



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2017-16  
**REGULAR MEETING AUGUST 21, 2017**  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

---

*It is the mission of the City of Fairbanks to provide essential services to the residents of the City that increase the desirability of the City as a place to live, work, and visit. Essential services include not just the visible activities of police, fire, and public works employees, but also the creation and maintenance of community infrastructure, promotion of safe housing and construction standards, and the sound management of community assets.*

REGULAR MEETING

7:00 P.M.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phones and electronic devices.
5. APPROVAL OF AGENDA AND CONSENT AGENDA  

Approval of Consent Agenda passes all routine items indicated by an asterisk(\*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda.
6. APPROVAL OF PREVIOUS MINUTES
  - \*a) Regular Meeting Minutes of June 5, 2017
  - \*b) Regular Meeting Minutes of June 19, 2017

7. SPECIAL ORDERS

8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) The Fairbanks City Council will consider the following New Liquor License Application and Restaurant Designation Permit. POSTPONED from the Regular Meeting of August 7, 2017; a public hearing was held at that time.

Type: Restaurant/Eating Place, License #5585  
DBA: Jazz Bistro on 4th  
Applicant: Bluenote Create, Inc.  
527 4th Avenue, Suite B, Fairbanks, Alaska

- b) Ordinance No. 6057 – An Ordinance Amending the 2017 Operating Budget for the Fourth Time and Amending the Capital Budget for the Second Time. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.
- c) Ordinance No. 6058 – An Ordinance Amending Fairbanks General Code Sections 2-260 and 2-261 Regarding the Authorized Index Language and Asset Allocations in the City Permanent Fund Investment Policy. Introduced by Council Member Therrien. SECOND READING AND PUBLIC HEARING.
- d) Ordinance No. 6059 – An Ordinance Amending Fairbanks General Code Section 2-654 Unexpended Appropriations; Intradepartmental Transfers. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

- \*a) Resolution No 4804 – A Resolution Authorizing Matching Funds and Execution of a Maintenance Agreement for the FMATS Improvement Program FY18. Introduced by Mayor Matherly.
- \*b) Resolution No. 4805 – A Resolution Authorizing the City of Fairbanks to Apply for and Accept Funds for the Second Year from the Alaska Mental Health Trust Authority for the Fairbanks Homeless and Housing Services Coordinator. Introduced by Mayor Matherly.

- \*c) Resolution No. 4806 – A Resolution to Accept Funding from the Bureau of Justice Assistance for the FFY2017 Edward Byrne Memorial Justice Assistance Grant. Introduced by Mayor Matherly.
- \*d) Resolution No. 4807 – A Resolution Authorizing the City of Fairbanks to Apply for and Accept Funds from the Alaska Division of Homeland Security for the FFY2017 Hazard Mitigation Grant Program. Introduced by Mayor Matherly.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

- a) Committee Reports

12. COMMUNICATIONS TO COUNCIL

- \*a) Re-appointment to the Clay Street Cemetery Commission
- \*b) Recommendation for Appointment to the FNSB Planning Commission
- \*c) Fairbanks Diversity Council Meeting Minutes of July 11, 2017

13. COUNCIL MEMBERS' COMMENTS

14. CITY CLERK'S REPORT

15. CITY ATTORNEY'S REPORT

16. EXECUTIVE SESSION

- a) IBEW Labor Negotiations
- b) Gavora, Inc. v. City of Fairbanks, 4:15-CV-00015-SLG: possible appeal

17. ADJOURNMENT



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, JUNE 5, 2017  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

---

The City Council convened at 7:00 p.m. on the above date, following a 6:00 p.m. Work Session for a presentation on the American Medical Team System, Healthcare in the U.S., to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Joy Huntington, Seat A  
June Rogers, Seat B  
Valerie Therrien, Seat C  
Jerry Norum, Seat D  
Jerry Cleworth, Seat E  
David Pruhs, Seat F (Telephonic)

Absent: None

Also Present: JB Brainerd, Deputy City Attorney  
D. Danyielle Snider, City Clerk  
Jim Styers, Fire Chief  
Angela Foster-Snow, HR Director  
Christina Rowlett, HR Admin  
Michael Sanders, Housing & Homeless Coordinator  
Mike Meeks, Chief of Staff  
Pat Smith, Development Manager  
Jackson Fox, City Engineer

At Mayor Matherly's request, City Clerk Danyielle Snider read aloud the Mission Statement of the City of Fairbanks.

**INVOCATION**

The Invocation was given by City Clerk Danyielle Snider.

**FLAG SALUTATION**

**Ms. Huntington** led the Flag Salutation.

**CITIZEN'S COMMENTS**

Brittany Smart, 907 Terminal Street, Fairbanks – Ms. Smart spoke about Eielson Air Force Base's Growth Management Plan and the need to prepare for the 5,000+ personnel that will be transferred to the base. She stated the program will help the community to prepare.

**Mr. Cleworth** thanked Ms. Smart for sending the email regarding the mill rate.

Helen Renfrew, 101 Dunkel Street, Fairbanks – Ms. Renfrew gave an update on the Arctic Ministerial Council Alliance meetings and Explore Fairbanks’ involvement in the events. She thanked the City and the Borough for the help they provided during the events. She spoke to a variety of meetings that will take place during the Week of the North.

**Mayor Matherly** congratulated Ms. Renfrew and Explore Fairbanks for putting on the well-organized events. He stated he especially enjoyed the very Alaskan event that was held in an airplane hangar.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney spoke to discrimination and harassment in the workplace. He stated that the grounds at the Clay Street Cemetery on Memorial Day were not acceptable; he stated that the grounds are sacred and should have been better maintained for the ceremony. He stated he was embarrassed by the poor landscaping, and he made it known that he no longer maintains the grounds. He stated he was happy to see Mr. Nourm.

Floyd Terry, P.O. Box 73514, Fairbanks – Mr. Terry presented old photographs of Fairbanks. He spoke about the first Kentucky Fried Chicken on South Cushman Street.

Arlette Lavelle, 828 8th Avenue, Fairbanks – Ms. Lavelle thanked the Council for allowing her to have outside service at the Taphouse. She stated she is enjoying being a part of the revitalization of the downtown core area.

**Mr. Pruhs** thanked Ms. Lavelle for the positive feedback.

**Ms. Rogers** stated she appreciates Ms. Lavelle’s ability to meet a challenge with a good, positive response.

Darlene Herbert, 906 Woodlawn Road, Fairbanks – Ms. Herbert stated she did not come with anything to speak about. She questioned where the police put drug addicts when they kick them out of buildings. She spoke in support of police using non-lethal means instead of deadly force. She spoke against Fairbanks Police Department’s (FPD) lateral hiring bonus and commented that VIPs could be used. She stated that President Donald Trump is picking on Indians and that grant funding is going to go away. She stated that hard times are coming.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger stated he was a landscape contractor in Fairbanks for 20 years and that the City never intended for the Clay Street contract to be awarded to anyone in the private sector. He stated the City is going to give the work to their union buddies. He stated the City has plenty of money and they can always find funding when they want to get something done. Mr. Buberger asked what road projects are happening inside the City. He spoke about the rocks that get thrown off of the traffic diverters on the Southside. He stated the City needs to let the public know what they are working on.

Judah Christian, 1461 Gillam Way, Fairbanks – Mr. Christian stated he came to the meeting to commend the Council because they are approving things that uplift the Southside. He thanked the Council and Mayor for the work that they do to improve his neighborhood.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Ms. Therrien**, seconded by **Ms. Huntington**, moved to APPROVE the Agenda and Consent Agenda.

**Mr. Cleworth** pulled Resolution No. 4796 and Ordinance No. 6050 from the Consent Agenda.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

### **SPECIAL ORDERS**

- a) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership (Stock Only):

Type: Beverage Dispensary, License #4174

To: Big Daddy's Bar-B-Q & Banquet Hall / RTG, LLC  
107 Wickersham Street, Fairbanks, Alaska

From: Big Daddy's Bar-B-Q & Banquet Hall / RTG, LLC  
107 Wickersham Street, Fairbanks, Alaska

**Ms. Huntington**, seconded by **Mr. Cleworth**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Ownership.

**Mayor Matherly** called for Public Testimony and, hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF OWNERSHIP (STOCK ONLY) AS FOLLOWS:

YEAS: Rogers, Norum, Therrien, Pruhs, Cleworth, Huntington

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED.

- b) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership, Location, Name Change and Restaurant Designation Permit:

Type: Beverage Dispensary, License #1059

To: Raven Landing Center/Retirement Community of Fairbanks, Inc.  
1222 Cowles Street, Fairbanks, Alaska

From: No DBA / Gary Falls and Howard Thies  
No Premises

**Ms. Therrien**, seconded by **Ms. Rogers**, moved to WAIVE PROTEST on the Liquor License Application for Transfer of Ownership, Location, Name Change and Restaurant Designation Permit.

Mike Fisher, 1621 Baylor Boulevard, Fairbanks – Mr. Fisher stated he is a member of the Raven Landing Board of Director and is attending on the behalf of Karen Parr. He stated that his group caters to the seniors that live on the property but that they also cater special events. He explained that they would like to expand their catering services and offer liquor at special events. He stated the facility would continue the tradition of responsibly serving patrons.

**Ms. Rogers** thanked Mr. Fisher for making Raven Landing a gem in the Fairbanks community.

**Ms. Huntington** stated she has attended many great events at Raven Landing, and she asked about the considerations for the safety of the residents. Mr. Fisher stated that the safety of residents is of the utmost importance and that he would speak to the general manager about their safety plan.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney stated he would like to know how much alcohol tax revenue the City received in 2016.

**Mr. Cleworth** reported \$2.3 million was brought in during 2015 and \$2.2 million in 2016.

Peggy Pollen, 1606 Heather Drive, Fairbanks – Ms. Pollen stated she is a board member at Raven Landing, and she was asked by Board President Kthy Ellingson to read aloud a letter in support of the full beverage dispensary license. She read aloud the letter.

Susan Motter, 1087 Coppet Street, Fairbanks – Ms. Motter applauded the things happening in the downtown area. She addressed safety at Raven Landing and shared that there have been no major issues to date. She stated that from a business perspective it is exciting for Raven Landing to have a liquor license.

Darlene Herbert, 906 Woodlawn Road, Fairbanks – Ms. Herbert asked what the facility is for. **Mr. Cleworth** replied that it would change from a beer and wine license to a full service bar. Ms. Herbert stated there are more and more liquor establishments coming into the City; she stated she thought the City was trying to decrease the amount of liquor establishments. **Mayor Matherly** explained the facility is used for special events, and it is not a liquor store or walk-in bar.

Bryan Sehmel, 907 Terminal Street, Fairbanks – Mr. Sehmel stated the Borough has issued a zoning permit to Raven Landing, and they are compliant with all zoning regulations.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger testified in favor of the license and stated he hopes they give the seniors discounts on their drinks.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

**Ms. Therrien** stated that only three transfers between municipalities are allowed in a decade, and this will be the last one until April 2020.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR TRANSFER OF OWNERSHIP, LOCATION, NAME CHANGE AND RESTAURANT DESIGNATION PERMIT AS FOLLOWS:

YEAS: Pruhs, Therrien, Huntington, Cleworth, Norum, Rogers

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED.

### **MAYOR'S COMMENTS AND REPORT**

**Mayor Matherly** asked City Engineer Jackson to come forward for a Staff Report on the construction happening in South Fairbanks. Mr. Fox stated there is a major excavation taking place on 15th Avenue; he stated that Gateway and Rickert are both being worked on. He stated he has not heard any complaints from residents in Gateway, but he has heard from a few residents in Rickert. Mr. Fox reported the complaints were related to pavement on the driveway approaches; he shared that the paving has begun. He spoke to the art projects on Gillam Way and shared that the neighborhood loves the project; he stated that the art helps educate about river pollution.

**Mr. Cleworth** asked if the 23rd Avenue to 26th Avenue project was part of a grant-funded project; Mr. Fox stated it is part of a grant.

**Mayor Matherly** stated that residents can get irritated during construction but that the Engineering Department is doing good work. He stated he would take the heat for the Clay Street Cemetery lawn maintenance and explained that Public Works had to wait to hire temporary staff due to the amount of money that was used for snow removal. **Mayor Matherly** stated he was honored to speak at Veteran's Memorial Park on Memorial Day. He stated he received a report from Police Chief Eric Jewkes that the FPD would not be fully staffed until 2020. He stated that the \$20,000 lateral hire bonus would help entice outsiders which would save money on training.

### **UNFINISHED BUSINESS**

- a) Ordinance No. 6049 – An Ordinance Ratifying a Collective Bargaining Agreement Between the City of Fairbanks and the AFL-CIO Crafts Council and Amending the 2017 General Fund Operating Budget. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

Deputy City Attorney JB Brainerd stated he provided additional backup to the ordinance to give a visual of the changes in the AFL-CIO wages, pension and healthcare.

