

REGULAR MEETING

7:00 P.M.

- 1. ROLL CALL
- 2. INVOCATION
- 3. FLAG SALUTATION
- 4. CITIZENS COMMENTS, oral communications to Council on any item not up for Public Hearing. Testimony is limited to five (5) minutes. Any person wishing to speak needs to complete the register located in the hallway. Normal standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Council Member or member of the staff. In consideration of others, kindly silence all cell phone, electronic and messaging devices.

5. APPROVAL OF AGENDA AND CONSENT AGENDA

(Approval of Consent Agenda passes all routine items indicated by an asterisk (*). Consent Agenda items are not considered separately unless a Council Member so requests. In the event of such a request, the item is returned to the General Agenda).

- 6. APPROVAL OF PREVIOUS MINUTES
- 7. SPECIAL ORDERS
- 8. MAYOR'S COMMENTS AND REPORT

9. UNFINISHED BUSINESS

- a) Ordinance No. 5923 An Ordinance to Repeal Fairbanks General Code Sections 14-31 through 14-40 Regarding Licensing of Security Guards. Introduced by Mayor Cleworth. SECOND READING AND PUBLIC HEARING.
- b) Ordinance No. 5924 An Ordinance Authorizing Grant of Easement to Cure a Survey Defect at "Old City Hall". Introduced by Mayor Cleworth. SECOND READING AND PUBLIC HEARING.

10. NEW BUSINESS

- *a) Resolution No. 4588 A Resolution Awarding a Contract to True North Emergency Equipment for a Heavy Rescue Vehicle FB-13-21 in the Amount of \$775,000. Introduced by Mayor Cleworth.
- *b) Ordinance No. 5925 An Ordinance to Amend Fairbanks General Code Section 86-95(b) Regarding Chauffeur's License Appeals. Introduced by Council Member Eberhart.

11. DISCUSSION ITEMS (INFORMATION AND REPORT)

Committee Reports

- 12. COMMUNICATIONS TO COUNCIL
 - *a) Appointment to the Board of Plumber Examiners
 - *b) Appointments to the Fairbanks North Star Borough Planning Commission
- 13. COUNCIL MEMBERS' COMMENTS
- 14. CITY ATTORNEY'S REPORT
- 15. CITY CLERK'S REPORT
- 16. EXECUTIVE SESSION Labor Negotiations: AFL-CIO
- 17. ADJOURNMENT

Agenda No. 2013–17

September 09, 2013

ORDINANCE NO. 5923

AN ORDINANCE TO REPEAL FAIRBANKS GENERAL CODE SECTIONS 14-31 THROUGH 14-40 REGARDING LICENSING OF SECURITY GUARDS

WHEREAS, the City currently requires security guards and security guard businesses to be licensed; and

WHEREAS, the State of Alaska also licenses security guards and security guard agencies under AS 18.65.400 through 18.65.490; and

WHEREAS, current state regulations provide adequate safeguards for the public;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. That Fairbanks General Code Sections 14-31 through 14-40 are hereby repealed.

Section 2. That the effective date of this ordinance shall be the _____ day of August

2013.

Jerry Cleworth, Mayor

AYES: NAYS: ABSENT: ADOPTED:

ATTEST:

APPROVED AS TO FORM:

Janey Hovenden, CMC, City Clerk

Paul Ewers, City Attorney

Sec. 14-31. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Security guard means any person engaged in the business of watching, guarding or protecting any premises, property or person; however, the term shall not include any individual who has only one employer, and who is employed to watch, guard or protect only the premises, property or person of that employer, or any common carrier engaged in interstate commerce, or any individual employed by any such carrier to watch, guard or protect premises, property or persons for such carrier.

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(Code 1960, § 4.101)
Cross reference— Definitions generally, § 1-2.
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Sec. 14-32. License required.

It shall be unlawful for any person to own or operate a security guard business, or engage in business as a security guard except as provided in and authorized by this article, and without first having obtained a license from the city.

(Code 1960, § 4.102)

Sec. 14-33. License application.

Before any license is issued pursuant to this article, the applicant shall submit to the city clerk a written application for the license, which application shall include the following information:

(1)

An affidavit signed and sworn to before a notary public, setting out the full name, age, residence, present occupation and occupations for the preceding five years of the applicant, shall be submitted by any such person proposing to engage in the business of security guard. The affidavit shall be reviewed by the city clerk and shall show facts sufficient to prove to the satisfaction of the city clerk the good character, competency and integrity of each such affiant, and shall list any previous arrests and convictions of or for a crime. Conviction of a felony, or for a misdemeanor involving moral turpitude, shall disqualify the applicant for a license.

