENTS

None

H. EXCUSE FUTURE ABSENCES

None stated

I. STAFF COMMENTS

None

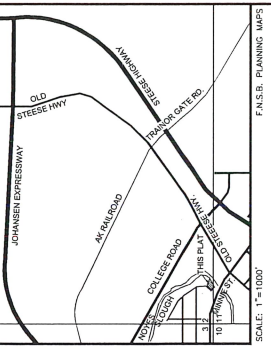
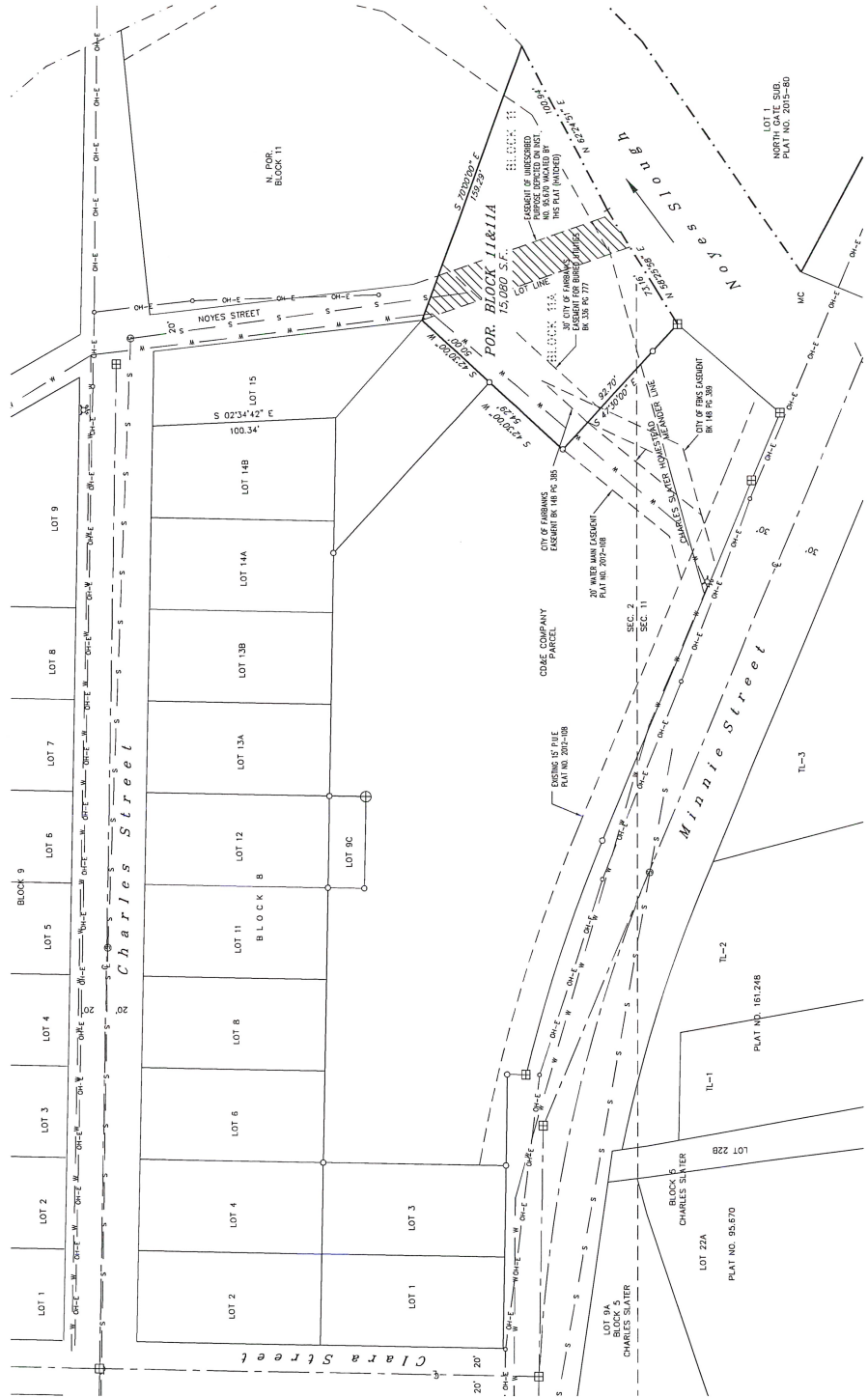
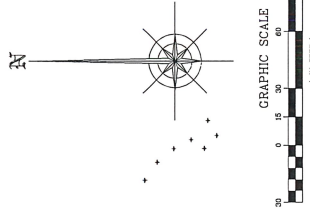
J. BOARD MEMBER COMMENTS / COMMUNICATIONS

None

K. ADJOURNMENT

NOTES

- There will be a 35' radius easement of each pole location for eyes, anchors, and other supportive structures.
- All utility lines shall be maintained, necessary by the utility companies is granted for the installation, maintenance, repair, or removal of yard poles.
- The utility companies shall have the right to identify and then remove any dead, weak, overhanging or otherwise dangerous trees adjacent to or in the vicinity of the easement.
- An easement is hereby dedicated within all lots for overhead and/or underground secondary electrical service connections.
- This area is overlain with the Urban Land as per the NRCS Web Soil Survey. This area is overlain by Subsoil Series per USDA Soil Survey, Series 1959, No. 25.
- This area is within Flood Zone "X" and "AE", as per Federal Emergency Management Flood Insurance Rate Map 0208000300, dated March 17, 2014. The base flood elevation in this area is 437.4 Feet (MWD BS).
- The purpose of this plat is to vacate an existing easement.
- This area is served by Golden Heart Utilities sewer and water.
- The portions of Block 11 and Block 11A, Charles Slater Homestead shown herein, were conveyed by Charles Slater to Robert Kelly on 8/27/1944 (Book 42, page 375). The deed references the Plat of Charles Slater Homestead of Block 11 and Block 11A, Charles Slater Homestead, Fairbanks North Star Borough Code No. 120.116 shows an extension of Noyes Street, but does not reflect the prior 1944 conveyance or the change in ownership. The plat of Charles Slater Homestead of Block 11 and Block 11A, Charles Slater Homestead, Fairbanks North Star Borough Code No. 120.116 does not appear to have been legally created and is not shown herein.
- Any new driveway or modification of an existing driveway shall require a permit from the City of Fairbanks.
- All streets within this subdivision are required to connect to community sewer and water facilities in accordance with City of Fairbanks Ordinances.



VICINITY MAP
SCALE: 1"=1000'
F.A.S.B. PLANNING MAPS

CERTIFICATE OF REGISTERED LAND SURVEYOR
I, James H. Altherr, a professional land surveyor registered in the State of Alaska, do hereby certify that the plat to be a true and correct representation of lands, actually or beneficially owned, and that I have acted under the supervision according to the provisions of the Fairbanks North Star Borough Code and the laws of the State of Alaska, and that all monuments required have been set.

Registration No. 7621-S

CERTIFICATE OF PAYMENT OF TAXES
I, the undersigned, being duly appointed and qualified Tax Collector for the Fairbanks North Star Borough, do hereby certify that the taxes on the property shown on this plat have been paid in full for Tax Year 2019-2020. Dated at Fairbanks, Alaska, this _____ day of _____, 20____.

Fairbanks North Star Borough Treasury Division Official

CERTIFICATE OF APPROVAL BY THE PLATING AUTHORITY
I hereby certify that this subdivision plat has been found to comply with the regulations of Title 17.25, Final Plats, of the Fairbanks North Star Borough Code of Ordinances, and that your plat has been approved.

STUTZMANN ENGINEERING ASSOCIATES, INC.
P.O. BOX 71429, FAIRBANKS, ALASKA 99707-1429
OFFICE AT 9 JUDGE AVENUE, LEBOWITZ-BEYER, L.L.C. C-587

EASEMENT VACATION
THE VACATION OF AN EXISTING EASEMENT WITHIN PORTIONS OF BLOCK 11 AND BLOCK 11A, CHARLES SLATER HOMESTEAD (PLAT NO. 2012-108 AND INST. NO. 95.670) WITHIN SECTIONS 9 AND 11, T.15S., R.14W., F.M., ALASKA FAIRBANKS RECORDING DISTRICT

FOR: COME COMPANY, LLC AND WIDEVIEW PROPERTIES, LLC
SURVEYED BY: S.E.A.
DRAWN BY: J.D.S.
CHECKED BY: J.D.S.
DATE: 06/16/2020
SCALE: 1"=30'
SHEET 1 OF 1

VA008-20 Charles Slater Homestead

August 19, 2020

STAFF REPORT – REVISED 08/14/2020

Easement Vacation

TO: Fairbanks North Star Borough Platting Board
THROUGH: Kellen Spillman, Deputy Director of Community Planning
FROM: George Stefan, Platting Officer

Applicant/Owner: Wideview Properties, LLC
114 Minnie St, Ste. E
Fairbanks, AK 99701

Surveyor: Stutzmann Engineering Associates, Inc.
PO Box 71429
Fairbanks, AK 99707

**Specific Request/
Legal Description:** A request by Stutzmann Engineering Associates, Inc., on behalf of Wideview Properties, LLC, to vacate an easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead. The property is located within Sections 2 and 11, T.1S., R.1W., FM.