**Mr. Cleworth**, seconded by **Ms. Therrien**, moved to ADOPT Ordinance No. 6049.



Lake Williams, 3002 Lathrop Street, Fairbanks – Mr. Williams thanked the negotiation team for bargaining with the AFL-CIO. He stated it is a fair deal, and the membership is pleased. He stated that the temporary hires will benefit from the changes made.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

**Mr. Cleworth** complimented Mr. Williams for his cooperation during negotiations. He stated he would be happy to vote for the contract. He expressed appreciation for Public Works and stated they are a joy to work with.

**Mr. Pruhs** stated that intentions of the negotiation team were good and that he is glad the way the contract turned out.

**Ms. Huntington** echoed Mr. Cleworth and Mr. Pruhs' sentiments and thanked Mr. Williams for the fair negotiations.

**Ms. Rogers** stated she appreciated the comradery of how the contract was approached.

**Mr. Norum** stated everyone at Public Works is appreciated; he thanked them for their hard work

**Ms. Therrien** stated thanked Public Works employees for the job that they do.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6049 AS FOLLOWS:

YEAS: Therrien, Rogers, Pruhs, Norum, Huntington, Cleworth

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED and Ordinance No. 6049 ADOPTED.

**Mr. Pruhs**, seconded by **Ms. Therrien**, moved to TAKE FROM THE TABLE Resolution No. 4791.

*The Resolution was laid on the table at the Regular Meeting of May 22, 2017. The motion to APPROVE Resolution No. 4791 was made by **Mr. Pruhs**, seconded by **Ms. Huntington**, at the Regular Meeting of May 22, 2017.*

Resolution No. 4791 – A Resolution Approving the Real Estate Appraiser's Valuation for the Sale of City Property to Tanana Chiefs Conference. Introduced by Mayor Matherly.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO TAKE FROM THE TABLE RESOLUTION NO. 4791 AS FOLLOWS:

YEAS: Huntington, Norum, Therrien, Pruhs, Cleworth, Rogers

NAYS: None

**Mayor Matherly** declared the motion CARRIED.

**Mr. Pruhs**, seconded by **Ms. Therrien**, moved to SUBSTITUTE Resolution No. 4791, as Amended, for Resolution No. 4791.

**Mayor Matherly** called for objection to the motion to SUBSTITUTE and, hearing none, so ORDERED.

**Mayor Matherly** requested a Staff Report from Development Manager Pat Smith. Mr. Smith stated that the land has a greater-than-market value to the City because it is used as a snow dump. He stated that he was instructed by the Council to renegotiate the sale, and the substituted version of the resolution increases the sales price back to what the City originally anticipated. He stated that Tanana Chiefs Conference (TCC) asked for first right of refusal if the City sells any property adjacent to the property being sold.

**Ms. Therrien** commended Mr. Smith for negotiating an increased price for the property.

**Mr. Cleworth** stated that in the beginning he did not want to sell the property because he did not want to lose the valuable snow dump acreage; he stated that he is now on board with the transaction. He expressed concern that the City has not yet received the title on the Bentley snow storage site, and he asked Mr. Smith if that is in the works. Mr. Smith stated that issue would be resolved with this real estate exchange.

**Ms. Huntington** asked if TCC had approached Mr. Smith since the last meeting. Mr. Smith stated he sat down with the Mayor and Victor Joseph to discuss changes to the land transaction.

**Ms. Huntington** asked if he would share what was discussed in the meeting; Mr. Smith stated the resolution is the embodiment of that meeting.

**Mayor Matherly** stated the meeting was professional and respectful, and all parties got what they wanted out of the deal.

**Ms. Huntington** expressed concern for the City charging TCC so much money for the land sale, because they are a non-profit and could use the funds for other things.

**Mr. Norum** expressed appreciation for the negotiations that were done and to the Council for the discussion on Resolution No. 4791.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4791, AS AMENDED, AS FOLLOWS:

YEAS: Norum, Cleworth, Rogers, Huntington, Therrien, Pruhs

NAYS: None

**Mayor Matherly** declared the MOTION CARRIED and Resolution No. 4791, as Amended, APPROVED.

## **NEW BUSINESS**

- a) Resolution No. 4792 – A Resolution Awarding a Contract to Exclusive Paving for the 1st Avenue and Hilton Avenue Storm Drain and Sanitary Sewer Rehabilitations ITB-17-03 in the Amount of \$384,881. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Resolution No. 4793 – A Resolution Fixing the Rate of Tax Levy for Municipal Purposes for the 2017 Real Property Tax of the City of Fairbanks. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- c) Resolution No. 4794 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security for the FFY2017 Emergency Management Performance Grant. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- d) Resolution No. 4795 – A Resolution to Accept Funding from the Alaska Division of Homeland Security and Management for the SFY2018 Local Emergency Planning Committee Grant. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- e) Resolution No. 4796 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Highway Safety Office for the FFY2018 DUI Traffic Enforcement Unit. Introduced by Mayor Matherly.

**Mr. Cleworth**, seconded by **Ms. Therrien**, moved to APPROVE Resolution No. 4796.

**Mr. Cleworth**, seconded by **Ms. Therrien**, moved to SUBSTITUTE Resolution No. 4796, as Amended, for Resolution No. 4796.

**Mayor Matherly** called for objection to the motion to SUBSTITUTE and, hearing none, so ORDERED.

**Mayor Matherly** asked Police Chief Eric Jewkes and Grants Administrator Carrie Peterson to come forward for a Staff Report.

Chief Jewkes stated that one position was pulled from the substituted version of Resolution No. 4796, because one position fulfills the grant requirements. He stated that there is one officer that is focused only on impaired driving traffic enforcement. He stated that the grant match requirement is fulfilled through the administration and oversight of the traffic unit.

**Mr. Norum** spoke in support of the substituted resolution.

**Mr. Cleworth** asked how often these types of grants are offered. Ms. Peterson stated they are granted on an annual basis. **Mr. Cleworth** asked if the City could go back and ask for more money if the City put two officers on patrol for impaired driving traffic enforcement. Ms. Peterson stated the City could ask for more funds, but the funds would not be guaranteed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 4796, AS AMENDED, AS FOLLOWS:

YEAS: Rogers, Norum, Therrien, Pruhs, Cleworth, Huntington

NAYS: None

**Mayor Matherly** declared the motion CARRIED and Resolution No. 4796, as Amended, APPROVED.

- f) Ordinance No. 6050 – An Ordinance Establishing an Incentive Bonus Program within the Fairbanks Police Department for Recruitment and Hiring. Introduced by Mayor Matherly.

**Mr. Cleworth**, seconded by **Mr. Norum**, moved to ADVANCE Ordinance No. 6050.

**Mr. Cleworth** asked Chief Jewkes to come forward. **Mr. Cleworth** stated he has given a great deal of thought to the ordinance. He asked what would happen if someone moved to Alaska to work for FPD, received the hiring bonus, then changed their mind and moved away without having the money to repay the City the prorated bonus amount. He spoke against giving the entire bonus up front. Chief Jewkes stated it is unlikely that situation would occur. Chief Jewkes stated that many recruits drop out of the program after the City has already paid for the academy training, which costs the City as much money as the lateral hire bonus. **Mr. Cleworth** stated he just wants to protect the City against someone not being able to pay the bonus back.

Chief of Staff Mike Meeks stated moving to Alaska is a significant cost. He suggested that spreading out the bonus payment over time may decrease the incentive to apply.

**Mr. Norum** spoke in favor of the bonus for lateral hire officers.

**Ms. Therrien** stated oral argument on the PSEA appeal will be held in September, and she asked Chief Jewkes if he had any ideas for dealing with the high cost of healthcare. Chief Jewkes stated he hopes the bonus will attract people who want to come to Fairbanks to stay permanently. He stated the City wants to train high quality employees that will stay at the department.

Human Resource Director Angela Foster-Snow stated it costs the City \$40,000 to train a new recruit and that the bonus would set Fairbanks apart from all the other police departments in the state. She stated with the bonus, FPD may be at full staffing sooner rather than later.

**Ms. Rogers** commended City staff for coming up with a plan to attract officers while saving the City money.

**Ms. Huntington** commented that only five recruits can be in training at one time, so the lateral hire bonus would help the department get to full staff faster. She spoke in favor of the ordinance.

**Mayor Matherly** stated FPD is staffed with great employees and has great leadership. He stated he is happy that Eric Jewkes is the Chief; he stated he has spent a lot of time with Chief Jewkes and that it is an honor to serve with him.

**Mr. Norum** stated he is troubled in the same way Mr. Cleworth is, but he is comforted with Chief Jewkes' assurances about lateral recruits. He stated he thought he may be opposed to the bonus, but he is happy to see that it is underway.

Chief Jewkes stated it is challenging to be competitive in the current police hiring market.

**Mr. Cleworth** stated the City is competing with other departments around the state, and those departments' losses will be the City's gain. He stated he does not take comfort in stealing employees from other departments. Chief Jewkes stated he was not happy about poaching either but that there are good officers that may not fit where they are, and Fairbanks could be an option.

**Mr. Cleworth** stated that he believes the bonus should be paid out in a two-step process.

**Ms. Rogers** thanked staff for thinking outside the box and coming up with the bonus program for lateral hires. She stated that Fairbanks is a unique community with so many positive aspects and that the Council needs to take advantage of the marketing opportunity they have. She shared community aspects that might encourage families to move to Fairbanks.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6050 AS FOLLOWS:

YEAS: Therrien, Rogers, Pruhs, Norum, Huntington, Cleworth

NAYS: None

**Mayor Matherly** declared the motion CARRIED.

### DISCUSSION ITEMS

- a) Committee Reports

### COMMUNICATIONS TO COUNCIL

- a) Appointment to the Hotel/Motel Discretionary Fund Committee

APPROVED on the CONSENT AGENDA

### COUNCIL MEMBERS' COMMENTS

**Mr. Pruhs** thanked Chief Jewkes for leading from the front. He expressed thanks that the Chief came out of the most recent hazardous situation safely.

**Ms. Huntington** thanked Officer Elzey for staying on the force and for stopping by her office when he is on patrol in the downtown area. She reported she was able to spend Memorial Day with her 94-year-old grandfather in Missouri who served in World War II (WWII). She stated she would be attending the upcoming Borough Assembly meeting, and she asked Council Members to let her know if they had anything they would like her to report.

**Mayor Matherly** spoke to the importance of holding property owners accountable for chronic problems on their property.

**Ms. Rogers** thanked Officer Elzey for staying on with FPD. She stated he will be attending the July Diversity Council meeting because the group wants to thank him for his service. She stated she is happy to hear that John Kohler has been appointed to the Hotel/Motel Discretionary Fund Committee, and she spoke to his past experience. She stated she would like to recognize Karen Parr for all that she has done for the community.

**Ms. Therrien** announced that the Golden Heart Rotary Club got a \$1,000 grant for the Homeless Coalition. She reminded everyone about the golf tournament in August. She mentioned a letter she recently received from a property owner in the Fire Training Center contamination area requesting that the City pay for water service; she wanted to ensure that the City is addressing the issue. **Mayor Matherly** indicated that he has not had an opportunity to speak with the City Attorney about the issue.

**Mr. Cleworth** spoke to the great loss of Buzz Otis and Sam Brice and extended condolences to their families. He requested an Executive Session at the next Council meeting to discuss IBEW labor negotiations. He stated his father was a prisoner of war (POW) during WWII after his plane was shot down over Italy. He stated that his daughter and son-in-law used a propeller from the same kind of airplane as a ceiling fan in their new home. He stated that his 93-year-old father will be able to visit soon.

**Ms. Therrien** stated that her father is also a WWII veteran and will turn 100 years old in August.

**Mr. Norum** thanked everyone for a wonderful meeting.

### **ADJOURNMENT**

**Ms. Huntington**, seconded by **Mr. Norum**, moved to ADJOURN the meeting.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Mayor Matherly** declared the meeting adjourned at 9:24 p.m.

---

JIM MATHERLY, MAYOR

ATTEST:

---

D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, JUNE 19, 2017  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

---

The City Council convened at 7:00 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following Council Members in attendance:

Council Members Present: Joy Huntington, Seat A  
June Rogers, Seat B  
Valerie Therrien, Seat C  
Jerry Cleworth, Seat E  
David Pruhs, Seat F

Absent: Jerry Norum, Seat D

Also Present: Paul Ewers, City Attorney  
D. Danyielle Snider, City Clerk  
Mike Meeks, Chief of Staff  
Eric Jewkes, Police Chief  
Jackson Fox, City Engineer  
Kurt Lockwood, Police Officer  
Michael Sanders, Housing & Homeless Coordinator  
Christina Rowlett, HR Admin

At Mayor Matherly's request, City Clerk Danyielle Snider read aloud the Mission Statement of the City of Fairbanks.