(2)

Each affidavit shall be supported by statements in writing from not less than three reputable citizens, each of whom shall certify that he has personally known the affiant for a period of at least five years prior to the filing of the affidavit, and that he believes the affiant is competent, honest and of good character, and that he would recommend to the city council that the affiant is suitable to engage in a security guard business.

(3)

The applicant must submit a current criminal history report obtained from the state department of public safety if a state resident, or, if not, a current record obtained from the state of residency.

(Code 1960, § 4.103)

Sec. 14-34. Report.

If the city clerk shall find, after investigation, that the applicant is qualified and meets all requirements, he shall submit a written report, with his recommendation to the city council, that the license be granted or denied.

(Code 1960, § 4.104)

Sec. 14-35. License fee.

The fees for security guard license are as set forth in the city's schedule of fees and charges for services.

(Code 1960, §§ 1.115(3), 4.106; Ord. No. 5744, § 24, 7-1-2008)

Sec. 14-36. Issuance of license; renewal.

(a)

A new license shall be issued by the city council, through the city clerk, who shall only issue the license upon motion made and passed by the city council. If the city council authorizes and directs the issuing of the license, the applicant shall thereupon pay to the city clerk the license fee.

(b)

The city clerk may renew a license if it is determined that the applicant is qualified and meets all the requirements under this article. Renewal may be granted upon the submission by the licensee of an application for renewal, which shall be accompanied by an application fee half the amount of a new application and the payment of the annual license fee. The application for renewal must be accompanied by a current criminal history report obtained from the state department of public safety if a state resident, or, if not, a current record obtained from the state of residency.

(c)

The denial by the city clerk to renew a license may be appealed to the city council. (Code 1960, § 4.105; Ord. No. 5744, § 24, 7-1-2008)

Sec. 14-37. Proof of insurance.

The licensee or applicant shall, before receiving the license, provide proof of insurance in a form and amount acceptable to the city attorney. Such insurance shall protect those who suffer from negligence, default or other damages.

(Code 1960, § 4.107; Ord. No. 5744, § 24, 7-1-2008)

Sec. 14-38. Revocation.

If at any time the licensee is found to have violated any of the ordinances of the city or the laws of Alaska, or the United States; or fails to comply with the requirements of this article; or makes a false statement in his application; or at any time fails to meet those qualifications required to obtain a license, the license may be revoked. Whenever there is reason to believe that the license should be revoked, the city clerk shall serve notice upon the licensee that a hearing will be held before the city clerk for the purpose of determining whether the license should be revoked. If the city clerk determines that the license should be revoked, the licensee may appeal to the city council within 15 days from the date the licensee receives notice of the decision.

(Code 1960, § 4.108)

Sec. 14-39. Rules of city council.

The city council may issue and promulgate rules and regulations to protect the health, safety and peace of the citizens of the city in relation to the security guard business. Such rules may require reports to be furnished to the director of public safety concerning the licensee and those employed by the licensee.

(Code 1960, § 4.109)

Sec. 14-40. Uniforms.

It shall be unlawful for any security guard or other licensee regulated by this article, and not a member of the department of public safety, to wear a uniform, cap, badge or buttons similar to or in imitation of the department of public safety.

(Code 1960, § 4.111)

AS 18.65.400. License as Security Guard.

A person may not be employed as a security guard or security guard agency until the person has obtained a license from the commissioner of public safety under AS 18.65.400 - 18.65.490.

AS 18.65.410. Applications.

(a) Application for a license as a security guard must be made on forms provided by the commissioner. The application must require the furnishing of information reasonably required by the commissioner to carry out the provisions of AS <u>18.65.400</u> - <u>18.65.490</u>, including classifiable fingerprints and the fees required under AS <u>12.62.160</u> for criminal justice information under AS <u>12.62</u> and a national criminal history record check under AS <u>12.62.400</u> to determine if the applicant has a criminal record. The application must be accompanied by a nonrefundable application fee of \$50 for a security guard and \$200 for a security guard agency.
(b) Upon request, the commissioner shall provide a social security number provided under (a) of this section to the child support services agency created in AS <u>25.27.010</u>, or the child support enforcement agency of another state, for child support purposes authorized under law.