Location/Access: Noyes Street

Existing Land Use: Residential

Current Zoning: Light Industrial (LI)
No Minimum lot size
Building setbacks: Front=20ft; Side/Rear=0ft

Comprehensive Plan: Urban Area (100%)

Soils: Urban Land (NRCS Web Soil Survey)

Flood Zone: X: Protected by Levee and AE: Floodway

Road Service Area: City of Fairbanks

Fire Service Area: City of Fairbanks

History: The north portion of Block 11A was created by the warranty deed recorded in Book 43, Page 375 (Fairbanks Recording District) on August 21, 1944. The south portion

of Block 11 was created by the warranty deed recorded in Book 70, Page 40 on February 10, 1954. These conveyances predate the inception of the City of Fairbanks Platting Board on May 1, 1957, which was the first Platting Authority established for the City of Fairbanks and Fairbanks School District.

Specific Request: The applicant's surveyor submitted a public right-of-way vacation application to vacate an easement of und-described purpose within Block 11 and Block 11A, Charles Slater Homestead. The purpose of the vacation is to remove any ambiguity to the existence of the und-described easement shown on the plats of Charles Slater Homestead recorded as Inst. No. 95.670 and Inst. No. 120.116 (**Attachments 1 and 2**). There are property improvements that encroach within the undetermined easement. The preliminary plat depicts the proposed vacation area and encroachments (**Figure 1**).

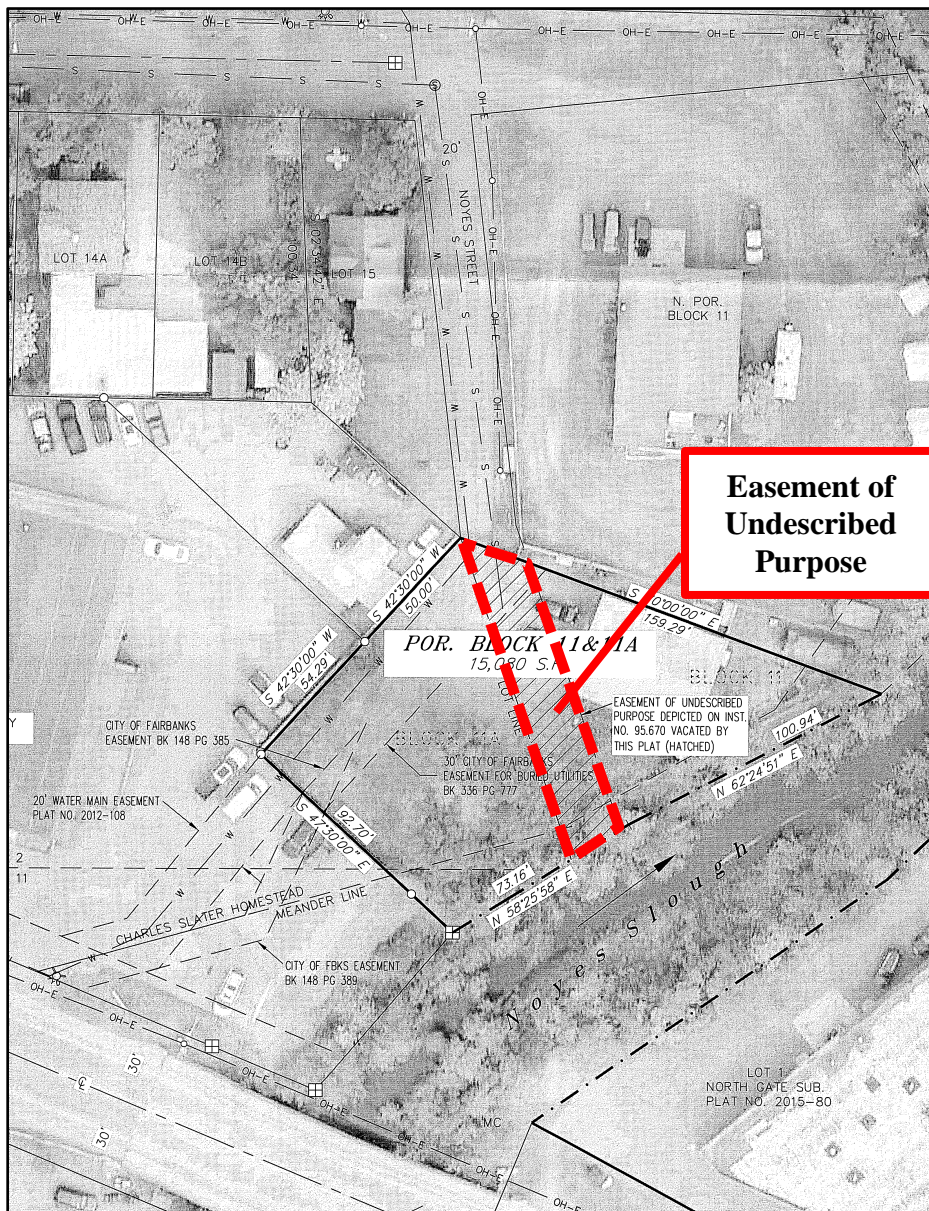


Figure 1: Preliminary Plat

Access: Noyes Street, a City of Fairbanks maintained road, abuts and terminates at the northern boundary of the property. Preliminary plat note #9 clarifies the Noyes Street right-of-way (ROW) limits as the City of Fairbanks requested, and the plat depicts its location accordingly. A 2020 FNSB GIS aerial image of the subdivision and surrounding road ROW is shown below (**Figure 2**).



Figure 2: 2020 Aerial Image

FNSB In-house Review:

Transportation Planning (D. Galligan, Transportation Planner):

Community Planning—Transportation has no objection to the vacation of an unidentified easement on this lot. It seems to conform to all vacation criteria of AS 29 as stated in FNSB Code Title 17.32 Vacations.

Street Addressing (K Streeter, GIS Emergency Services Technician):

- Addressing: All addressable sites in plat area are correctly addressed.
- Street Naming: No new streets named by plat.

Public Works Engineering (D Bredlie, Public Works Engineer):
No comments from Public Works.

Zoning (S Bingham, Planner):

Current Planning has no objections to this request. The property is zoned Light Industrial, which does not have a minimum lot size.

Land Management (D Welch, Land Technician):

Land Management has no objections to the proposed changes of this preliminary plat.

Flood (N Durham, Floodplain Administrator):

VA008-20 is located partially in the regulatory floodway (Flood Zone AE: Floodway). This is documented in Note #6. However, Note #6 does not include the 2nd sentence "All development shall be required to comply with federal regulations and FNSBC Title 15." Please have Note #6 corrected. The final plat shall have the revised Note #6 and show the location of a benchmark along with the data for the benchmark.

Trails (B Wright, Trail Coordinator): A request for comment was sent on June 2, 2020, and no response has been received to date.

Agency and Utility Review:

GCI: Responded with no objection.

IGU: Responded with no objection.

ACS: A request for comment was sent by the applicant's surveyor on May 13, 2020, and no response has been received to date.

GVEA: Responded with no objection and requests review of the final plat prior to approval.

City of Fairbanks: No objection and commented:

- 1) Add Driveway Note; Any new driveway or modification of an existing driveway shall require a permit from the City of Fairbanks.
- 2) Add Utility Note; All parcels within this subdivision are required to connect to existing sewer and water facilities in accordance with City of Fairbanks Ordinances.
- 3) Add clarification note regarding the Noyes Street right of way depicted within Block 11 on Plat No. 120.116, Revised Plat of Charles Slater Homestead Subdivision per the chain of title research completed.
- 4) The City of Fairbanks shall be given opportunity to review and comment on the final plat.