**INVOCATION**

The Invocation was given by City Clerk Danyielle Snider.

**FLAG SALUTATION**

**Ms. Rogers** led the Flag Salutation.

**Mayor Matherly** asked Officer Robert Hall to bring in retiring K-9 Officer "Stryker" and thanked him for his 8+ years of service. Officer Hall stated that Stryker has been a wonderful partner and that he is happy he will retire and live at home with his family. Officer Hall thanked his wife for all the love and support that she has given from home. He thanked Mt. McKinley Animal Hospital for their generous donations of both Stryker and the new K-9 Officer, "Diesel." Police Chief Eric Jewkes stated that police dogs make good officers that everyone loves them. He spoke highly of Officer Hall and thanked him for his dedication to being a K-9 trainer. Officer Hall explained that Stryker has to retire because he is trained to detect marijuana; now that the substance is legal, it is time to train a new K-9 for the job.

## CITIZEN'S COMMENTS

Brittany Smart, 907 Terminal Street, Fairbanks – Ms. Smart reported that there is a Special Assembly meeting taking place at the Borough, so she will keep her testimony short in order to attend that meeting. She stated the meeting will address Ordinance No. 2017-44 regarding air quality control measures. She spoke about the “Clear the Air Program” and stated that she would give an update about the program in the future.

Scott McCrea, 2965 Westgate Place, Fairbanks – Mr. McCrea stated he is speaking on behalf of Explore Fairbanks; he spoke to international markets interested in Fairbanks. He stated he is excited to be part of an upcoming conference in Anchorage about career travel agents.

Arturo Maceo, 1547 Levee Way, Fairbanks – Mr. Maceo spoke to problems with overpopulation and its effects on the environment. He stated he could break a car window in five seconds using some billiard-type balls he carried with him and that he would like to demonstrate his technique to the Police and Fire Departments. He stated if he is given the opportunity, he would use his own car to demonstrate how quickly he can break a car window.

Kurt Lockwood, 911 Cushman Street, Fairbanks – Mr. Lockwood spoke to the commitment and dedication of Officer Hall and his K-9 partners, Stryker and Diesel. He thanked Mayor Matherly for his support of the Police Department since taking office. He stated he is the head of the K-9 program at the Fairbanks Police Department (FPD). Mr. Lockwood stated his mentor and partner was killed May 1, 2014 in Tanana, Alaska, and he thanked the Mayor for having faith in him. He stated a former Mayor turned down free K-9 training in 2012, and he spoke to how valuable K-9 units are. Officer Lockwood stated a group of FPD employees traveled to Washington D.C. to place a memorial to Sergeant Allen Brandt on the Memorial Wall for Fallen Officers. He presented Mayor Matherly with two challenge coins: one an identical replica of the coin President Donald Trump presented to the Brandt family, and another one honoring National Police Week. **Mayor Matherly** thanked Officer Lockwood for his service to the community.

Floyd Terry, P.O. Box 73514, Fairbanks – Mr. Terry stated he was not planning on attending the Council meeting but that he would like to talk about Fairbanks getting a roller rink. He stated roller skating is something fun families can do together. He stated he was driving down Phillips Field Road and there was a teenager skateboarding down the middle of the roadway. He stated that if there was a roller rink, kids would have a safer place to be.

Victor Buberger, P.O. Box 58192, Fairbanks – Mr. Buberger stated he drove through South Fairbanks and was pleased to see the street he complained had been taken care of. He stated he drove by the Clay Street Cemetery and that it is looking better than he has seen it in some time. He accused the City of hiding the bid results of the Clay Street Cemetery lawn maintenance contract. He stated there should not be closed door Executive Sessions.

Frank Turney, 329 6th Avenue, Fairbanks – Mr. Turney stated that police officers who shoot someone in the line of duty need to be given time with a psychologist. He stated the officers are working a lot of hours, and he is concerned for their safety. He reported that he testified at the last Fairbanks Diversity Council (FDC) meeting about jury consultants “cherry-picking” the jury pool. He stated he would like to hear Police Chief Jewkes’ take on jury consultants.



Eric Jewkes, 911 Cushman Street, Fairbanks – Chief Jewkes asked the Council to support Ordinance No. 6050, establishing a recruitment bonus for FPD. He stated that officers need help and that they are taking risks by working so many hours.

Bob Myers, 2084 Lakeview Terrace, Fairbanks – Mr. Myers stated he received a public notice from the City about a marijuana facility near his home but that he does not see it on the agenda. Mr. Myers stated he lives about 200 yards from the location, and he spoke in opposition to it.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Ms. Huntington**, seconded by **Ms. Therrien**, moved to APPROVE the Agenda and Consent Agenda.

**Mr. Cleworth** pulled Ordinance No.6052 and Ordinance No. 6053 from the Consent Agenda.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

City Clerk Snider read the Consent Agenda, as Amended, into the record.

### **APPROVAL OF PREVIOUS MINUTES**

a) Regular Meeting Minutes of April 3, 2017

APPROVED on the CONSENT AGENDA.

### **SPECIAL ORDERS**

a) The Fairbanks City Council, Sitting as a Committee of the Whole, heard interested citizens concerned with the following Liquor License Application for Transfer of Ownership:

Type: Beverage Dispensary, License #2847  
To: No DBA / Nash Holland, LLC  
No Premises  
From: Bojangles / Scruff-N-Pork's, Inc.  
1351 Cushman Street, Fairbanks, Alaska

**Ms. Therrien**, seconded by **Mr. Cleworth**, moved to WAIVE PROTEST on the Liquor License Application for Transfer.

Kara Nash, 673 Fordham Drive, Fairbanks – Ms. Nash stated she is the owner of Event Alaska and one of three owners of Nash-Holland, LLC. She gave a background of her professional

career and some of the things she does in the community. She stated she hopes to continue raising money for local non-profits.

**Ms. Huntington** asked Ms. Nash how she plans to use the liquor license. Ms. Nash stated that the location will somewhat dictate the use, but that the license would be used for special events.

**Ms. Huntington** stated that the Council has had some concerns about the previous owner of the license and asked if she was connected to the previous owner. Ms. Nash stated she has no connection to the previous owner.

**Ms. Therrien** asked Ms. Nash if she had any potential locations for the Event Center. Ms. Nash stated they are in the early stages of looking and that they do not want to sign a lease without first obtaining the liquor license.

**Ms. Rogers** stated she has worked on many projects with Ms. Nash and that she has the utmost faith in her abilities. She asked Ms. Nash if she was aware of the Council's concern with the previous owner of the license. Ms. Nash stated she has listened to many City Council meetings; she stated that since parking will be an issue, they are not looking for a downtown location.

Ryan Holland, 673 Fordham Drive, Fairbanks – Mr. Holland gave some history of his work as a volunteer and his accomplishments in the community. He stated he is a City employee but that he is present to testify on a personal matter, not as a City employee.

Adam Nash, P.O. Box 71825, Fairbanks – Mr. Nash stated he is also one of the three owners of Nash-Holland, LLC and that they found the liquor license for sale on Craigslist. He stated they have no business dealings in any way with Mr. Curtis Hatcher. Mr. Nash stated that if anyone has suggestions for a potential location he would be happy to hear them.

**Ms. Huntington** spoke in support of granting the license without a location, so the LLC could continue to move forward with their business model. She stated that the Council will have the opportunity to review the license again in the future. Mr. Nash stated it is his understanding that when they find a location, they will be back before the Council for a transfer.

**Mr. Pruhs** thanked Mr. Nash for coming to testify and for acknowledging the concerns of the Council relating to the liquor license. He asked Mr. Nash to tell him why he should not protest the liquor license. Mr. Nash stated that there are a limited number of liquor licenses, and if this one goes away it would be one less revenue source for the City of Fairbanks. **Mr. Pruhs** asked whether the new entity would have any association with the former owner if the Council were to waive protest on the license. Mr. Nash stated they have not and will not have any association with Mr. Hatcher. He stated they plan to run a reputable business, one that would make his parents proud. He stated he understands the Council's concerns but that they are worthy of purchasing the liquor license.

Judah-Pegs Christian, 1461 Gillam Way, Fairbanks – Mr. Christian stated he is challenged by the question of the liquor license transfer. He stated he moved here from Colorado where marijuana is legal, and he spoke to the challenges it has put on the police department there. He discussed the problems that arise when alcohol and drugs are involved in police call-outs. He stated there are almost as many drinking establishments as there churches in Fairbanks.

Janey Holland, 2010 East President Street, Georgia – Ms. Holland stated she is visiting her son Ryan Holland from Savannah, Georgia. She spoke to her son’s character and integrity. She stated he son was not raised in a bar and that they do not intend to open a bar; rather, they intend to open a venue. Ms. Holland stated she is opposed to drinking, but alcohol is everywhere and Nash-Holland, LLC is trying to capitalize on the opportunity. She stated she is happy that three young people with principal and integrity are stepping up to try to better themselves and the City.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

**Ms. Huntington** thanked Mr. Pruhs for his line of questioning. She stated she feels strongly that the previous owner should not monetarily gain anything off the sale of the liquor license. She thanked each of the owners for coming to the meeting to testify on the type of business they intend to operate. **Ms. Huntington** stated she did not think initially that she would be comfortable with the transfer the license, but after hearing from the owners, she could support it.

**Mr. Pruhs** stated if the Council does not waive protest on the transfer of the license, it will remain with Mr. Hatcher. He stated that the State overrode the City’s recommendation for protest previously and that he believes these owners have a good business model. He stated he will support the transfer but that he does not want Mr. Hatcher to gain recompense.

**Ms. Therrien** stated she believes Nash-Holland, LLC will be a good owner of the liquor license.

**Ms. Rogers** spoke highly to the character of the applicants and stated it is obvious that they all love Fairbanks. She stated she did not think there could be a better representation of who the liquor license should be transferred to.

**Mayor Matherly** stated that private events are not like bars and that he also does not like drinking. He stated that transferring the license to Nash-Holland, LLC makes sense.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE LIQUOR LICENSE APPLICATION FOR TRANSFER AS FOLLOWS:

YEAS:           Huntington, Therrien, Pruhs, Cleworth, Rogers  
NAYS:           None  
ABSENT:       Norum

**Mayor Matherly** declared the MOTION CARRIED.

### **MAYOR’S COMMENTS AND REPORT**

**Mayor Matherly** commended FPD for the great work they do enforcing the law. He stated that there would be more information in the next few days relating to the events that occurred earlier in the day. He stated the FPD needs new employees and asked everyone to think outside the box as to how to do that. **Mayor Matherly** stated that public safety is the most important thing on citizens’ minds and hearts. He gave condolences to the Schaible family who recently lost a 91-year-old family member. He stated he would look into the bids that were submitted for the Clay

Street Cemetery Maintenance contract. **Mayor Matherly** stated the Cemetery looks beautiful, and he thanked the Public Works Department for the great job they are doing.

### **UNFINISHED BUSINESS**

- a) Ordinance No. 6050 – An Ordinance Establishing an Incentive Bonus Program Within the Fairbanks Police Department for Recruitment and Hiring. Introduced by Mayor Matherly. SECOND READING AND PUBLIC HEARING.

**Mr. Pruhs**, seconded by **Ms. Huntington**, moved to ADOPT Ordinance No. 6050.

Judah Christian, 1461 Gillam Way, Fairbanks – Mr. Christian asked if the revenue from alcohol and marijuana would offset the bonus program.

Hearing no more requests for public comment, **Mayor Matherly** declared Public Testimony closed.

**Mayor Matherly** stated the cost of sending a new recruit to the required training costs the City about \$45,000; he stated that the bonus would save the City money. He stated it will take some time to fully staff FPD.

**Mr. Cleworth** stated that when the Council speaks of FPD it can become emotional making it difficult to see things rationally. He stated he supports the lateral hire bonus program but that he has some concern with paying the whole bonus up front. He encouraged the Council to consider incrementally paying the bonus out over time. He compared it to paying a contractor up front to build a home. **Mr. Cleworth** proposed a hypothetical situation of someone accepting the bonus, then quitting the job without paying the funds back to the City.

Chief of Staff Mike Meeks defended the idea of paying the bonus up front and spoke to the great expense of moving to Fairbanks. He compared the costs of training a new recruit with that of training a lateral hire. He stated that some new recruits quit right after finishing the academy, and that is a huge loss to the City.

**Ms. Therrien** stated she did not think \$20,000 was enough but that it is the first step. She stated she believes if a police officer makes the commitment to move to Fairbanks, they have also made a commitment to stay.

**Ms. Huntington** stated the most compelling part of paying the entire \$20,000 up front is the cost of moving to Fairbanks, buying a home, and all the other costs associated with relocation. She spoke in favor of the full, up front bonus, but she acknowledged Mr. Cleworth's concern.