AS 18.65.420. Bonding and Insurance.

As a condition to issuance of a license, the applicant or the applicant's employer must furnish a bond or proof of a policy of insurance to protect the state and its residents from damages arising out of the acts of the licensee.

AS 18.65.430. Duration of License.

A security guard license issued under AS <u>18.65.400</u> - <u>18.65.490</u> is valid for a period of two years and may be renewed for additional two-year terms. A renewal fee of \$50 shall be paid for each renewal.

AS 18.65.440. Revocation of License.

A security guard license issued under AS 18.65.400 - 18.65.490 is subject to revocation in accordance with AS 44.62 (Administrative Procedure Act) for the following reasons:

(1) false statements in an application issued under AS <u>18.65.400</u> - <u>18.65.490</u>;

(2) violation of a provision of AS $\underline{18.65.400}$ - $\underline{18.65.490}$ or a regulation adopted under AS $\underline{18.65.450}$;

(3) conviction of a felony or a crime involving moral turpitude while licensed;

(4) knowing impersonation of a law enforcement officer; or

(5) knowingly continuing the employment of an individual as a security guard who has been convicted of a felony or a crime involving moral turpitude, or who has impersonated a law enforcement officer while employed by the licensee.

AS 18.65.450. Regulations.

The commissioner shall adopt regulations necessary to implement AS $\underline{18.65.400}$ - $\underline{18.65.490}$, including provisions specifying the amount of bond or insurance required and the types of uniforms, badges, and insignia that may be used.

AS 18.65.460. Exceptions to Licensure.

An employer is not required to seek licensure for the employer's employees who provide unarmed plant security on that employer's premises.

AS 18.65.470. Firearms Training.

Security guards licensed under AS $\underline{18.65.400}$ - $\underline{18.65.490}$ may not be armed with a firearm for the purpose of protecting property until they have completed firearms training acceptable to the commissioner.

AS 18.65.480. Penalty.

A violation of a provision of AS $\underline{18.65.400} - \underline{18.65.490}$ or a regulation adopted under AS $\underline{18.65.450}$ is a misdemeanor and upon conviction is punishable by imprisonment for not more than 60 days, or by a fine of not more than \$1,000, or by both.

AS 18.65.490. Definitions.

In AS <u>18.65.400</u> - <u>18.65.490</u>,

(1) "commissioner" means the commissioner of public safety;

(2) "security guard" means a person in the business of being a private watchman, providing patrol services, or providing other services designed to prevent the theft, misappropriation, or concealment of goods, money, or valuable documents;

(3) "security guard agency" means a person in the business of furnishing for hire private watchmen, patrol services, or other services designed to prevent the theft, misappropriation, or concealment of goods, money, or valuable documents.

Introduced By: Mayor Jerry Cleworth Date: August 19, 2013

ORDINANCE NO. 5924

AN ORDINANCE AUTHORIZING GRANT OF EASEMENT TO CURE A SURVEY DEFECT AT "OLD CITY HALL"

WHEREAS, the City is the owner of Old City Hall, located at 410 Cushman Street, which property is currently being advertised for sale pursuant to Ordinance 5886; and

WHEREAS, staff research conducted in support of the proposed sale of Old City Hall has disclosed an apparent defect in the subdivision plat of the property, being Lot 4 of Block 66A of the Plat of the Resubdivision of Blocks 48, 66, 75 and 86, Townsite of Fairbanks, dated 1959; and

WHEREAS, said Lot 4 is configured with a "flag handle" which extends in front of adjoining Lot 3, located at 406 Cushman Street, depriving said lot of legal access to the public right of way; and

WHEREAS, the City is prohibited from creating a land-locked parcel; and

WHEREAS, said adjoining Lot 3 is privately owned by City employee William Rogers, who operates McCafferty's Coffee House on the premises; and

WHEREAS, McCafferty's Coffee House was first constructed as the Gladys Morris dress shop in 1959 (the same year as said Plat), the east five feet of which building is located on the Lot 4 "flag handle" mentioned above; and

WHEREAS, an expedient short term solution is desired to enable sale of Old City Hall and cure the land-lock and encroachment conditions, which can be effected by prompt grant of easement providing legal access for private Lot 3 over City Lot 4, with cost to be borne by the City; and

WHEREAS, a long term solution is best addressed by re-plat of the properties involved, which cost shall be borne by the owner of said Lot 3.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

<u>SECTION 1. DETERMINATION:</u> That grant of the easement shown on attached "Exhibit A" is approved by Council, and that the City will participate in a future replat, for the purposes described above.