Vacation Request: FNSBC 17.32.030(E)(1) provides the main premise for a public ROW vacation request, specifically that the platting board shall deem the area being vacated to be of value to the municipality. FNSBC 17.32.030(E)(1) states,

The platting board shall consider the merits of each vacation request and in all cases the platting board shall deem the area being vacated to be of value to the municipality. It shall be incumbent upon the applicant to show that the area

proposed for vacation is no longer practical for the uses or purposes authorized or that other provisions have been made which are more beneficial to the public.

The applicant provided a written narrative in support of the vacation application (**Attachment 3**).

Applicant:

"The purpose of this vacation plat is to vacate an easement of undescribed purpose that appears to be reserved by Inst. No. 95.670.

This vacation meets the requirements of 17.32.030.E.1 in that it is no longer practical for the uses or purposes authorized.

- The purpose of the apparent easement is not identified by the plat limiting any possible use of the easement by utilities or others
- A structure and other improvements lie within and in the vicinity of the easement making it impractical for use
- The alternative easements for utilities were subsequently reserved by the City of Fairbanks and others to serve this property and others."

Vacation Analysis: As provided in the above written narrative by the applicant's surveyor, the easement's purpose was not described on the plat of origin (Inst. No. 95.670). The only indication of a possible easement is by a dashed linetype within the plat graphic. The dashed linetype is repeated on a subsequent plat (Inst. No. 120.116).

The primary relevant requirement of 17.32.030(E)(1) which applies to this vacation request is:

Other provisions have been made which are more beneficial to the public.

It is important to consider the original plat (Inst. No. 95.670) and subsequent plat (Inst. No. 120.116) for this property and the surrounding road rights-of-way which provide for public access. The ambiguous easement, if it may even be presumed to be an easement, could potentially have provided for public access and/or public utilities. Subsequent to the recording of Inst. No. 95.670, more beneficial provisions to the public were created within close proximity of the easement:

- Inst. No. 120.116 dedicated the extension of Charles Street all the way to Noyes Slough, thereby providing public access to the slough.
- The Minnie Street/Third Street Bridge was constructed, along with adequate public ROW dedication, to provide public access to Noyes Slough.
- Alternative easements for utilities were reserved by the City of Fairbanks and other public utilities to serve this property and the adjoining properties.

Vacation Recommendation: Staff recommends preliminary approval for the vacation of an easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead, with the following findings of fact:

- a. As required by FNSBC 17.32.030(E)(1), the easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead shall be deemed by the platting board to be of value to the municipality.

- b. Other provisions have been made which are more beneficial to the public subsequent to the plat (Inst. No. 95.670) which created the easement:
- i. Inst. No. 120.116 dedicated the extension of Charles Street all the way to Noyes Slough, thereby providing public access to the slough.
 - ii. The Minnie Street/Third Street Bridge was constructed, along with adequate public ROW dedication, to provide public access to Noyes Slough.
 - iii. Alternative easements for utilities were reserved by the City of Fairbanks and other public utilities to serve this property and the adjoining properties.

Recommended Condition: Staff recommends the following condition:

1. GVEA and the City of Fairbanks shall have a maximum of 30 calendar days to review and comment on the final plat.
2. ACS shall have a maximum of 10 calendar days to review and comment on the final plat.
3. Plat Note No.6 shall be revised to include the statement, "This property has been determined, in whole or in part, to be located within Flood Zone AE: A Regulatory Floodway flood hazard area as identified by the Federal Emergency Management Agency. All development shall be required to comply with federal regulations and FNSBC Title 15."
4. The final plat shall include a benchmark in accordance with FNSBC 17.52.040(D)(18)(a).

Recommended Vacation Motion:

I move to approve the vacation of an easement of undescribed purpose within the south portion of Block 11 and north portion of Block 11A, Charles Slater Homestead, adopting the amended two findings of fact, four conditions, and the amended staff report in support of approval.

DPOs sent 4	Parcels notified 4
-------------	--------------------

Attachment 1

LIST OF BLOCKS, LOTS AND STREETS
 ON CHAS. SLATERS HOMESTEAD
 95670

95670

TERRITORY OF ALASKA
 FOURTH JUDICIAL DISTRICT

Filed for record at request of

Charles Slater

on this day of *July* 1954.

at *Sitka*, Alaska.