**Ms. Rogers** also acknowledged Mr. Cleworth's comments, but indicated that the bonus is a reinvestment in the City.

**Mr. Pruhs** spoke in favor of the full bonus program. He stated that he will expect City staff to keep the Council up to date if employees are abandoning their positions and taking the bonus.

Chief Financial Officer Carmen Randle stated the Finance Department has been successful in collecting funds from employees who have moved to Fairbanks but have quit before the agreed-upon period of employment.

**Mr. Cleworth** stated he thinks the Council is taking a risk with taxpayers' money.

**Mr. Cleworth**, seconded by **Mr. Pruhs**, moved to AMEND Ordinance No. 6050 by changing the date in Section 3 to December 31, 2017.

**Ms. Therrien** stated it was discussed at the Finance meeting that cutting the program off after only six months does not make sense.

**Ms. Huntington** suggested that the sunset date be extended to July 1, 2018.

**Mr. Cleworth**, with the concurrence of the Second, amended the date to July 1, 2018.

**Mayor Matherly** stated he has spoken with some officers who are considering quitting their jobs; he stated that public safety is a must. He stated that approving the ordinance is important because the officers live with life-or-death decisions, and the City needs them. He stated if it was Fire or Public Works asking for such a bonus program he would think twice about it. He stated the department is too low-staffed, and the City needs an incentive to bring lateral hire officers to Fairbanks.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6050 BY CHANGING THE DATE IN SECTION 3 TO JULY 1, 2018 AS FOLLOWS:

YEAS: Cleworth, Rogers, Huntington, Pruhs

NAYS: Therrien

ABSENT: Norum

**Mayor Matherly** declared the MOTION CARRIED.

**Ms. Huntington** thanked the Council for discussing the ordinance thoroughly.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6050, AS AMENDED, AS FOLLOWS:

YEAS: Cleworth, Pruhs, Rogers, Huntington, Therrien

NAYS: None

ABSENT: Norum

**Mayor Matherly** declared the MOTION CARRIED and ORDINANCE NO. 6050, as Amended, ADOPTED.

**Mayor Matherly** called for a brief minute recess.

**NEW BUSINESS**

- a) Resolution No. 4797 – A Resolution to Award a Contract to Perform Thirteen Water Service Connections in Response to the Fire Training Center Groundwater Contamination. Introduced by Mayor Matherly.

PASSED and APPROVED on the CONSENT AGENDA.

- b) Ordinance No. 6051 – An Ordinance Authorizing a Lease Amendment for Additional Space in City Hall to the Boys & Girls Club of Alaska, Inc. Introduced by Mayor Matherly.

ADVANCED on the CONSENT AGENDA.

- c) Ordinance No. 6052 – An Ordinance Amending FGC Chapter 66, Solid Waste. Introduced by Mayor Matherly.

**Mr. Cleworth**, seconded by **Ms. Huntington**, moved to ADVANCE Ordinance No. 6052.

**Mr. Cleworth** spoke to the issues he has with some language in the ordinance relating to dumpsters at commercial properties. He stated there is already a section of Code that addresses the issue. He spoke to another section of the ordinance that appears to have a typo, and he asked for City staff to review it.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6052 AS FOLLOWS:

YEAS: Rogers, Therrien, Pruhs, Cleworth, Huntington  
NAYS: None  
ABSENT: Norum

**Mayor Matherly** declared the MOTION CARRIED.

- d) Ordinance No. 6053 – An Ordinance Authorizing and Directing Retention of the Property Located at 804 Cowles Street for Public Purpose Upon Tax Foreclosure. Introduced by Mayor Matherly.

**Mr. Cleworth**, seconded by **Ms. Therrien**, moved to ADVANCE Ordinance No. 6053.

**Mr. Cleworth** asked Mr. Meeks to speak to the ordinance. Mr. Meeks stated the owner is looking into a Quit Claim Deed in order for the Polaris Building to become City property. He stated he is working with Development Manager Pat Smith, and they have a contract in the works. He stated he needs a little bit more time to work out details for the plan of action.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6053 AS FOLLOWS:

YEAS: Huntington, Therrien, Pruhs, Cleworth, Rogers

NAYS: None  
ABSENT: Norum  
**Mayor Matherly** declared the MOTION CARRIED.

### **DISCUSSION ITEMS**

a) Committee Reports

Polaris Work Group – **Mr. Pruhs** stated that the group met recently, and he is happy to say the wheels are starting to roll. He stated that the Environmental Protection Agency (EPA) toured the Polaris Building to verify whether it would qualify for a Brownfield Assessment. He stated he would have more news in the coming weeks.

Fairbanks Diversity Council – **Mayor Matherly** reported a few FDC members have resigned because they have too much going on; he stated he is working with HR Director Angela Foster-Snow to fill the vacancies. He stated the last meeting very good; he reported that Jeff Walters has been appointed as the Vice Chair of the FDC.

### **COMMUNICATIONS TO COUNCIL**

a) Clay Street Cemetery Commission Meeting Minutes of April 5, 2017

ACCEPTED on the CONSENT AGENDA.

b) Fairbanks Diversity Council Meeting Minutes of May 9, 2017

ACCEPTED on the CONSENT AGENDA.

c) Chena Riverfront Commission Meeting Minutes of April 12, 2017

ACCEPTED on the CONSENT AGENDA.

d) Chena Riverfront Commission Meeting Minutes of May 10, 2017

ACCEPTED on the CONSENT AGENDA.

e) Reappointment to the Fairbanks Diversity Council

APPROVED on the CONSENT AGENDA.

### **COUNCIL MEMBERS' COMMENTS**

**Ms. Huntington** requested to be excused from the City Council Meeting of July 24, 2017.

**Mayor Matherly** called for objection to Ms. Huntington's request to be excused on July 24, 2017 and, hearing none, so ORDERED.

**Ms. Huntington** stated she is not feeling the best but that she appreciated being at an uplifting meeting. She thanked Mr. Pruhs for his hard work and determination in working on the Polaris Building issue.

**Ms. Rogers** stated she missed the Polaris Group meeting because she was in Anchorage. She reported that while she was in Anchorage, she met with Senator John Coghill at the airport and spoke with him about the FDC. **Ms. Rogers** stated Senator Coghill would attend the August FDC meeting to speak about jury selection. She reported that as of two days ago she became a great grandmother, and it brings her great joy.

**Ms. Therrien** stated she had the opportunity to attend the Juneteenth Celebration, and it was a wonderful event. She stated the Midnight Sun Festival was well-attended and that it was fun to see so many people downtown. She asked to be kept in the loop when police shootings occur.

**Mr. Pruhs** spoke to the need to have a speed indicator sign on Lathrop Street, because he hears lots of complaints that it has become a speed avenue. He stated he sent Ms. Foster-Snow an email asking why FPD is unwilling to hire military police (MPs) from Fort Wainwright. He stated he received a complaint from Senator Murkowski's Office which stated the Commander at Fort Wainwright is concerned that retiring MPs are not being hired by FPD. **Mr. Pruhs** requested that Ms. Foster-Snow determine how many former MP's have applied at FPD within the past six years, and how many were turned down. He indicated that so many MPs have been turned down that they no longer apply locally; he stated that they send their applications to Anchorage instead. He stated there is a lack of staff at FPD and if MPs are already trained, they should not be turned away. He questioned whether HR is involved in hiring at FPD.

**Mr. Cleworth** stated he read the FDC minutes was concerned that a member commented that the FDC would like to review City budget items. He asked Ms. Rogers to please let members know that the City budget is to be determined by the Council and the Mayor. He thanked Public Works for getting the fountain working in the Golden Heart Plaza. **Mr. Cleworth** thanked the Mayor for looking into the reasons why the Clay Street Cemetery lawn maintenance bids have not been released to the public. He asked why there is a no left turn sign at the corner of Gaffney and Cushman Street. He spoke to the K-9 Unit at FPD and stated that, when he was Mayor, former Police Chief Zager wanted to do away with the K-9 Unit.

**Mr. Pruhs** shared that on Wednesday, June 21, Governor Walker will sign House Bill 23, a bill that provides health insurance to surviving family members of Alaska first responders killed in the line of duty.

**Mayor Matherly** reported that his son was the 9th runner who ran by his house during the Midnight Sun Run.

### **CITY CLERK'S REPORT**

City Clerk Danyielle Snider reported that there will be a Candidate Open House at the Fairbanks North Star Borough on July 8, 2017 at 10:00 a.m. Ms. Snider stated the event is intended to educate the public on running for local office.



## **CITY ATTORNEY'S REPORT**

City Attorney Paul Ewers reported that he will be out of the office for the rest of the week but that he will be available via phone, email and text.

**Mr. Pruhs**, seconded by **Ms. Huntington**, moved to go into Executive Session for the purpose of discussing IBEW Labor Negotiations.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Ms. Rogers** excused herself from the Executive Session.

## **EXECUTIVE SESSION**

a) IBEW Labor Negotiations

The City Council met in Executive Session to discuss IBEW Labor Negotiations. Direction was given to staff and no action was taken.

## **ADJOURNMENT**

**Ms. Huntington**, seconded by **Ms. Therrien**, moved to ADJOURN the meeting.

**Mayor Matherly** called for objection and, hearing none, so ORDERED.

**Mayor Matherly** declared the meeting adjourned at 10:00 p.m.

---

JIM MATHERLY, MAYOR

ATTEST:

---

D. DANYIELLE SNIDER, CMC, CITY CLERK

Transcribed by: EB


# MEMORANDUM

City of Fairbanks Clerk's Office

D. Danyielle Snider, City Clerk

---

TO: Mayor Jim Matherly  
City Council Members

FROM: D. Danyielle Snider, CMC, City Clerk 

SUBJECT: Application for New Restaurant/Eating Place Liquor License

DATE: August 2, 2017

---

An application has been received from the State of Alaska Alcohol and Marijuana Control Office (AMCO) for a new Restaurant/Eating Place license and Restaurant Designation Permit for the following applicant:

License Type: Restaurant/Eating Place, License #5585  
D.B.A.: Jazz Bistro on 4th  
Licensee/Applicant: Bluenote Create, Inc.  
Physical Location: 527 4th Avenue, Suite B, Fairbanks, Alaska

Corp/LLC Agent:	Address	Phone	Date/State of Ltd Partner/Corp	Good standing?
Bluenote Create, Inc.	PO Box 60584 Fairbanks, AK 99706	907-328-3663	02/01/2016 - AK	Yes

*Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.*

Member/Officer/ Director:	Address	Phone	Title/Shares (%)
Lenora Byam	PO Box 60584 Fairbanks, AK 99706	907-328-3663	100%

Pursuant to FCG Sec. 14-178, the City Council must determine whether to protest or waive protest on the liquor license application after holding a public hearing; the public notice requirements of FGC Sec. 14-168(a)(2) have been met. Please note that the location of the establishment falls under FGC Sec. 14-178(b)(6) which addresses new liquor licenses in the core downtown area.

On April 30, 2017, AMCO updated the number of authorized licenses per municipality; the total number of authorized Restaurant/Eating Place licenses for the City of Fairbanks is 18, and currently there are only 17 active licenses of that type within City limits.

Chief Jewkes has included a call-out report for the location at 527 4th Avenue, Suite B, but he has not made a recommendation to protest the issuance of the license. Also attached to this memo is a letter of support for the license that was submitted by a community member.

Please note that there are **no departmental objections** to the issuance of this license.

**CITY OF FAIRBANKS PUBLIC SAFETY**

**JAZZ BISTRO ON 4TH 527 4th Avenue, Suite B Fairbanks, AK 06/29/2016 - 06/29/2017**

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	05/03/2017 19:42	INDECEN/LEWDNESS	527 FOURTH AVE	O30	UTC	05/03/2017 20:28:5
	04/04/2017 19:39	DISTURBANCE -	527 FOURTH AVE	O11	NRP	04/04/2017 20:38:0

Total Number of Events Listed: 2

DIANE COUGHLAN  
P. O. BOX 74034  
FAIRBANKS, ALASKA 99707  
(907) 458-7833

June 1, 2017

COPY

Alcohol Beverage Control Board  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, Alaska 99501

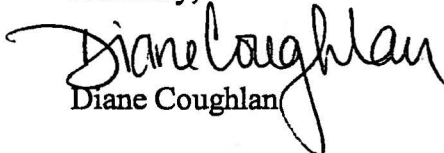
Re: Bluenote Create, Inc. dba Jazz Bistro on 4<sup>th</sup>

Dear Sir or Madam:

I wish to support the issuance of a liquor license for Jazz Bistro on 4<sup>th</sup> in Fairbanks. This is a "mom & pop" establishment, offering a menu unique to Fairbanks and frequent jazz and other musical genre performances in a wholesome setting. Jazz Bistro also contributes to the community by supporting musical education and segments of the community in need, such as Autism, women and children, breast cancer prevention, Veterans of America, and senior citizens.