> Ordinance No. 5924 Page 1 of 2

SECTION 2 PERMISSIVE REFERENDUM: Any conveyance of real property is subject to the right of the voters, within thirty-days of sale, to reject a sale by permissive referendum period under F.G.C. 70-42, and the City Charter.

SECTION 3. MAYORS AUTHORIZATION: That the Mayor is hereby authorized and empowered to execute said easement and future replat and such other instruments as necessary to complete the transaction.

SECTION 4: That the effective date of this ordinance shall be the day of September 2013.

JERRY CLEWORTH, Mayor

AYES: NAYS: ABSTAIN: ABSENT: ADOPTED:

ATTEST:

APPROVED AS TO FORM:

JANEY HOVENDEN, CMC, City Clerk PAUL EWERS, City Attorney

EXHIBIT A TO ORDINANCE No 5924

Record: Fairbanks Recording District

GRANT OF EASEMENT

THIS Easement entered into this _____ day of ______ 2013, by and between the CITY OF FAIRBANKS, a municipal corporation of the State of Alaska, with address of 800 Cushman Street, Fairbanks, Alaska, 99701, as GRANTOR, and William K. Rogers and Betty June Rogers, husband and wife, with address of 806 Cushman Street, Fairbanks, Alaska 99701, as GRANTEE,

WITNESSETH:

The GRANTOR, for good and valuable consideration, being seized in title, and duly authorized has this day granted an easement to GRANTEE (the "**Easement**") for the purposes of access to a public right of way and authorization of a building encroachment and all uses associated therewith, above, below and upon the following described parcel of land:

EASEMENT PARCEL

A strip of ground comprising a portion of Lot Four (4), Block Sixty-Six "A" (66A), of the Resubdivision of Blocks 48, 66, 75 and 86, TOWNSITE OF FAIRBANKS according to the plat filed November 30, 1959 as Instrument Number 195.411, records of the Fairbanks Recording District, described as follows:

Commencing at the Southeast Corner of said Lot 4, proceed N 10° 48' 15" W along the eastern lot line of said Lot 4 a distance of 57.22 feet to a point, and True Point of Beginning, continue thence N 10° 48' 15" W 1.00' to the Southeast Corner of Lot 3 of said plat, thence N 10° 48' 15" W 22.00' along the east boundary of Lot 3 to the Northeast Corner of Lot 3, thence N 79° 11' 50" E 5.00' to the Northeast corner of Lot 4, thence S 10° 48' 15" E to a point, thence S 79° 11' 45" W 5.00' to the True Point of Beginning, as shown on the attached drawing.

To Have and to Hold for so long as such easement is used or useful to the Grantee, subject to the following condition subsequent: that, pursuant to City of Fairbanks Ordinance No. 5924, Grantor and Grantee shall enter into a replat of the said Lots 3 and 4 of Block 66A, which replat shall serve the purposes of this easement. Said condition subsequent shall be binding upon the heirs and assigns of Grantor and Grantee. Upon recording of such plat in the Fairbanks Recording District, this easement shall automatically terminate.

IN WITNESS WHEREOF, the GRANTOR has caused this instrument to be executed on the day and year first written above.

GRANTOR CITY OF FAIRBANKS

JERRY CLEWORTH, Mayor

ATTEST:

APPROVED AS TO FORM:

JANE HOVENDEN, City Clerk

Paul Ewers, City Attorney

ACKNOWLEDGMENT

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STATE OF ALASKA

FOURTH JUDICIAL DISTRICT

<u>THIS IS TO CERTIFY</u> that on this ______ day of ______ 2013, before me, the undersigned, a NOTARY PUBLIC in and for the State of Alaska, personally appeared Jerry Cleworth, the Mayor of the City of Fairbanks, and Janey Hovenden, the City Clerk of the City of Fairbanks, and that they acknowledged before me that they executed same on behalf of said municipal corporation. IN WITNESS WHEREOF, my hand and seal.