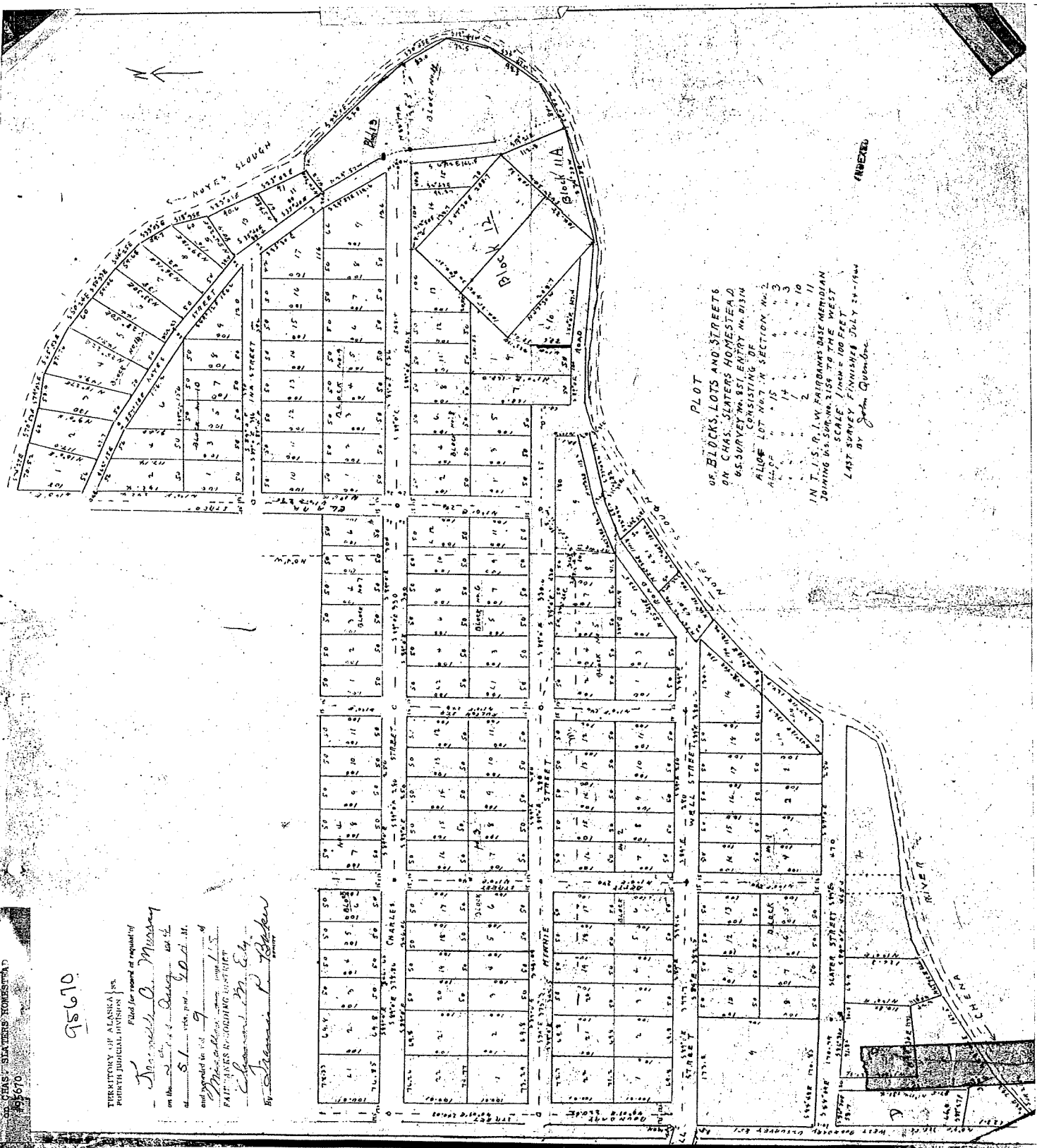
and signed in full

Charles Slater

PAID - ANKERS RECORDING COMPANY

Charles Slater

Charles Slater

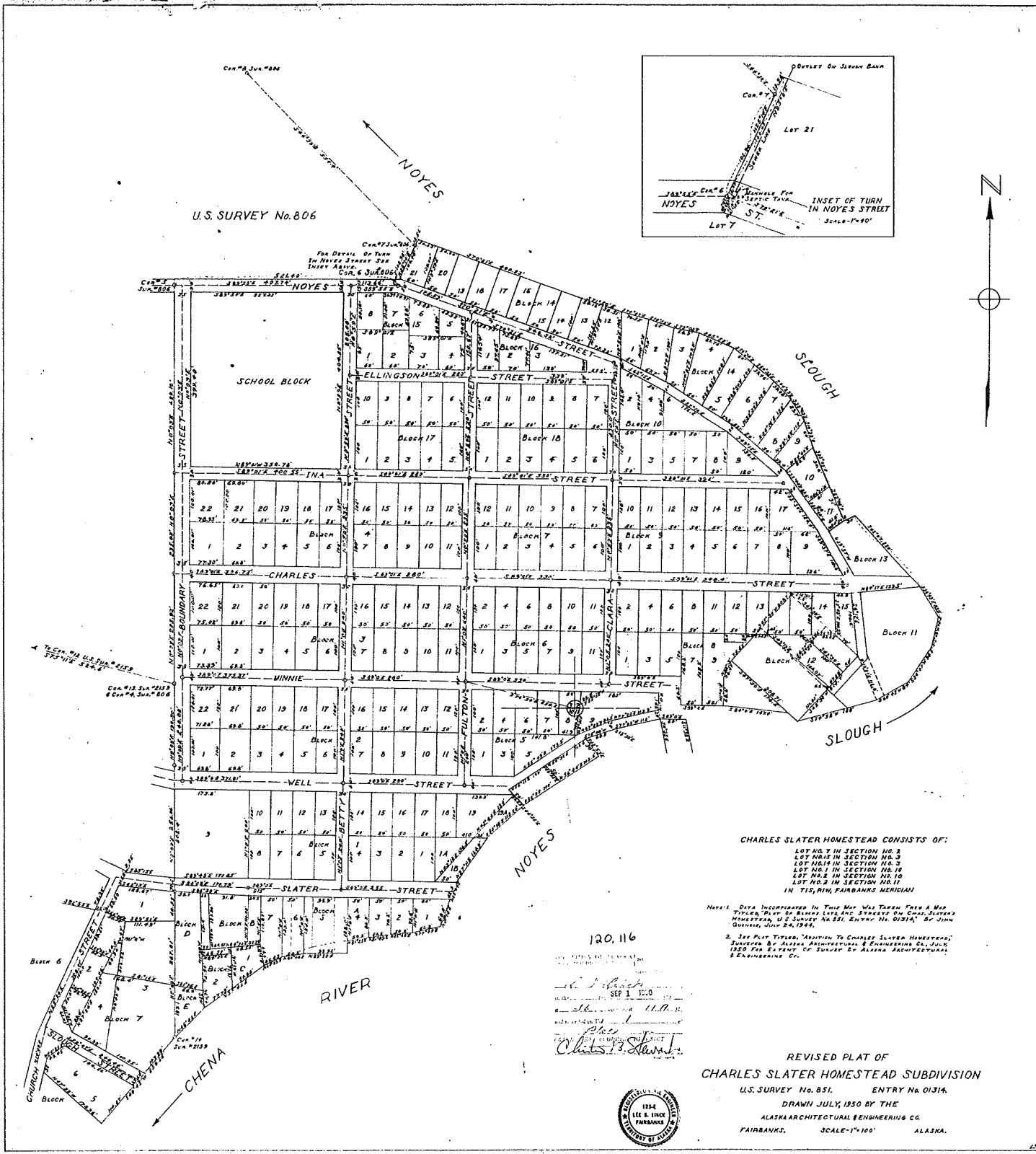


PLOT
 OF BLOCKS, LOTS AND STREETS
 ON CHAS. SLATERS HOMESTEAD
 65 SURVEY AND ENTRY No. 1314
 ALICE LOT No. 7 IN SECTION No. 2

IN T. 15. R. 1 W. 40. ALASKA BASE MERIDIAN
 JOINING W. SURVEY TO THE WEST
 SCALE: 1 INCH = 100 FEET
 LAST SURVEY FINISHED JULY 24-1944
 BY *John Quinlan*

ANNEXED

Attachment 2



CHARLES SLATER HOMESTEAD CONSISTS OF:
 LOT NO. 7 IN SECTION NO. 3
 LOT NO. 14 IN SECTION NO. 3
 LOT NO. 1 IN SECTION NO. 10
 LOT NO. 2 IN SECTION NO. 10
 LOT NO. 2 IN SECTION NO. 11
 IN T15, R14, FAIRBANKS MERIDIAN

NOTE: DATA INCORPORATED IN THIS MAP WAS TAKEN FROM A MAP TITLED, "PLAN OF BLOCK LOTS AND STREETS ON CHAR. SLATER HOMESTEAD, U.S. SURVEY No. 851, ENTRY No. 01316," BY JOHN QUINN, JULY 24, 1944.
 2. SEE PLAN TITLED, "SECTION TO CHARLES SLATER HOMESTEAD," DATED BY ALASKA ARCHITECTURAL & ENGINEERING CO., JULY 1950 FOR ENTRY OF SURVEY BY ALASKA ARCHITECTURAL & ENGINEERING CO.

120,116
 SEP 1 1950
 ALASKA ARCHITECTURAL & ENGINEERING CO.
 FAIRBANKS, ALASKA

REVISED PLAT OF
 CHARLES SLATER HOMESTEAD SUBDIVISION
 U.S. SURVEY No. 851. ENTRY No. 01316.
 DRAWN JULY, 1950 BY THE
 ALASKA ARCHITECTURAL & ENGINEERING CO.
 FAIRBANKS, SCALE-1"=100' ALASKA.



Attachment 3



**Fairbanks North Star Borough
Department of Community Planning**

907 Terminal Street/P.O. Box 71267
Fairbanks, Alaska 99707-1267
(907) 459-1260 Fax: (907) 205-5169
plattling@fnsb.us

For Office Use Only

Received By: _____

Receipt No.: _____

Date Submitted: _____

Comm. Planning Dept

JUN 16 2020

RECEIVED

PLAT VACATION APPLICATION

File # _____

- FEES: \$500 Public ROW Vacation Plat (\$250 if part of preliminary plat/replat) *****FEES ARE NON-REFUNDABLE*****
- \$75 Public Utility Easement (PUE) Vacation (for each vacation)

Applicant:	Surveyor:
Name: Wideview Properties, LLC	Business Name: Stutzmann Engineering
	Contact Person: Jeremy Stark
Mailing Address: 114 Minnie St. Ste. E	Mailing Address: PO Box 71429
City, State Zip: Fairbanks, AK 99701	City, State Zip: Fairbanks, AK 99707
Phone:	Phone: (907) 452-4094
E-mail:	E-mail:

ROW Vacation Information:

Mark applicable vacation requested:

- Dedicated public right-of-way _____ (street name)
- Section line easement _____ (width)
- Park or public area
- Alley *** Easement of unknown purpose
- Drainage
- Trail easement: Width _____ Designation in FNSB Comprehensive Trail Plan _____

Legal Description of Area to be Vacated:

Easement of unknown purpose that appears to be depicted on Inst. No. 95.670.

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

SUBMITTAL REQUIREMENTS:

- A narrative explaining:
 - How the area to be vacated is no longer practical for the uses intended; *and/or*
 - Other provisions that have been made which are more beneficial to the public (FNSBC 17.32.030.E.1)

- A petition (see page 3) signed by:
 - The owners of the majority of the land fronting the area to be vacated; *or*
 - A member of the assembly, the borough mayor, or their designee; *or*
 - An official representative of the state; *or*
 - An official representative of an affected utility (FNSBC 17.32.020.A)

- 12 copies of a preliminary sketch drawn to a scale large enough to be legible, showing:
 - The original tract of land
 - A delineation of the proposal, including the following:
 - All lot dimensions and areas
 - Lakes, streams, natural drainage, wetlands, etc.
 - Topography, including spot elevations/contour intervals as necessary
 - Soil types
 - Flood zone
 - North arrow
 - Improvements on the land, such as:
 - Existing utilities
 - Existing wells, septic systems, buried tanks, vents, etc.
 - Existing roads, structures, driveways, etc.
 - Drainage, including ditches and culverts
 - Vicinity map
 - Adjoining properties
 - Existing and proposed streets, rights-of-way, trails, public areas, and easements (to include section line easement research for section lines within and adjacent to the property to be subdivided, if applicable)
 - Title Block, to include subdivision name, owner’s name(s), surveyor, date & legal description of property
 - Additional preliminary plat requirements may be found in FNSBC 17.48.010

- Written recommendations from affected agencies and municipality or evidence they received the preliminary plat 10 working days prior to application submittal (FNSBC 17.32.020.B).