Thank you.

Sincerely,

  
Diane Coughlan

Enclosure

cc: Jazz Bistro on 4<sup>th</sup>  
Fairbanks City Council

Introduced By: Mayor Jim Matherly  
Finance Committee Review: August 1, 2017  
Introduced: August 7, 2017

**ORDINANCE NO. 6057**

**AN ORDINANCE AMENDING THE 2017 OPERATING BUDGET  
FOR THE FOURTH TIME AND CAPITAL BUDGET FOR THE  
SECOND TIME**

**WHEREAS**, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2017 operating and capital budgets; and

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**SECTION 1.** There is hereby appropriated to the 2017 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2017, and ending December 31, 2017, (see pages 2 and 3) [changes shown in **bold** font]. [amendments shown in **bold underlined** font; deleted text or amounts in ~~striketrough~~ font]:

**GENERAL FUND**

<u>REVENUE</u>	<u>COUNCIL APPROPRIATED</u>	<u>REVIEW PERIOD INCREASE (DECREASE)</u>	<u>PROPOSED COUNCIL APPROPRIATION</u>
Taxes, (all sources)	\$ 20,166,237	\$ 166,922	\$ 20,333,159
Charges for Services	5,017,284	57,180	5,074,464
Intergovernmental Revenues	3,407,349	18,436	3,425,785
Licenses & Permits	1,609,092	-	1,609,092
Fines, Forfeitures & Penalties	595,515	-	595,515
Interest & Penalties	98,600	8,100	106,700
Rental & Lease Income	126,234	-	126,234
Other Revenues	221,000	-	221,000
Other Financing Sources	2,394,009	-	2,394,009
Total revenue appropriation	<u>\$ 33,635,320</u>	<u>\$ 250,638</u>	<u>\$ 33,885,958</u>
<b><u>EXPENDITURES</u></b>			
Mayor and Council	\$ 600,093	\$ -	\$ 600,093
Office of the City Attorney	219,914	-	219,914
Office of the City Clerk	353,135	-	353,135
Finance Department	997,087	-	997,087
Information Technology	1,774,780	184,680	1,959,460
General Account	6,565,608	-	6,565,608
Police Department	7,268,983	-	7,268,983
Dispatch Center	2,289,966	-	2,289,966
Fire Department	6,528,702	5,000	6,533,702
Public Works Department	8,263,560	-	8,263,560
Engineering Department	691,567	11,275	702,842
Building Department	684,743	-	684,743
Total expenditure appropriation	<u>\$ 36,238,138</u>	<u>\$ 200,955</u>	<u>\$ 36,439,093</u>
Estimated general fund balance	\$ 11,306,798	\$ -	\$ 11,306,798
Increase (Decrease) to fund balance	(264,787)	49,683	(215,104)
Prior year encumbrances	(588,031)		(588,031)
Transfer to other funds	(1,750,000)	-	(1,750,000)
12/31/17 Unassigned balance	<u>\$ 8,703,980</u>	<u>\$ 49,683</u>	<u>\$ 8,753,663</u>
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			<u>\$ 7,287,819</u>

## CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 578,185	\$ -	\$ 578,185
Transfer from General Fund	1,927,509	-	1,927,509
Public Works	250,000	-	250,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	313,960	-	313,960
IT	86,688	-	86,688
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 3,641,342</u>	<u>\$ -</u>	<u>\$ 3,641,342</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 1,151,966	\$ -	\$ 1,151,966
Engineering Department	28,307	-	28,307
Police Department	330,525	-	330,525
Dispatch Department	48,253	-	48,253
Fire Department	293,406	-	293,406
IT Department	173,946	-	173,946
Road Maintenance	1,591,313	-	1,591,313
Property Repair & Replacement	255,000	-	255,000
Total expenditure appropriation	<u>\$ 3,872,716</u>	<u>\$ -</u>	<u>\$ 3,872,716</u>
12/31/16 capital fund balance	\$ 6,652,039	\$ -	\$ 6,652,039
Increase (Decrease) to fund balance	(231,374)	-	(231,374)
12/31/16 assigned fund balance	<u><u>\$ 6,420,665</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 6,420,665</u></u>

**SECTION 2.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2017, and ending December 31, 2017.

**SECTION 3.** The effective date of this ordinance shall be the \_\_\_\_ day of \_\_\_\_ 2017.

\_\_\_\_\_  
**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, CMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney



**FISCAL NOTE**  
ORDINANCE NO. 6057  
AMENDING THE 2017 OPERATING BUDGET FOR THE FOURTH  
TIME AND CAPITAL BUDGET FOR THE SECOND TIME

**General Fund– \$250,638 Increase in Revenue**  
**\$200,955 Increase in Expenditures**

**Revenue – \$250,638 Increase**

1. Taxes \$166,922 increase
  - \$273,828 increase in mill levy property tax collections
  - \$112,330 increase in marijuana tax collections
  - (\$147,870) decrease in hotel/motel tax collections
  - (\$71,366) decrease in alcohol tax collections
2. Charges for Services \$57,180 increase
  - \$184,680 increase for the Fort Wainwright dispatch contract
  - (\$42,500) decrease in Fire Protection Services (building plan reviews)
  - (\$85,000) decrease in Engineering Grant Recovery
3. Intergovernmental Revenues \$18,436 increase
  - \$3,500 increase in State marijuana fees
  - \$14,936 increase in State Community Assistance (Revenue Sharing)
4. Licenses & Permits
5. Fines, Forfeitures & Penalties
6. Interest & Penalties \$8,100 increase
  - \$8,100 increase in interest on demand deposits
7. Rental & Lease Income
8. Other Revenues
9. Other Financing Sources & (Uses)

**Expenditures – \$200,955 increase**

1. Mayor & Council
2. City Attorney's Office

3. City Clerk's Office
4. Finance Department
5. Information Technology \$184,680 increase
  - \$184,680 increase to outside contracts for the purchase of Superior software licenses for Ft. Wainwright
6. General Account
7. Police Department
8. Dispatch
9. Fire Department \$5,000 increase
  - \$5,000 increase in wages & benefits to temporarily promote a FFII to a Driver for the period of October through December (will exceed acting hours of 720 which results in an automatic promotion, only one employee qualified to act to the driver position)
10. Public Works no overall increase or decrease
  - (\$64,400) decrease in Other Outside Contracts
  - (\$76,133) decrease in Repair & Construction Materials
  - \$140,533 increase in Temporary Wages and Benefits
11. Engineering \$11,275 increase
  - \$11,275 increase to promote employee from Engineer II to Engineer III with retro back to May 30, 2017 when she obtained her P.E. license and met the Engineer III experience requirement. Changes the number of permanent authorized positions as follows:
    - i. Engineer Two: four positions to three positions
    - ii. Engineer Three: one position to two positions
12. Building Department

**Capital Fund - No change in Revenue/Other Financing Sources (Uses)  
No change in Expenditures**

**REVENUES**

**OTHER FINANCING SOURCES (USES)**

**EXPENDITURES**

1. Public Works
2. Police Department
3. Fire Department
4. IT Department
5. Road Maintenance
6. Property Repair & Replacement **REALLOCATION OF FUNDS TO NEW**

**CAPITAL PROJECTS**

- \$23,000 increase Public Works Security
- \$24,000 increase for OSHA work
- (\$47,000) decrease to basement bathroom/locker rooms remodel

Introduced By: Mayor Jim Matherly  
Finance Committee Review: August 1, 2017  
Introduced: August 7, 2017

**ORDINANCE NO. 6057, AS AMENDED  
(PROPOSED SUBSTITUTE)**

**AN ORDINANCE AMENDING THE 2017 OPERATING BUDGET  
FOR THE FOURTH TIME AND CAPITAL BUDGET FOR THE  
SECOND TIME**

**WHEREAS**, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2017 operating and capital budgets; and

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**SECTION 1.** There is hereby appropriated to the 2017 General Fund and the Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing January 1, 2017 and ending December 31, 2017 (see pages 2 and 3) [changes shown in **bold** font]. [amendments shown in **bold underlined** font; deleted text or amounts in ~~font~~]:

**GENERAL FUND**

<u>REVENUE</u>	<u>COUNCIL APPROPRIATED</u>	<u>REVIEW PERIOD INCREASE (DECREASE)</u>	<u>PROPOSED COUNCIL APPROPRIATION</u>
Taxes, (all sources)	\$ 20,166,237	\$ 166,922	\$ 20,333,159
Charges for Services	5,017,284	57,180	5,074,464
Intergovernmental Revenues	3,407,349	<b>365,232</b>	<b>3,772,581</b>
Licenses & Permits	1,609,092	-	1,609,092
Fines, Forfeitures & Penalties	595,515	-	595,515
Interest & Penalties	98,600	8,100	106,700
Rental & Lease Income	126,234	-	126,234
Other Revenues	221,000	-	221,000
Other Financing Sources	2,394,009	-	2,394,009
Total revenue appropriation	<u>\$ 33,635,320</u>	<u>\$ 597,434</u>	<u>\$ 34,232,754</u>
<b><u>EXPENDITURES</u></b>			
Mayor and Council	\$ 600,093	\$ -	\$ 600,093
Office of the City Attorney	219,914	-	219,914
Office of the City Clerk	353,135	-	353,135
Finance Department	997,087	-	997,087
Information Technology	1,774,780	184,680	1,959,460
General Account	6,565,608	-	6,565,608
Police Department	7,268,983	-	7,268,983
Dispatch Center	2,289,966	-	2,289,966
Fire Department	6,528,702	5,000	6,533,702
Public Works Department	8,263,560	-	8,263,560
Engineering Department	691,567	11,275	702,842
Building Department	684,743	-	684,743
Total expenditure appropriation	<u>\$ 36,238,138</u>	<u>\$ 200,955</u>	<u>\$ 36,439,093</u>
Estimated general fund balance	\$ 11,306,798	\$ -	\$ 11,306,798
Increase (Decrease) to fund balance	(264,787)	396,479	131,692
Prior year encumbrances	(588,031)		(588,031)
Transfer to other funds	(1,750,000)	-	(1,750,000)
12/31/17 Unassigned balance	<u>\$ 8,703,980</u>	<u>\$ 396,479</u>	<u>\$ 9,100,459</u>
Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$4,000,000.			<u>\$ 7,287,819</u>

## CAPITAL FUND

<u>REVENUE</u>	COUNCIL APPROPRIATION	REVIEW PERIOD INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Transfer from Permanent Fund	\$ 578,185	\$ -	\$ 578,185
Transfer from General Fund	1,927,509	-	1,927,509
Public Works	250,000	-	250,000
Building	10,000	-	10,000
Engineering	10,000	-	10,000
Police	180,000	-	180,000
Dispatch	140,000	-	140,000
Fire	313,960	-	313,960
IT	86,688	-	86,688
Property Repair & Replacement	145,000	-	145,000
Total revenue appropriation	<u>\$ 3,641,342</u>	<u>\$ -</u>	<u>\$ 3,641,342</u>
 <u>EXPENDITURES</u>			
Public Works Department	\$ 1,151,966	\$ -	\$ 1,151,966
Engineering Department	28,307	-	28,307
Police Department	330,525	-	330,525
Dispatch Department	48,253	-	48,253
Fire Department	293,406	-	293,406
IT Department	173,946	-	173,946
Road Maintenance	1,591,313	<b>47,000</b>	<b>1,638,313</b>
Property Repair & Replacement	255,000	-	255,000
Total expenditure appropriation	<u>\$ 3,872,716</u>	<u>\$ 47,000</u>	<u>\$ 3,919,716</u>
12/31/16 capital fund balance	\$ 6,652,039	\$ -	\$ 6,652,039
Increase (Decrease) to fund balance	<u>(231,374)</u>	<u>(47,000)</u>	<u>(278,374)</u>
12/31/16 assigned fund balance	<u>\$ 6,420,665</u>	<u>\$ (47,000)</u>	<u>\$ 6,373,665</u>

**SECTION 2.** All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2017 and ending December 31, 2017.

**SECTION 3.** The effective date of this ordinance shall be the \_\_\_\_ day of \_\_\_\_ 2017.

\_\_\_\_\_  
**Jim Matherly, Mayor**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, CMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**FISCAL NOTE**  
ORDINANCE NO. 6057  
AMENDING THE 2017 OPERATING BUDGET FOR THE FOURTH  
TIME AND CAPITAL BUDGET FOR THE SECOND TIME