<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Alaska Communication (ACS) <input type="checkbox"/> Alaska Railroad (ARR) <input type="checkbox"/> Alyeska (Pipeline) <input type="checkbox"/> Aurora Energy – steam <input checked="" type="checkbox"/> City of Fairbanks <input type="checkbox"/> City of North Pole <input checked="" type="checkbox"/> Fairbanks Natural Gas (FNG) <input type="checkbox"/> Fire Service Area Chief <input checked="" type="checkbox"/> GCI—cable/internet <input checked="" type="checkbox"/> GVEA--electricity <input type="checkbox"/> Interior Gas Utility (IGU) <input type="checkbox"/> Road Service Area 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Utility Services of Alaska (USA, CUC, GHU)--water/sewer <input type="checkbox"/> Alaska Department of Fish & Game <input type="checkbox"/> Alaska Department of Natural Resources (DNR), including: <ul style="list-style-type: none"> Mental Health Trust Land Division of Agriculture Division of Forestry Division of Mining, Land & Water <input checked="" type="checkbox"/> Alaska Department of Transportation <input type="checkbox"/> US Army Corps of Engineers--wetlands <input type="checkbox"/> US EPA Region 10 – Storm Water <input type="checkbox"/> Valley Water
---	--

- Title report showing the legal and equitable owners of the land to be altered. Include copies of all documents referenced in the report (FNSBC 17.32.020.D).



Fairbanks North Star Borough
Department of Community Planning
 907 Pioneer Road/P.O. Box 71267
 Fairbanks, Alaska 99707-1267
 (907) 459-1260 Fax: (907) 459-1255
 platting@fnsb.us

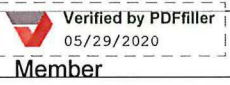
For Office Use Only

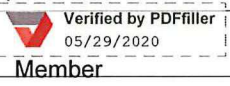
Received By: _____
 Receipt No.: _____
 Date Submitted: _____

PRELIMINARY PLAT SIGNATURE PAGE

File # _____

Signatures of **all** legal owners are required on this application. If signing for a corporation or partnership, provide proof of authority to sign. Use additional pages if necessary.

Printed name: Wideview Properties, LLC	E-mail:
Signature: <i>Gregory L. Johnson</i> 	Phone:
Mailing address:	
Property owned: Portion Block 11 and Portion Block 11A Slater Homestead	

Printed name: CD&E Company, LLC	E-mail:
Signature: <i>Gregory L. Johnson</i> 	Phone:
Mailing address:	
Property owned: CD&E Company Parcel, Plat No. 2012-108 and TL-1	

Printed name:	E-mail:
Signature:	Phone:
Mailing address:	
Property owned:	

Printed name:	E-mail:
Signature:	Phone:
Mailing address:	
Property owned:	

Printed name:	E-mail:
Signature:	Phone:
Mailing address:	
Property owned:	

The purpose of this vacation plat is to vacate an easement of undescribed purpose that appears to be reserved by Inst. No. 95.670.

This vacation meets the requirements of 17.32.030.E.1 in that it is no longer practical for the uses or purposes authorized.

- The purpose of the apparent easement is not identified by the plat limiting any possible use of the easement by utilities or others
- A structure and other improvements lie within and in the vicinity of the easement making it impractical for use
- The alternative easements for utilities were subsequently reserved by the City of Fairbanks and others to serve this property and others.

ORDINANCE NO. 6140

AN ORDINANCE AMENDING FGC SECTION 74-67 TO INCREASE THE ALCOHOLIC BEVERAGE SALES TAX RATE FROM FIVE PERCENT TO SIX PERCENT

WHEREAS, the alcoholic beverage tax rate has not changed in thirty-five years;
and

WHEREAS, the original ordinance enacting the tax recognized that a great deal of the work of the Fairbanks Police Department is related to the abuse of alcohol; and

WHEREAS, any increase in the tax collected under this section is subject to the provisions of Charter Section 6.5 (tax cap), which would require a reduction in the property tax rate to the extent that the amount of tax collected exceeds the tax cap limit.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That Chapter 74, Article III, Section 74-67 is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 74-67. Alcoholic beverage sales tax levy.

There is levied within the corporate limits of the city a tax equal to **six**five percent of the sales price upon all retail sales of alcoholic beverages made within the corporate limits of the city.

SECTION 2. That the effective date of the ordinance shall be the 4th day of January 2021.

Jim Matherly, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Paul J. Ewers, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6140

Abbreviated Title: ALCOHOL SALES TAX

Department(s): ALL DEPARTMENTS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? SEE NOTE BELOW

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
GENERAL FUND EXPENDITURES	\$467,660
TOTAL	\$467,660

FUNDING SOURCE:	TOTAL
GENERAL FUND REVENUE - ALCOHOL SALES TAX	\$467,660
TOTAL	\$467,660

Effective January 4, 2021, this ordinance would increase alcohol sales tax from 5% to 6%. The amount presented is based on a three-year average. The alcohol sales tax is subject to the provisions of Charter Section 6.5 (tax cap), which would require a reduction in the property tax rate to the extent that the amount of tax collected exceeds the tax cap limit.

Reviewed by Finance Department: Initial mb Date 8/18/2020

**City of Fairbanks
Property Tax Computation for Mill Levy
2020**

Mill Levy calculation:			
Total net taxable value of Land and Improvements		\$ 2,736,627,884	\$ 2,769,672,072
	2019		2020
Amount for 4.9 Mills allowed by Charter	\$ 13,409,477	Amount for voter approved services	\$ 13,571,393
Amount associated with claims and judgments	695,380	Amount of property tax with cap	695,380
	1,962,614		1,476,800
	\$ 16,067,471		\$ 15,743,573
Mill Levy Break Down			
Mills allowed by Charter	4.900	Mills for voter approved services	4.900
Mills associated with claims and judgments	0.254	Mill Levy	0.251
	0.717		0.533
	5.871		5.684

City Charter Sec. 6.6 A. Formula for the computation of the maximum allowable tax is: **(A-B)+D+F=G**

		2019	2020
A	Total Amount of City Tax Levied in Prior Year	\$ 24,439,337	\$ 21,530,779
	Amount levied for judgments in prior year	(4,982,048)	(1,962,614)
	Amount levied for additional voter approved taxes in prior year	(695,380)	(695,380)
		<u>18,761,909</u>	<u>18,872,785</u>
B	Equals the amount of the actual payment of principal and interest on bonds made in prior year	-	-
	(A-B)	<u>18,761,909</u>	<u>18,872,785</u>
D	The percentage change in the CPI-U for Anchorage, AK during prior year multiplied by the net taxes levied in prior year.	3.00%	1.40%
		562,857	264,219
F	The total amount of all exclusions under City of Fairbanks Charter*	2,856,636	2,576,423
G	Total taxes calculated: G=(A-B)+D+F	22,181,402	21,713,427
	Hotel/Motel Tax <i>(Held at 1999 amount)</i>	(2,233,308)	(2,233,308)
	Alcohol Tax <i>(Based on budget)</i>	(2,280,000)	(2,280,000)
	Tobacco Tax <i>(Based on budget)</i>	(950,000)	(950,000)
	Specific taxes deducted per Charter:	<u>(5,463,308)</u>	<u>(5,463,308)</u>
	Surplus which exceeds 2% of prior year Revenue Cap (FGC Sec. 74-35)	-	-
	Total property taxes allowed by tax cap:	\$ 16,718,094	\$ 16,250,119
	Amount exceeds tax cap:	\$ 650,623	\$ 506,546


***Calculation of F: The total amount of all exclusions under City of Fairbanks Charter Section 6.5(B).**

f.1	The taxes on new construction or property improvements equals the projected tax revenue from the value of that new construction or property improvements, computed by multiplying the tax rate applied to properties in the City during the current fiscal year by the assessed value of the new construction and property improvements:		
	New construction & improvements certified value:	\$ 28,462,839	\$ 68,854,233
	Prior Year mill rate:	6.979	5.871
	This increase is included in the total taxable land value, not f.2-f.6	<u>\$ 198,642</u>	<u>\$ 404,243</u>
f.2	The principal and interest due in the next fiscal year on bonds:	\$ -	\$ -
f.3	Taxes to provide additional voter-approved services <i>(Proposition A - 2011)</i> :	695,380	695,380
f.4	Taxes for new judgments & claims mitigation insurance:	1,962,614	1,476,800
f.5	Special appropriations necessary on an emergency basis:	-	-
f.6	Any taxes approved by the voters:	-	-
		<u>\$ 2,856,636</u>	<u>\$ 2,576,423</u>

M E M O R A N D U M

City Clerk's Office

D. Danyielle Snider, MMC, City Clerk

TO: Mayor Jim Matherly and City Council Members
 FROM: D. Danyielle Snider, City Clerk 
 SUBJECT: Appointment of Election Officials for the 2020 Municipal Election
 DATE: September 4, 2020

The following list of Election Judges for the 2020 Municipal Election is submitted for your approval. This list does not include Borough or City Clerk's Office staff who will work as election officials for absentee voting and the evening of the election. Please note circumstances may arise that require changes to be made.

AURORA	FAIRBANKS #1	FAIRBANKS #2	FAIRBANKS #3
Chair – Frida Shroyer	Chair – Karen Kiss	Chair – Donna Hummel	Chair – Susan Yanish
Mary Denise Wartes	Co-Chair – Thomas Marsh	Co-Chair – Zinn Decker Sr	Co-Chair – John Hanchett
Jennifer Keller	Bonnie Marsh	Hugh Bishop	Marilyn Nigro
Jayne Naze	Ann Fleenor	Anna Godduhn	Kathryn McDougall
	Betty Glover	Emily Howard	Deborah Rathbun
	Elizabeth West		Meg Gaydosik
	Martha Thomas		Shirley Hanchett
			John Rathbun
			Frank Yanish

FAIRBANKS #4	FAIRBANKS #5	FAIRBANKS #6	FAIRBANKS #7
Chair – Taniesha Emry	Chair – Lynn Slusher	Chair – Cheryl Markwood	Chair – Rita Davis
Patricia Wisel	Co-Chair – Karen Milne	Cheryl LaFollette	Tonya Brown
Elizabeth Greig	Clark Milne	Jamie Harris	Stanislaus Butler
Alexa Greene	Sarah Triggs	Jolene Gregg	Chanta Matthews
	Connie Moore	Kristen Walker	Alene Porche
	Stephen Sparrow	Elizabeth Slane	Lee Earl
		Vivian Stiver	Kimba Manning
			Murilda Hayes
			Winston Crockett JR
			Tabitha Quint
			April Sinclair
			Twyanna Coger

FAIRBANKS #8	FAIRBANKS #9	FAIRBANKS #10	FORT WAINWRIGHT
Chair – Nancy Dreydoppel	Chair – Nelda Benson-Nixon	Chair – Melissa Kellner	Chair – Carol Gaffan
Co-Chair – Barbara Nore	Co-Chair – M Jeanne Yoder	Co-Chair – Deborah Lord	Maria Sutherland
Ashley Morris	Susan Holder	Jessica Austin	Mary Rafter
Lindsey Dreydoppel	Stacie Powell	Janna Miller	Susan J Jones
Leann Folsom	Joshua Powell	Mary Wyatt	Kershara Jones-Davis
Michele Marney	Fanta Lee-Sankoh	Dianna Leinberger	Karen Golat
		Melissa Head	

CANVASS BOARD	Q&A REVIEW BOARD	EARLY VOTING	ADDT'L OFFICIALS
Carolyn Mustard	Richard "Dick" Burley	Caroline Wolf	Kayla Trickey
Deanna Morris	Jane Vohden	Phyllis Tugman-Alexander	Tyler Bolles
Ramona Reeves	Nanci Ashford-Bingham	Betty Conde	Oze' nne Bolles
Nancy Dreydoppel			Fred Rohn
Bev Higdon			
Sharon Beeman			
Patricia Wisel			



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – MARCH 4, 2020
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair Aldean Kilbourn (Seat C) presiding and with the following members in attendance:

Members Present: George Dalton, Seat A
 Michael Gibson, Seat B
 Julie Jones, Seat E
 Karen Erickson, Seat F

Absent: Vacant, Seat D
 Vacant, Seat G

Also Present: Jeff Jacobson, Public Works Director
 Emily Braniff, Deputy City Clerk
 Tim Beck, Citizen

APPROVAL OF MEETING MINUTES

a) Regular Meeting Minutes November 6, 2019

Mr. Dalton, seconded by **Ms. Erickson**, moved to APPROVE the Regular Meeting Minutes of November 6, 2019.

Chair Kilbourn called for objection, and hearing none, so ORDERED.

APPROVAL OF AGENDA

Ms. Erickson, seconded by **Mr. Dalton**, moved to APPROVE the Agenda.

Chair Kilbourn added “Boot Hill Graveyard” under New Business.

Chair Kilbourn called for objection, to the APPROVAL of the Agenda, as Amended, and hearing none, so ORDERED.

COMMUNICATIONS TO COMMISSION

a) Frank Turney’s Remains

Commission members discussed how to best honor the memory of Frank Turney, long time caretaker of the Clay Street Cemetery. An email from Frank’s son requested that the Commission help with the interment of Mr. Turney’s remains at the cemetery.

- b) Submission to Chris Capps

This item was addressed under New Business.

UNFINISHED BUSINESS

- a) Bed Tax Grant Update

Ms. Jones provided the Commission with an update on the City of Fairbanks Hotel Motel Bed Tax Grant Application, reporting that the Commission's allocation would be \$7,400.

NEW BUSINESS

- a) New Member Campaign

Chair Kilbourn reported she had been in touch with Chris Capps at the News Miner, and a story about the vacancies has been published in hopes of getting the word out about the Commission's needs.

- b) Spring 2020 Work Parties

Commission members discussed preparing the grounds for Memorial Day. **Mr. Gibson** stated the Pioneers are willing to help.

Ms. Jones stated she would try to work with the jail to see if they would allow a crew to come help with the lawn care and ground maintenance.

Public Works Director Jeff Jacobson stated a crew would perform lawn maintenance the week before Memorial Day.

Future dates for work parties were discussed, but no dates were set because there was so much snow.

- c) Spring Events Update

This item was addressed under New Business Item (b).

- d) New Marker Update

Chair Kilbourn asked if the new markers were in the shed at the cemetery or at Public Works, Mr. Jacobson stated he would look into it.

- e) Frank Turney Memorial

Ms. Jones, seconded by **Mr. Gibson**, moved to inter Frank Turney's remains at the Clay Street Cemetery.

Tim Beck, Fairbanks – Mr. Beck spoke in support of the Commission interring Mr. Turney's remains at the Clay Street Cemetery.

Chair Kilbourn emphasized the importance of placing Mr. Turney's remains where no other remains are out of respect for the family. Members discussed where to place the remains.

Members discussed the logistics of using bed tax grant funds to have a memorial plaque made in honor of Mr. Turney. Deputy City Clerk Emily Braniff was asked to check with City Chief Financial Officer Margarita Bell to see whether it would be possible.

Ms. Jones volunteered to get a quote for the cost of a Frank Turney memorial plaque. Mr. Jacobson stated he would work with Ms. Jones.

Chair Kilbourn called for objection to the motion to inter Frank Turney's remains at the Clay Street Cemetery, and hearing none, so ORDERED.

f) Boot Hill Graveyard

Chair Kilbourn shared a pamphlet with the Commission and suggested the Clay Street Cemetery make one like it. The pamphlet highlighted people who were laid to rest in the Boot Hill Graveyard.

Ms. Erickson stated each member should come up with 10-15 people to write about them and then they can determine the best people to be memorialized in the pamphlet.

NEXT MEETING DATE

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, April 1, 2020.

ADJOURNMENT

Ms. Gibson, seconded by **Ms. Jones**, moved to ADJOURN the meeting.

There being no objection, the meeting was ADJOURNED at 6:07 p.m.



Aldean Kilbourn, Chair



Emily Braniff, CMC, Deputy City Clerk

Transcribed by: EB



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
JULY 14, 2020, 5:30 P.M.
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council (FDC)** convened at 5:32 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via Zoom online with Mayor Jim Matherly presiding and with the following members in attendance [Z = Zoom; P = In Person]:

Members Present: (Z) Kennita Williams, Seat A (Z) Andrew Aquino, Seat G
(Z) Robert Dorton, Seat B (arr. at 5:35) (Z) Doug Toelle, Seat J
(Z) Jose Luis Martinez, Seat C (Z) Sara Harriger, Seat K
(Z) Juanita Webb, Seat D (Z) Angela Foster-Snow, HR Dir.
(Z) Shelissa Thomas, Seat E (Z) June Rogers, Councilmember

Members Absent: Rita Davis, Seat F Kelvin Lee, Seat I
Vacant, Seat H

Also Present: (P) Mike Meeks, Chief of Staff (P) D. Danyielle Snider, City Clerk
(Z) Nancy Reeder, Police Chief (Z) Mike Sanders, H&H Coordinator

CALL TO ORDER & READING OF THE FDC MISSION STATEMENT

Chair Matherly called the meeting to order and read the FDC Mission Statement. He welcomed newest member, Jose Luis Martinez, and asked Mr. Martinez to share a little about himself.