**General Fund– \$597,434 Increase in Revenue**  
**\$200,955 Increase in Expenditures**

**Revenue – \$597,434 Increase**

1. Taxes \$166,922 increase
  - \$273,828 increase in mill levy property tax collections
  - \$112,330 increase in marijuana tax collections
  - (\$147,870) decrease in hotel/motel tax collections
  - (\$71,366) decrease in alcohol tax collections
2. Charges for Services \$57,180 increase
  - \$184,680 increase for the Fort Wainwright dispatch contract
  - (\$42,500) decrease in Fire Protection Services (building plan reviews)
  - (\$85,000) decrease in Engineering Grant Recovery
3. Intergovernmental Revenues \$365,232 increase
  - \$3,500 increase in State marijuana fees
  - \$14,936 increase in State Community Assistance (Revenue Sharing) received in late July
  - **\$346,796 increase in Supplemental State Community Assistance (Revenue Sharing)**
4. Licenses & Permits
5. Fines, Forfeitures & Penalties
6. Interest & Penalties \$8,100 increase
  - \$8,100 increase in interest on demand deposits
7. Rental & Lease Income
8. Other Revenues
9. Other Financing Sources & (Uses)



**Expenditures – \$200,955 increase**

1. Mayor & Council
2. City Attorney's Office
3. City Clerk's Office
4. Finance Department
5. Information Technology \$184,680 increase
  - \$184,680 increase to outside contracts for the purchase of Superion software licenses for Ft. Wainwright
6. General Account
7. Police Department
8. Dispatch
9. Fire Department \$5,000 increase
  - \$5,000 increase in wages & benefits to temporarily promote a FFII to a Driver for the period of October through December (will exceed acting hours of 720 which results in an automatic promotion, only one employee qualified to act to the driver position)
10. Public Works no overall increase or decrease
  - (\$64,400) decrease in Other Outside Contracts
  - (\$76,133) decrease in Repair & Construction Materials
  - \$140,533 increase in Temporary Wages and Benefits
11. Engineering \$11,275 increase
  - \$11,275 increase to promote employee from Engineer II to Engineer III with retro back to May 30, 2017 when she obtained her P.E. license and met the Engineer III experience requirement. Changes the number of permanent authorized positions as follows:
    - i. Engineer Two: four positions to three positions
    - ii. Engineer Three: one position to two positions
12. Building Department

**Capital Fund - No change in Revenue/Other Financing Sources (Uses)  
\$47,000 increase in Expenditures**

**REVENUES**

**OTHER FINANCING SOURCES (USES)**

**EXPENDITURES-\$47,000 Increase**

1. Public Works
2. Police Department
3. Fire Department
4. IT Department
5. Road Maintenance **\$47,000 increase to complete the Wastewater Plant and Hilton Avenue storm drains**

6. Property Repair & Replacement REALLOCATION OF FUNDS TO NEW CAPITAL PROJECTS

- \$23,000 increase Public Works Security
- \$24,000 increase for OSHA work
- (\$47,000) decrease to basement bathroom/locker rooms remodel

**ORDINANCE NO. 6058**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTIONS 2-260 AND 2-261 REGARDING THE AUTHORIZED INDEX LANGUAGE AND ASSET ALLOCATIONS IN THE CITY PERMANENT FUND INVESTMENT POLICY**

**WHEREAS**, the City Council established the investment policy of the City Permanent Fund by terms codified in Fairbanks General Code (FGC) Sections 2-260 and 2-261; and

**WHEREAS**, the City's Permanent Fund Investment Manager, Alaska Permanent Capital Management (APCM), recommends that Sections 2-260(b) and 2-261(c) be amended to clarify that small cap investments are authorized investments within the City's Permanent Fund and to establish the performance benchmarks for both small cap investments and cash/1-3 month Treasuries; and

**WHEREAS**, the Permanent Fund Review Board supports and recommends these changes

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**SECTION 1.** Fairbanks General Code Section 2-260 Permanent Fund Investment Policy, Procedure and Governance, subsection (b), is amended as follows [new text in **underline bold** font; deleted text in ~~striketrough~~ font]:

**Sec. 2-260. Permanent fund investment policy, procedure and governance**

\* \* \* \* \*

(b) *Investment policy.* The investment policy of the city is to allow only the following investment vehicles.

- (1) Obligations of or obligations insured or guaranteed by the United States or agencies or instrumentalities of the United States;
- (2) Bonds or other taxable yield U.S. dollar denominated debt instruments of this state, its agencies, municipalities, any other state, or corporation which at the time of investment have an investment grade rating of a nationally recognized rating agency; if the rating of a bond becomes less than investment grade and has a maturity greater than one year, it must be sold in an orderly manner within 90 days of downgrading;
- (3) Bank certificates of deposit which are insured or secured as to the payment of principal and interest;

- (4) Corporate obligations of investment grade quality as recognized by a nationally recognized rating organization. If, after purchase, these obligations are downgraded below investment grade, they shall be sold in an orderly manner within 90 days of downgrading. In no circumstance shall any bond be purchased after January 1, 2009 with a yield to maturity that exceeds 600 basis points above a comparable duration treasury note/bond at the date of purchase;
- (5) Short term investment funds (STIF) which are limited to investments set forth in subsections (b)(1)-(4) of this section or the Alaska Municipal League Investment Pool as set forth in state statute;
- (6) Domestic equities, which taken as a whole, attempt to replicate the Standard & Poor's 500 Index, or a substantially similar index, including both mutual funds and exchange traded funds (ETF's);
- (7) International equities, which taken as a whole, attempt to replicate the FTSE Developed ex North America Index or Morgan Stanley Capital International Europe, Australasia and Far East (MSCI EAFE) or a substantially similar index, including both mutual funds and exchange traded funds (ETF's);
- (8) Equities, which taken as a whole, attempt to replicate the universe of domestic real-estate investment trusts, including both mutual funds and exchange traded funds (ETF's);
- (9) Domestic equities, which taken as a whole, attempt to replicate the S&P 400 MidCap Index, or a substantially similar index, including both mutual funds and exchange traded funds (ETF's);
- (10) Commodities, which taken as a whole, attempt to replicate a broad based commodity index, such as the Dow Jones-UBS Commodity Index, including mutual funds, exchange traded funds (ETF's) and exchange traded notes (ETN's);
- (11) Emerging markets equity index funds, which taken as a whole, attempt to replicate the FTSE Emerging Market Index or Morgan Stanley Capital International Emerging Markets Index (MSCI EMERGING) or a substantially similar index, including both mutual funds and (ETF's);
- (12) International Bond index funds, which taken as a whole, attempt to replicate Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index, including both mutual funds and ETF's;
- (13) U.S. Treasury Inflation Protected Securities (TIPS), and/or mutual funds or ETF's which attempt to replicate the Barclays Capital U.S. Treasury Inflation Protected Securities Index;

- (14) Domestic equities, which taken as a whole, attempt to replicate the Standard & Poor's SmallCap 600 Index, or a substantially similar index, including both mutual funds and exchange traded funds (ETF's).**

**SECTION 2.** Fairbanks General Code Section 2-261 Permanent Fund Asset Allocation Plan and Performance Measurement Targets, subsection (c), is amended as follows [new text in **underline bold** font; deleted text in ~~strike through~~ font]:

**Sec. 2-261. Permanent fund asset allocation plan and performance measurement targets.**

\* \* \* \* \*

(c) The performance of the investment advisors for the overall portfolio will be measured against the weighted blended target allocation plus 50 basis points (0.5%). Components of the portfolio will be measured as follows:

- (1) Performance measurement of the Domestic Equity allocation will be measured against the Target Weighting, using the Standard & Poor's 500 as the benchmark.
- (2) Performance measurement for the Mid Cap Equity allocation will be measured against the Target Weighting, using the Standard & Poor's 400 MidCap Index as the benchmark.
- (3) Performance measurement for the International Equity allocation will be measured against the target weighting using the FTSE Developed ex North America Index or Morgan Stanley Capital International Europe, Australasia and Far East (MSCI EAFE) or a substantially similar index for the benchmark.
- (4) Performance measurement for the real estate allocation will be measured against the target weighting using the Standard & Poor's REIT Index for the benchmark.
- (5) Performance measurement for the U.S. Bond allocation will be measured against the target weighting using the Barclays Capital U.S. Aggregate Bond Index for the benchmark. Duration should be maintained between 80 percent and 120 percent of the duration of the benchmark.
- (6) Performance measurement of the commodity allocation will be measured against the target weighting, using a broad based index such as the Dow Jones-UBS Commodity Index, selected by the Permanent Fund Review Board.

- (7) Performance measurement for the emerging markets equity allocation will be measured against the target weighting using the FTSE Emerging Market Index or Morgan Stanley Capital International Emerging Markets Index (MSCI EMERGING) or a substantially similar index for the benchmark.
- (8) Performance measurement for the international bond allocation will be measured against the target weighting using the Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index.
- (9) Performance measurement for the U.S. Treasury Inflation Protected Securities (TIPS) allocation will be measured against the target weighting using the Barclays Capital U.S. Treasury Inflation Protected Securities Index.
- (10) Performance measurement for the Small Cap Equity allocation will be measured against the Target Weighting, using the Standard & Poor's SmallCap 600 Index as the benchmark.**
- (11) Performance measurement for the Cash/1-3 month Treasuries will be measured against the Target Weighting, using the Citigroup 3-month Treasury Bill Index as the benchmark.**

**Section 3:** That the effective date of this Ordinance will be the \_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
**Jim Matherly, Mayor**

AYES:  
 NAYS:  
 ABSENT:  
 ADOPTED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
 D. Danyielle Snider, CMC, City Clerk

\_\_\_\_\_  
 Paul J Ewers, City Attorney

**ORDINANCE NO. 6059**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION 2-654  
UNEXPENDED APPROPRIATIONS; INTRADEPARTMENTAL TRANSFERS**

**WHEREAS**, the reallocation of budgetary appropriations between wages and overtime is necessary when staffing is below minimum levels;

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE  
CITY OF FAIRBANKS, ALASKA:**

**SECTION 1.** FGC Section 2-654 is amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

**Sec. 2-654. – Unexpended appropriations; intradepartmental transfers.**

(a) All appropriations covered by the budget lapse at the end of the budget year to the extent they have not been expended or lawfully encumbered.

(b) The mayor may approve intradepartmental transfers of appropriated funds except for the following transfers which require a budget amendment:

- (1) Capital funds.
- (2) Non-wage accounts used for wages/benefits.
- ~~(3) Overtime.~~

All interdepartmental transfers of appropriated funds shall be by ordinance of the city council.

**SECTION 2.** The effective date of this ordinance will be the \_\_\_\_ day of August 2017.

---

**JIM MATHERLY, MAYOR**

AYES:  
NAYS:  
ABSENT:  
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

---

D. Danyielle Snider, CMC, City Clerk

---

Paul J. Ewers, City Attorney

**RESOLUTION NO. 4804**

**A RESOLUTION AUTHORIZING MATCHING FUNDS AND EXECUTION OF A MAINTENANCE AGREEMENT FOR THE FMATS IMPROVEMENT PROGRAM FY18**

**WHEREAS**, the FMATS Improvement Program FY18 (“Project”) has been approved for funding by the local Metropolitan Planning Organization (“MPO”), also known as Fairbanks Metropolitan Area Transportation System (“FMATS”); and

**WHEREAS**, the Project will repave East Baranof Avenue (West Trainor Gate to F Street), 10<sup>th</sup> Avenue (Lathrop to Kellum Street), West Cowles Street (East Cowles to 19th Avenue), 21<sup>st</sup> Avenue (Rickert to South Cushman Street), 24<sup>th</sup> Avenue (Lathrop to South Cushman Street), 27<sup>th</sup> Avenue (Lathrop to South Cushman Street), and Slater Drive (west of Eagle Avenue); and

**WHEREAS**, these roads are currently maintained by the City and will continue to be maintained by the City after construction; and

**WHEREAS**, the Project cost is currently estimated at \$2,608,097 with a City required match contribution of \$270,838; and

**WHEREAS**, the match required for this was approved as a Capital Fund Expenditure in the 2017 Budget;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor is authorized to execute any and all documents required for expending funds and accepting the maintenance agreement on behalf of the City for the FMATS Improvement Program FY18.

**PASSED and APPROVED this 21st Day of August 2017.**

\_\_\_\_\_  
**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, CMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney



**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 4804

Abbreviated Title: MATCHING FUNDS & MAINT AGREEMENT FOR FMATS IMPROVEMENT PROGRAM FY18

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No X

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Contracts	Personnel	Training	Total
FMATS Improvement Program FY18 Match	\$270,838			\$270,838
				\$0
				\$0
				\$0
				\$0
				\$0
<b>TOTAL</b>	<b>\$270,838</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,838</b>

FUNDING SOURCE:	Contracts	Personnel	Training	Total
Capital Fund - Currently in 2017 Capital Budget	\$270,838			\$270,838
				\$0
				\$0
<b>TOTAL</b>	<b>\$270,838</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,838</b>

The City does not anticipate additional costs associated with this project as the Public Works Department currently maintains all roads included in project. The 2017 match was included in the 2017 Capital Budget.