Mr. Martinez thanked the Mayor for the opportunity to serve on the FDC and stated he has known the Mayor for over 20 years. He stated he is immersed in the community and has connections and friends from all sorts of diverse backgrounds. He stated he hopes to bring to the FDC his experiences as a financial professional, a Rotarian, a father, a community member, and a friend.

APPROVAL OF AGENDA

Ms. Thomas, seconded by **Ms. Williams**, moved to APPROVE the Agenda.

Hearing no objection, the agenda was APPROVED.

CITIZENS' COMMENTS

There were no citizens who wished to provide comment.

MAYOR'S COMMENTS & REPORT

Chair Matherly asked Housing and Homeless Coordinator to speak about the efforts in the community to address the COVID-19 pandemic as it relates to the most vulnerable population.

Mr. Sanders stated that the non-profits in Fairbanks are top-notch. He stated that before the pandemic became a local crisis, there was already a targeted approach to address it. He stated that local organizations such as Fairbanks Memorial Hospital, the Center for Non-Violent Living, The Door, the Fairbanks Rescue Mission, and others were involved from the beginning, then they began involving all the other local housing providers. He stated they began early enough that they were able to order and stock up on N95 masks. Mr. Sanders recognized Mr. Dennis Wise's contributions to the community years ago when he donated the Food Bank, the Fairbanks Rescue Mission, and other key buildings that played a part in making their approach a success. He stated that on any given night in Fairbanks, there are about 200 homeless people in Fairbanks, and there is enough room to accommodate each one in a shelter locally. He stated that the Rescue Mission met the CDC guidelines for social distancing, and they were able to spread beds out with at least 6 feet between each. He stated that the Rescue Mission, The Door, and the Center for Non-Violent Living all went into lockdown, unlike other rescue missions throughout the state. He thanked all those responsible for the local housing and resources that have been provided. Mr. Sanders spoke briefly about those in the community who need the services but are not willing to accept help. He recognized The Bread Line, No Limits, Inc., and the Fairbanks Ranger Coalition (who set up in the JP Jones Community Center) to provide food and warming centers for the homeless. Mr. Sanders stated that the next challenge was with how to isolate folks who needed to be quarantined. He stated that the City of Fairbanks helped fund and facilitate a way to get people who needed isolation a place to stay.

Chair Matherly thanked Mr. Sanders for the update. He stated that the City acted quickly – even before COVID-19 hit in the City. He stated that precautionary measures were taken, and it was an incredible team effort. He stated that City Hall will be closing to the public again on Monday, July 20. He stated that several City employees have been tested for the virus, but only two have tested positive so far. He stated that City services must continue, so employees are being split up to help mitigate the risk. **Chair Matherly** stated that the City has recently begun accepting applications for CARES Act funds. He explained that there will be three application types accepted: health care facilities, businesses, and individuals. He added that there are only certain expenses that qualify for the funds, and the Borough is working on their CARES Act funding process also. He thanked City staff for their hard work in preparing the application process, and he gave instructions on how to apply through the City's website. He shared that the City can reimburse itself for certain COVID-related expenses.

CALENDAR OF EVENTS

Chair Matherly stated that most major events have been canceled in the community. No members shared upcoming events.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of February 11, 2020

Mr. Aquino, seconded by **Mr. Toelle**, moved to APPROVE the Regular Meeting Minutes of February 11, 2020.

Hearing no objection, the minutes were APPROVED.

HUMAN RESOURCES REPORT

Chair Matherly acknowledged the hard work of HR Director Angela Foster-Snow throughout the COVID-19 pandemic. He stated that Ms. Foster-Snow has had to work through all the federal guidelines and regulations for employee leave and provide guidance to employees. He stated that she has done an incredible job. He asked Ms. Foster-Snow to provide an HR report to the FDC.

Ms. Foster-Snow stated that City leaders began having meetings at the beginning of March to address the possible closure of City Hall and teleworking to ensure employee safety and the continuance of City services. She stated that one of the things she is most proud of is that the administration put employees' minds at ease by ensuring that any employee who may miss work due to COVID-related issues would be paid administrative leave. She stated that not one employee lost time or money in March. **Ms. Foster-Snow** stated that, starting April 1, the federal government enacted the Families First Coronavirus Response Act (FFCRA) which allowed every employee in an organization with 500 or fewer employees access to up to 80 hours of federally funded COVID leave if they qualified under the guidelines. She stated that the administration then met with various unions and determined that the City would work with employees who may need more than the FFCRA-allotted 80 hours. **Ms. Foster-Snow** shared that the City did not layoff any staff due to the pandemic, and everyone has been able to continue working. She stated that each City department head has worked with their respective employees to ensure that staff is able to work safely and has reasonable accommodations (if necessary) to do their jobs. **Ms. Foster-Snow** stated that the City has been struggling with staffing at the Police and Fire Departments, and one big goal for HR is to have access to rapid testing in order to get employees back to work. She stated that the City had access to first responder COVID testing at the hospital, but since cases increased locally, they ran out of test kits. She stated that the City reached out to Tanana Chiefs Conference (TCC) and was able to enter into an agreement for rapid, first responder testing at Chief Andrew Isaac Health Center. She stated that the City has learned a lot working through the challenges presented by the COVID-19 pandemic. She thanked the Council and administration for offering great support to City staff.

DIVERSITY TOPIC OF THE MONTH

- a) Local Government Response to the Murder of George Floyd

Chair Matherly stated that masking has been a controversial issue in the community, and he clarified that he has authority over only the area within the City limits. He stated the Borough Mayor does not have the same areawide mandate powers. **Chair Matherly** stated that he has been promoting masking and social distancing strongly, although he has not implemented a mandate. He stated that it is up to Governor Dunleavy on whether to require a statewide masking mandate. He shared that he, Mayor Ward, and Mayor Welch recently signed a joint Proclamation promoting masking and social distancing in the community. He stated he also signed earlier in the day a joint Proclamation regarding the Americans with Disabilities Act (ADA). **Chair Matherly** stated that both the City of Fairbanks and the Fairbanks North Star Borough (FNSB) recently approved resolutions addressing the murder of George Floyd. He stated that he understands why people are so upset and that he has been working closely with Police Chief Reeder. **Chair Matherly** stated that the Chief had already begun putting some trainings in place for the Fairbanks Police Department (FPD). He stated that he and Chief Reeder met with rally organizers in advance of

the recent local rally in response to the death of George Floyd, and the rally was done peacefully. He asked Chief Reeder to update the FDC on things that are being done at FPD.

Chief of Police Nancy Reeder stated that before the incident in Minneapolis, FPD was already moving toward getting more training for officers, including crisis intervention training and de-escalation training. She stated she contracted to have “verbal judo” training at FPD, but it had to be rescheduled due to the COVID-19 outbreak. She stated the training has been rescheduled for the first week in August, and the entire department will participate in that training. She stated she is committed to the training because she believes the City needs to provide every tool possible to police officers. She stated that training is limited as far as including other local police departments due to social distancing requirements. Chief Reeder stated that her hope is to send two officers out of state to be trained as verbal judo instructors, so they can offer the training on a more community-wide basis in the future. She stated that officers need to be kept up to date on the training each year. She stated that crisis intervention training (CIT) was also scheduled for this spring but had to be rescheduled due to the virus. She stated that, currently, eighteen FPD officers have had the CIT training, and she hopes to have all officers receive the training. Chief Reeder shared that in October there will be an out-of-state instructor to offer implicit bias training to FPD staff. She stated that everyone has biases, whether they are aware of it or not. She stated she believes the training will be eye opening. Chief Reeder thanked Ms. Foster-Snow for helping with FPD recruitment, and she stated that there are currently nine officer vacancies. She stated that the City is sending two new officers to the academy right now, and she announced that two new female officers were recently added to FPD, making a total of four female officers. She explained that FPD was able to make the testing process available online in May so that applicants could pay for and perform testing online. She stated that for the nine current vacancies, there are three applicants in the testing process for each vacancy. She stated that the testing is a collaborative effort between FPD, Alaska State Troopers (AST), and Juneau Police Department (JPD). She stated that four officers – to include two females – are currently in the background process and have been given conditional offers. Chief Reeder shared that the City Council recently approved an optional, alternate work schedule for FPD officers, which may help with recruitment. She explained that the alternate schedule would allow officers to work two weeks on, and two weeks off, which could be especially beneficial to someone who does not live in the community.