Reviewed by Finance Department: Initial cp Date 8/10/2017

**RESOLUTION NO. 4805**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR AND  
ACCEPT FUNDS FOR THE SECOND YEAR FROM THE ALASKA MENTAL  
HEALTH TRUST AUTHORITY FOR THE FAIRBANKS HOMELESS AND  
HOUSING SERVICES COORDINATOR**

**WHEREAS**, the City of Fairbanks has received notification through the Alaska Mental Health Trust Authority to apply for the second year of funds that support the Fairbanks Homeless and Housing Services Coordinator; and

**WHEREAS**, the City of Fairbanks has used these funds to retain the Fairbanks Homeless and Housing Coordinator for the purpose of encouraging interagency collaboration amongst local service providers, serving as the primary communicator for the Fairbanks Housing and Homeless Coalition, and working to eliminate homelessness in Fairbanks; and

**WHEREAS**, the City of Fairbanks would receive \$111,300 for salaries (\$106,300) and training (\$5,000); and

**WHEREAS**, the City of Fairbanks would continue providing in-kind support of office space, supplies, and administrative support;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting and accepting funds on behalf of the City for this grant.

**PASSED and APPROVED this 21st Day of August 2017.**

---

**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

---

D. Danyielle Snider, CMC, City Clerk

---

Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 4805

Abbreviated Title: ALASKA MENTAL HEALTH TRUST AUTHORITY GRANT YEAR 2

Department(s): MAYOR

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes X No \_\_\_\_\_

If yes, how many positions? 1

If yes, type of positions? F (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Personnel	Training	Contract	Total
Homeless and Housing Services Coordinator	\$106,300			\$106,300
Training		\$5,000		\$5,000
				\$0
				\$0
				\$0
				\$0
<b>TOTAL</b>	<b>\$106,300</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$111,300</b>

FUNDING SOURCE:	Personnel	Training	Contract	Total
Alaska Mental Health Trust Authority	\$106,300	\$5,000		\$111,300
				\$0
				\$0
<b>TOTAL</b>	<b>\$106,300</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$111,300</b>

The City of Fairbanks added the Homeless and Housing Coordinator Position in the Mayor's Office and provides in-kind support. The in-kind support comprises of office space and supplies (\$6,900) and administration support (\$23,445). Original grant application was for three years. Although the initial grant is for three years, a new application must be submitted each year to request the funds for the next year.

Reviewed by Finance Department: Initial cp Date 8/10/2017

Introduced by: Mayor Jim Matherly  
Finance Committee Review: August 15, 2017  
Introduced: August 21, 2017

**RESOLUTION NO. 4806**

**A RESOLUTION TO ACCEPT FUNDING FROM THE BUREAU OF JUSTICE ASSISTANCE FOR THE FFY2017 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT**

**WHEREAS**, the City of Fairbanks received notification of funding through the Bureau of Justice Assistance for the FFY2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$28,327 to support a range of program areas including law enforcement; and

**WHEREAS**, the City of Fairbanks will use funds to purchase UAV mapping and scene diagramming software, surveillance vehicle upgrades, and vehicle mobile radios; and

**WHEREAS**, the City of Fairbanks is not required to provide a match.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

**PASSED and APPROVED this 21st Day of August 2017.**

\_\_\_\_\_  
**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
D. Danyielle Snider, CMC, City Clerk

\_\_\_\_\_  
Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 4806

Abbreviated Title: FFY2017 JUSTICE ASSISTANCE GRANT (JAG) FEDERAL PROGRAM

Department(s): POLICE

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget?      Yes \_\_\_\_\_      No   X
- 2) additional support or maintenance costs?      Yes   X        No \_\_\_\_\_  
     If yes, what is the estimate?   see below
- 3) additional positions beyond the current adopted budget?      Yes \_\_\_\_\_      No   X    
     If yes, how many positions? \_\_\_\_\_  
     If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Equipment	Contracts	Personnel	Total
UAV Mapping and Scene Diagramming Software	\$9,800			\$9,800
Vehicle Mobile Radios - 3 at \$6,000	\$18,000			\$18,000
Surveillance Vehicle Upgrades	\$527			\$527
				\$0
				\$0
				\$0
<b>TOTAL</b>	<b>\$28,327</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,327</b>

FUNDING SOURCE:	Equipment	Contracts	Personnel	Total
United States Department of Justice (Federal Funds)	\$28,327			\$28,327
				\$0
				\$0
<b>TOTAL</b>	<b>\$28,327</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,327</b>

Additional maintenance costs, if any, will be included in the FPD annual budget.

Reviewed by Finance Department:      Initial   cp        Date   8/10/2017

**RESOLUTION NO. 4807**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR  
AND ACCEPT FUNDS FROM THE ALASKA DIVISION OF HOMELAND  
SECURITY FOR THE FFY2017 HAZARD MITIGATION GRANT PROGRAM**

**WHEREAS**, the Alaska Division of Homeland Security & Emergency Management provides funds for hazard mitigation projects that reduce the risk of future damage, hardship, loss, or suffering resulting from a major disaster; and

**WHEREAS**, the City of Fairbanks wishes to upgrade multiple City-owned facilities to be more resilient to natural disasters; and

**WHEREAS**, the City of Fairbanks wishes to request up to \$985,440; no match is required.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor is authorized to execute any and all documents required for requesting and accepting funds on behalf of the City for this grant.

**PASSED and APPROVED this 21st Day of August 2017.**

---

**Jim Matherly, City Mayor**

AYES:  
NAYS:  
ABSENT  
APPROVED:

ATTEST:

APPROVED AS TO FORM

---

D. Danyielle Snider, CMC, City Clerk

---

Paul J. Ewers, City Attorney

**CITY OF FAIRBANKS**  
**FISCAL NOTE**

**I. REQUEST:**

Ordinance or Resolution No: 4807

Abbreviated Title: FFY2017 HAZARD MITIGATION GRANT PROGRAM

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget?      Yes \_\_\_\_\_      No   X  

2) additional support or maintenance costs?      Yes \_\_\_\_\_      No   X  

If yes, what is the estimate?   see below  

3) additional positions beyond the current adopted budget?      Yes \_\_\_\_\_      No   X  

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

**II. FINANCIAL DETAIL:**

PROJECTS:	Equipment	Building	Personnel	Total
Public Works Facility Seismic Repairs		\$120,340		\$120,340
Public Works Cold Storage Building Seismic Repairs		\$50,000		\$50,000
Fire Station No. 3 Seismic Repairs		\$205,000		\$205,000
Public Works Facility Generator Replacement	\$610,100			\$610,100
				\$0
				\$0
<b>TOTAL</b>	<b>\$610,100</b>	<b>\$375,340</b>	<b>\$0</b>	<b>\$985,440</b>

FUNDING SOURCE:	Equipment	Building	Personnel	Total
AK Div of Homeland Security Hazard Mitigation Grant	\$610,100	\$375,340		\$985,440
				\$0
				\$0
<b>TOTAL</b>	<b>\$610,100</b>	<b>\$375,340</b>	<b>\$0</b>	<b>\$985,440</b>

The City previously applied for these projects in 2014. There is no required match for this grant. There is no additional City funding required. The new generator maintenance is estimated to be the same or lower than the current generators. The City was notified by the state that there are additional funds available at this time and they would like to fund these projects.

Reviewed by Finance Department:      Initial   cp        Date   8/14/2017

*City of Fairbanks*



**MEMORANDUM**

To: City Council Members  
From: Jim Matherly, City Mayor  
Subj: Request for Concurrence – Clay Street Cemetery Commission  
Date: August 10, 2017

---

The term of Seat A on the Clay Street Cemetery Commission currently filled by Mr. George Dalton will expire on August 31, 2017.

Mr. Dalton wishes to continue his service on the Commission and is a valuable member. I hereby request your concurrence to the following **re-appointment**:

Mr. George Dalton – Term to Expire: August 31, 2020

Mr. Dalton's application is attached.

Thank you.


dds/








# CLAY STREET CEMETERY COMMISSION

## BOARD DETAILS

 OVERVIEW

 **SIZE** 8 Seats

 **TERM LENGTH** 3 Years

 **TERM LIMIT** N/A

The Clay Street Cemetery Commission shall advise the City Council and Mayor regarding the restoration, improvement, and maintenance of the Clay Street Cemetery. It shall provide and update a long-term plan for the cemetery.



### DETAILS

#### BOARD/COMMISSION CHARACTERISTICS

The Clay Street Cemetery Commission shall consist of seven members, three of whom must be residents of the City, appointed by the Mayor and confirmed by the City Council. One member shall be active in the study of Fairbanks history, one member shall have experience or interest in maintaining the cemetery and five members shall represent the community at large (or four members shall be at-large representatives if a Council Member is appointed to the Commission). The City Public Works Director shall be an ex-officio member of the Commission. Appointed members shall serve a three-year term. A chairperson shall be selected from among the Commission's members.

#### MEETINGS

The Commission shall conduct regular public meetings, including public hearings required as a condition of receipt of grants. If authorized by the City Council, the Commission may convene into executive session in accordance with state law.

[Meeting Minutes](#)

#### ENACTING LEGISLATION

FGC 2-485 through 2-488

#### ENACTING LEGISLATION WEBSITE

<http://bit.ly/1sG9Rfd>

#### JOINT COMMISSION DETAILS

N/A

#### EMAIL THE COMMISSION MEMBERS

[claystreetcemeterycommission@fairbanks.us](mailto:claystreetcemeterycommission@fairbanks.us)

**Profile**

George

First Name

Dalton

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

Fairbanks

City

AK

State

[Redacted]

Postal Code

**Mailing Address**

[Redacted]

**Are you a City of Fairbanks resident? \***

Yes

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Employer

Job Title

**Which Boards would you like to apply for?**

Clay Street Cemetery Commission: Appointed

**Interests and Experiences**

**Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?**

Wish to continue service on the Clay Street Cemetery Commission

**Please provide a brief personal biography in the space below, or attach a resume.**

---

-

---

Upload a Resume

**List any professional licenses or training you believe are relevant to the seat you are applying for.**

---


-

*City of Fairbanks*



MEMORANDUM

To: City Council Members  
From: Jim Matherly, City Mayor  
Subject: Request for Concurrence – FNSB Planning Commission  
Date: August 10, 2017



---

One of the three City-recommended seats on the FNSB Planning Commission was recently vacated with the resignation of Mr. Mark Billingsley.

FNSB Code of Ordinances Section 4.80.010(A) states:

*The appointments of (Planning Commission) members from the cities shall be selected from a list of recommendations submitted to the borough mayor by the city councils.*

The following individual has applied to serve on the Planning Commission, and I hereby request your concurrence to submitting the following recommendation for appointment to the FNSB Planning Commission:

Mr. Doug Sims                      Seat D                      Term to Expire: December 31, 2017

Mr. Sims' application is attached.


Thank you.


dds/





# FNSB - PLANNING COMMISSION

## BOARD DETAILS

 OVERVIEW

 **SIZE** 3 Seats

 **TERM LENGTH** 3 Years

 **TERM LIMIT** N/A

The powers and duties of the Fairbanks North Star Borough (FNSB) Planning Commission are as outlined in FNSBC Chapter 4.80.



### DETAILS

#### BOARD/COMMISSION CHARACTERISTICS

The FNSB Planning Commission shall consist of 11 members. Commission membership shall be apportioned so that the number of members from the cities of Fairbanks and North Pole reflects the proportion of the Borough population residing within those cities as determined by the Borough Assembly from time to time. Members shall be appointed by the Borough Mayor, subject to confirmation by the Assembly. The appointments of members from the cities shall be selected from a list of recommendations submitted to the Borough Mayor by the City Councils. Members appointed from outside the cities shall be as representative of the various geographic areas of the Borough as practical. The Borough Mayor, Planning Director and Engineer shall be ex officio members of the Commission with privilege of the floor but shall have no vote on any matter. In addition to the eligibility and qualifications requirements in FNSBC 4.04.040, the assembly shall not confirm the appointment or selection of a local elected official serving on the assembly or a mayor. Any sitting planning commissioner who is elected or appointed as an assembly member or mayor shall resign as a planning commissioner on or prior to being sworn in to the new position.

#### MEETINGS

The Commission shall annually elect from its membership a chairman and vice chairman and shall adopt rules for the conduct of its meetings. Robert's Rules of Order (newly revised) shall apply unless different rules are adopted by the Commission and approved by the Assembly. Meetings of the Commission are public in accordance with AS 44.62 and minutes shall be kept. Minutes of the Commission shall be filed with the Borough Clerk. Records of the Commission shall be retained as public records within the Planning Department. Six members of the Commission shall constitute a quorum. All Commission actions shall be by vote of a majority of the Commission's membership who are present and voting.