Ms. Thomas thanked Chief Reeder for all the work she has been doing to increase diversity at FPD. She thanked the Chief for her foresight.

Chair Matherly stated he supports police, but he does not support bad policing. He stated he is no expert on the issue, but he has been communicating closely with Chief Reeder. He stated there is a place for mental health professionals in the department in some form, and he publicly thanked Chief Reeder for her work. He stated police are needed, but good training is also vital.

UNFINISHED BUSINESS

- a) Notes from March 10 Work Session (Informational Only)
- b) Date for Next Review of Diversity Action Plan (DAP)

Chair Matherly stated he would like the FDC to set up a follow-up meeting for review of the DAP. He asked how everyone’s schedule looks for the next regular meeting date of August 11.

Ms. Harriger indicated she would not be able to attend on August 11, so **Chair Matherly** polled members about potentially meeting on August 18 instead. Members present confirmed they could attend a meeting on August 18.

FDC MEMBERS' COMMENTS

Ms. Harriger thanked Mayor Matherly and Chief Reeder for all the information. She expressed hope that the FDC could make progress on the DAP at the next meeting.

Mr. Martinez stated it is interesting to hear all the updates from local leaders from a different perspective.

Ms. Webb welcomed Mr. Martinez to the FDC and stated she looks forward to the FDC getting back on track.

Mr. Dorton stated it is nice to gather again and see everyone's faces. He shared that he has been having Human and Health Services board meetings via Zoom. He stated that he was recently appointed as co-chair for the Reentry Coalition, and he is looking forward to playing a bigger role in the future of the Coalition. He stated he keeps reminding himself that the goal is to make the City safer and stronger.

Mr. Toelle stated he was happy to hear the update on the CARES Act funding being that his business has been directly affected by COVID-19. He encouraged everyone to wear a mask and not make it a political issue. He stated that it is good to see everyone.

Mr. Aquino said hello to Mr. Martinez. He stated that hearing from Chief Reeder gave him hope, and the work she is doing is preventative. He spoke briefly to biases that people carry, and he stated he is excited to continue in the work of the FDC.

Ms. Williams stated it is good to see everyone, and she thanked Chief Reeder for the update. She stated that Fairbanks has done things well, and she is proud of the community. She thanked Ms. Foster-Snow for the HR report, and she welcomed Mr. Martinez. She thanked Mayor Matherly for his work and for continuing to encourage folks to wear a mask.

Chair Matherly asked Ms. Rogers for comment, but the group was unable to hear her comments via the Zoom meeting.

Ms. Foster-Snow stated she is glad to see everyone again, and she hopes the meetings can continue.

Chair Matherly announced that candidate filing will open locally on July 15.

Chief Reeder stated that over the past few weeks, FPD has been escorting soldiers from the airport to Fort Wainwright as they return to the community from deployment. She thanked Mayor Matherly for allowing FPD to do so and spoke to her support of the U.S. military.

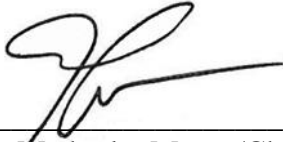
MEETING DATES

The next regular meeting of the FDC will be held on Tuesday, August 18, 2020 at 5:30 p.m. and will include a review of the DAP.

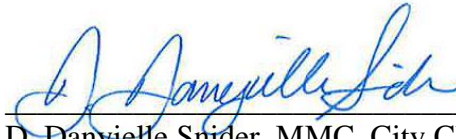
ADJOURNMENT

Ms. Williams, seconded by **Mr. Martinez**, moved to ADJOURN the meeting.

Hearing no objection, **Chair Matherly** declared the meeting
ADJOURNED at 6:48 p.m.



Jim Matherly, Mayor/Chair



D. Danyielle Snider, MMC, City Clerk

Transcribed by: DS



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 18, 2020 – 5:30 – 7:00 P.M.



HELD VIA ZOOM WEBINAR AND AT CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The **Fairbanks Diversity Council** (FDC) convened at 5:30 p.m. on the above date to conduct a Regular Meeting via Zoom Webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following members in attendance:

Members Present: Jose Luis Martinez II, Seat C Andrew Aquino, Seat G
 Juanita Webb, Seat D Doug Toelle, Seat J
 Shelissa Thomas, Seat E June Rogers, Councilmember

Members Absent: Kennita Williams, Seat A Kelvin Lee, Seat I
 Robert Dorton, Seat B Sara Harriger, Seat K (excused)
 Rita Davis, Seat F (excused) Angela Foster-Snow, HR Director
 Vacant, Seat H


Also Present: Mike Meeks, Chief of Staff D. Danyielle Snider, City Clerk
 Mike Sanders, H & H Coordinator Jeff Jacobson, Public Works Director
 Nancy Reeder, Police Chief

Chair Matherly stated that six voting members are required for a quorum, and only five voting members were present.

At 5:40 p.m., **Chair Matherly** dismissed the FDC as there was still no quorum present.



Jim Matherly, Mayor/Chair



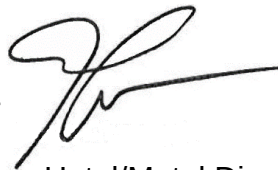
D. Danyielle Snider, MMC, City Clerk

Transcribed by: DS

City of Fairbanks



MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor 
Subject: Request for Concurrence – Hotel/Motel Discretionary Fund Committee
Date: September 4, 2020

On August 28, Jim Soileau resigned from the Hotel/Motel Discretionary Fund Committee. Randi Carnahan is a past member of the Committee and has applied to serve once again. To fill the Committee vacancy, I hereby request your concurrence to the following **appointment**:

Seat E Ms. Randi Carnahan Term to Expire: June 30, 2021

Ms. Carnahan's application is attached.

Thank you.

dds/



Hotel/Motel Discretionary Fund Committee

Board Details

The Hotel/Motel Discretionary Fund acts in an advisory capacity to the City Council; assures that funding is provided to organizations that guarantee the furtherance of the promotion of the tourist industry and other economic development and the funding of services for the general public; reviews applications from organizations applying for grant dollars and makes recommendations to the City Council for fund distribution; reviews Fairbanks General Code (FGC), Section 74 and makes recommendations to the City Council for modifications and/or additions.

Overview

Size 6 Seats

Term Length 3 Years

Term Limit 2 Terms

Additional

Board/Commission Characteristics

The Hotel/Motel Discretionary Fund Committee shall consist of five community members and a Council person who will function as the Chairman, all appointed by the Mayor. Each member shall serve a three-year term with a limit of two consecutive full terms.

Meetings

Hotel/Motel Discretionary Fund Committee Meetings are held annually in November and December at City Hall in the Council Chambers. Please contact the Office of the City Clerk for meeting dates and times.

Enacting Legislation

FGC Chapter 74, Article IV, Hotel-Motel Tax

Enacting Legislation Website

<http://bit.ly/2Cv4euM>

Joint Commission Details

N/A

Email the Commission Members

hotel-moteldiscretionaryfundcommittee@fairbanks.us

Profile

Randi _____ Carnahan _____
First Name Last Name

Email Address

Street Address

Suite or Apt

Fairbanks _____
City

AK _____
State

Postal Code

Mailing Address

Are you a City of Fairbanks resident? *

Yes

Primary Phone

Alternate Phone

Somers Sotheby's International
Realty _____
Employer

Associate Broker _____
Job Title

Which Boards would you like to apply for?

Hotel/Motel Discretionary Fund Committee: Appointed

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I have previously served two terms on this committee and have a good understanding of how the process works.

Please provide a brief personal biography in the space below, or attach a resume.

I've been a Fairbanks resident since 1971, and was in the visitor industry for many years. As a former General Manager of the Tanana Valley State Fair, I understand the struggles of non profit organizations, and know that the current times we are living in are making things even more difficult for many. When I'm not running my business, I enjoy spending time with my family, including 5 grandchildren. Fairbanks will always be my home!

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

Licensed Associate Broker in the State of Alaska.