<http://bit.ly/2ghzhiX>

#### ENACTING LEGISLATION

FNSBC 4.80.010 - 4.80.060

#### ENACTING LEGISLATION WEBSITE

<http://bit.ly/2fxl4MA>

#### JOINT COMMISSION DETAILS

The Planning Commission is a FNSB Commission with appointments from multiple jurisdictions. Only City-recommended seats are listed on the City's

membership roster. If there is a vacancy for one of the two City-recommended seats, you may apply through this website. For a complete member listing, visit the Fairbanks North Star Borough website at <http://fnsb.us/>.

---

**EMAIL THE COMMISSION MEMBERS**

N/A

---

**Profile**

DOUG

First Name

SIMS

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

FAIRBANKS

City

AK

State

[Redacted]

Postal Code

**Mailing Address**

[Redacted]

**Are you a City of Fairbanks resident? \***

Yes

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Employer

Job Title

**Which Boards would you like to apply for?**

FNSB - Planning Commission: Submitted

**Interests and Experiences**

**Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?**

---

30 year employee at FNSB as assistant, associate planner that included 5 years as the FNSB Floodplain Adm. I've seen a fair amount of change within the community & believe I grasp an understanding of its physical, social and economic qualities. I started at the Borough in 1985 and was involved in a wide variety of planning issues/projects over the years such as Chena Riverfront Commission and Davis Road neighborhood rezoning.

**Please provide a brief personal biography in the space below, or attach a resume.**

---

I have actually spent my entire professional land use planning career, 30 years, here in the FNSB. I have only become a City resident within the last 5 years. Serving on the Borough Planning Commission as City rep is exciting to imagine in face of continued growth & change within the City & Borough.

---

Upload a Resume

**List any professional licenses or training you believe are relevant to the seat you are applying for.**

---

M.S. Land Use Planning, UAA





FAIRBANKS DIVERSITY COUNCIL  
REGULAR MEETING MINUTES  
JULY 11, 2017 – 5:30 PM  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council (FDC)** convened at 5:30 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Mayor Jim Matherly presiding and with the following members in attendance:

**Members Present:**

Juanita Webb, Seat D	Jeff Walters, Seat M
Travis Cole, Seat E	Amber Taylor, Seat N
Rosalind Kan, Seat H	Kelvin Lee, Seat O
Marna Sanford, Seat I	Angela Foster-Snow, HR Director
Douglas Toelle, Seat J	June Rogers, City Council Member

**Members Absent:**

Vacant, Seat A	Herbert Butler, Seat G (excused)
Vacant, Seat B	Jo Ann Borges, Seat K (excused)
Montean Jackson, Seat C (unexcused)	Rita Davis, Seat L (excused)
Vacant, Seat F	

**Also Present:**

D. Danyielle Snider, City Clerk	Christina Rowlett, HR Admin
Eric Jewkes, Police Chief	Mike Meeks, Chief of Staff
Dave Elzey, Police Officer	

### **CALL TO ORDER & READING OF THE FDC MISSION STATEMENT**

**Chair Matherly** called the meeting to order and asked Clerk Snider to read aloud the FDC Mission Statement.

### **APPROVAL OF AGENDA**

**Mr. Toelle**, seconded by **Ms. Webb**, moved to APPROVE the Agenda.

**Chair Matherly** called for objection to APPROVING the Agenda and, hearing none, so ORDERED.

### **CITIZENS COMMENTS** (Limited to 3 Minutes)

**Chair Matherly** called for Citizens Comments and, hearing none, declared Citizens Comments closed.

### **APPROVAL OF PREVIOUS MINUTES**

a) Regular Meeting Minutes of June 13, 2017

**Mr. Toelle**, seconded by **Mr. Lee**, moved to APPROVE the June 13 meeting minutes.

The meeting minutes were APPROVED unanimously.

It was explained that the cards being passed around were for Public Works Director Jeff Jacobson's birthday, former FDC members Ana Richards and Shirley Lee and for Officer Dave Elzey. **Mr. Walters** pointed out that there are three vacant seats on the Diversity Council.

### **FAIRBANKS POLICE DEPARTMENT & HUMAN RESOURCES REPORTS**

Police Chief Eric Jewkes spoke to the critical incidents that have taxed the Fairbanks Police Department (FPD) in recent months, both operationally and emotionally. He stated that there have been four officer-involved shootings in 10 months. He shared statistics on calls for service per officer, per month. Chief Jewkes stated that FPD made an arrest earlier in the day for a second-degree murder that occurred on Saturday; he added that it was the sixth homicide this year. He stated that there are three officers in field training, and two recruits just returned from the Academy. He stated that there are nine total vacancies currently at FPD.

Members asked Chief Jewkes questions related to the FPD lateral hiring bonus and processes, employee diversity at FPD, domestic violence calls, competitive wages and benefits, and employee retention.

**HR Director Angela Foster-Snow** spoke to recent hiring at the City and to current vacancies. She reported that she recently attended the national Society for Human Resource Management (SHRM) conference in New Orleans. She stated that she is working on identifying employee benefits that would come at no cost to the City, such as reduced prices on cinema tickets. **Ms. Foster-Snow** stated that the City has hired a new Assistant Fire Chief, Ron Templeton. She stated that Mr. Templeton is a former City Fire Department employee and has a great deal of experience in fire service. She shared that it would be nice if the FDC could host an ice cream social at City Hall for the Golden Days events. **Chair Matherly** and members discussed FDC involvement in upcoming events such as World Eskimo-Indian Olympics (WEIO) and Golden Days.

**Ms. Rogers** asked Officer Dave Elzey to come forward. She presented him with a token of gratitude and read aloud a statement she wrote to show her thanks to Officer Elzey for his continued work at FPD. Officer Elzey said a few words in response to Ms. Rogers' presentation.

Mr. Lee left the meeting at 6:17 p.m., and quorum was lost.

### **DIVERSITY TOPIC OF THE MONTH**

a) Guest Speaker Hayden Nevill, Gender Pioneers

**Mr. Walters** introduced Hayden Nevill. He stated that Mr. Nevill leads a group called Gender Pioneers, and he does workshops through the school district for transgender issues.

Mr. Nevill stated that he is a local veterinarian. He stated that he was born female and transitioned to be a male. He described what the word "transgender" means and stated that it is an umbrella term for anyone who wants to be included. He spoke to how "Gender Pioneers" was founded in 2012, and he stated that there are about 50 individuals who are fairly active with the group. Mr. Nevill stated that the Gender Pioneers meet twice per month on first and third Thursdays at the Unitarian Universalist Church. He stated that the first Thursday meeting is a peer-to-peer support group, and the third Thursday meeting is divided into two groups: an



activism group and a group for parents who want to meet with a minister. He stated that there are opportunities to find resources and support, and that the group is happy to provide training on transgender issues. Mr. Nevill spoke in greater detail about the biological and societal aspects of being a transgender individual. He stated that transgender discrimination has seemed to increase with the growing rhetoric surrounding “bathroom bills.” He stated that Fairbanks is a fairly transgender-friendly city, but that there are still areas of concern. Mr. Nevill spoke to the Municipality Equality Index that is produced each year by the Human Rights Campaign, and he stated that Fairbanks has a rating of 35/100. He stated that the Gender Pioneers would like to see that rating go up. Mr. Nevill spoke to his own background, and he related his life experiences in being a transgender person.

**Mr. Walters** stated that former Mayor Eberhart tried to get sexual orientation language added to City/union contracts. **Ms. Foster-Snow** stated that Mayor Eberhart prioritized adding a statement to City job descriptions. She reported that the FDC Policy Committee has been working on a non-discrimination statement and that they will have a draft at the next meeting.

Members and Mr. Nevill discussed the Municipality Equality Index in greater detail, and they discussed some challenges that transgender individuals in the community encounter.

**Ms. Rogers** stated that acknowledging a problem is the first step in making it better. **Chair Matherly** spoke to the diversity in Fairbanks and thanked Mr. Nevill for speaking.

### **UNFINISHED BUSINESS**

#### a) FDC Recommendation on Jury Selection Process

**Mr. Walters** stated that he and Ms. Sanford met recently to discuss the issue. **Ms. Sanford** spoke to the Alaska Court System Jury Questionnaire that was distributed to members.

City Clerk Snider stated that the FDC may make recommendations to the Fairbanks North Star Borough and the City of Fairbanks, but may not make direct recommendations to another body or to the State of Alaska.

**Ms. Sanford** and **Mr. Walters** wondered whether there could be a voluntary demographics question on the form. Members discussed the best direction to take on the jury discrimination issue. They asked members if it would be okay if they met with Christina Johnson with the Alaska Court System to ask questions about how a change to the form might be made. **Ms. Sanford** stated that questions about race might not be allowed on a jury questionnaire.

**Ms. Rogers** stated that Senator Coghill would like to attend another FDC meeting. She suggested that the issue be discussed under “Diversity Topic of the Month” in August or September.

#### b) FDC Recommendation on City Code Amendments

Members requested that before the August meeting, the City Clerk prepare a draft of the suggested amendments to the Fairbanks General Code that were discussed at the June meeting. Members recommended discussing the issue at the next regular meeting.

## NEW BUSINESS

### a) FDC Participation at Upcoming Events

**Ms. Foster-Snow** volunteered to send an email to FDC members about the events taking place on July 21 and 22. She stated that if members send other event information to the City Clerk, she could build an events calendar.

**Ms. Kan** shared that International Friendship Day would take place on October 21 from noon to 5 p.m. at Pioneer Park; she distributed flyers about the event and invited everyone to attend.

**Mr. Walters** reminded everyone about the naturalization ceremonies that occur at various locations in the community. **Ms. Sanford** stated that she recently spoke at a naturalization ceremony, and she spoke to how moving the experience was.

**Mr. Toelle** announced that Wallbusters and Access Alaska would be holding an awareness event on August 9 and 10 at the Tanana Valley State Fair just inside the yellow gate.

**Ms. Taylor** shared that the Project Homeless Connect event will take place August 2 at the JP Jones Center from 10 a.m. to 3 p.m. She stated that she now works for Fairbanks Native Association (FNA) Community Services and that they are having a garden party on Friday, July 14 from 11:30 a.m. to 2:30 p.m. in the building across from the Morris Thompson Cultural and Visitors Center.

### b) How to Run for City Office

City Clerk Snider gave brief talk on opportunities to run for elective office in the Fairbanks community; she encouraged anyone interested to contact local Clerk's Offices. She spoke briefly to the poor voter turnout in the Fairbanks community, and to local efforts to increase voter participation.

## FDC COMMITTEE REPORTS

### a) FDC Accessibility Committee Minutes – May 18, 2017 (informational only)

City Clerk Snider verified the dates and times of the FDC Committee meetings for July.

## FDC MEMBERS COMMENTS

**Mr. Walters** stated that he had no comments.

**Ms. Rogers** thanked Mr. Walters for inviting Mr. Nevill to speak. She stated she hopes he will apply to serve on the FDC.

**Ms. Taylor** stated that she has been doing a lot of outreach for the Violence Prevention and Survivor Services program for women at FNA.

**Ms. Webb** apologized for being absent at the last meeting.



**Mr. Toelle** stated that he appreciated Mr. Nevill's openness. He shared that he runs a tourism business and that one of his reindeer died. He stated that she was one of the most photographed reindeer in the world and that there are many comments about Ruby the Reindeer on Facebook.

**Mr. Cole** stated that he will try to attend the WEIO event and would also like to help serve ice cream at City Hall. He stated that he enjoys seeing how the FDC has evolved and that he hopes it can expand its influence.

**Ms. Foster-Snow** thanked Mr. Walters for inviting the guest speaker and for raising awareness for another part of the community. She stated that she will not be at the August meeting because she will be working at the fair.

**Ms. Sanford** apologized for not submitting the minutes from the last Policy Committee meeting. She suggested that, at a future meeting, the FDC discuss a way to assist Mr. Nevill with the restroom issue he brought up.

**Ms. Kan** stated that she appreciated Mr. Walters inviting Mr. Nevill to speak. She stated that she will be out of town and will not be able to attend the next meeting.

**Chair Matherly** spoke to his experience attending the Intertribal Powwow at the Carlson Center.

**Ms. Webb** thanked everyone who reached out to her family following the recent death of her brother-in-law, Buzz Otis.


### MEETING DATES

The next Regular Meeting of the FDC is scheduled for August 8, 2017.

### ADJOURNMENT

**Chair Matherly** called for ADJOURNMENT at 7:42 p.m., and no members objected.

  
\_\_\_\_\_  
Mayor Jim Matherly, Chair

  
\_\_\_\_\_  
D. Danyielle Snider, CMC, City Clerk

Transcribed by: DS