NOTARY PUBLIC: Commission Expires:

After recording, return to: William Rogers 806 Cushman Street Fairbanks, Alaska 99701

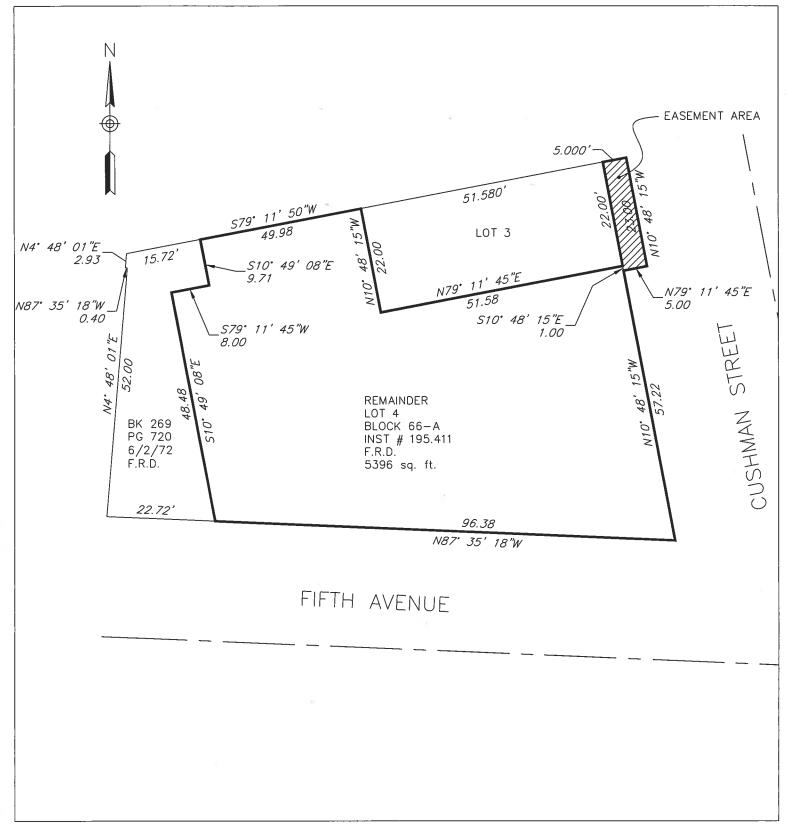


EXHIBIT A

RESOLUTION NO. 4588

A RESOLUTION AWARDING A CONTRACT TO TRUE NORTH EMERGENCY EQUIPMENT FOR A HEAVY RESCUE VEHICLE FB-13-21 IN THE AMOUNT OF \$775,000

WHEREAS, in accordance with FGC Chapter 54, Article IV, Competitive Bidding, bids were solicited for a heavy rescue vehicle; and

WHEREAS, the successful low and apparent responsive bidder for the vehicle is True North Emergency Equipment of Marysville, Washington; and

WHEREAS, funding for this project is provided to the City of Fairbanks through the Alaska Department of Commerce, Community and Economic Development Designated Legislative Grant and capital funds;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairbanks,

<u>SECTION 1</u>. That the Bid by True North Emergency Equipment in the amount of seven hundred seventy-five thousand dollars and zero cents (\$775,000.00) is hereby approved for award.

<u>SECTION 2</u>. That the Mayor is hereby authorized to execute a contract and such other documents in a form approved by the City Attorney as may be necessary to effect award of the contract.

PASSED, APPROVED AND EFFECTIVE THIS 9TH DAY OF SEPTEMBER 2013.

Jerry Cleworth, City Mayor

AYES: NAYS: ABSENT: APPROVED:

ATTEST:

APPROVED AS TO FORM:

Janey Hovenden, CMC, City Clerk

Paul J. Ewers, City Attorney

ORDINANCE NO. 5925

AN ORDINANCE TO AMEND FAIRBANKS GENERAL CODE SECTION 86-95(b) REGARDING CHAUFFEUR'S LICENSE APPEALS

WHEREAS, the Council currently hears appeals of applicants whose application for a chauffeur's license has been denied by the City Clerk; and

WHEREAS, the Council has in the past waived strict compliance with the provisions of FGC Sec. 86-77(a) and granted such appeals; and

WHEREAS, the Council's authority in deciding such appeals should be clarified and codified.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

<u>Section 1</u>. That Fairbanks General Code Section 86-95(b) is hereby amended as follows [new text in <u>bold/underline</u> font; deleted text in <u>strikethrough</u> font]:

Sec. 86-95. Appeals.

* * * * *

(b) The city council may consider appeals of an applicant whose application for a chauffeur's license has been denied by the city clerk. The city council may, for good cause, waive compliance with the requirements of 86-77(a), except that t The city council will not consider an appeal if the reason for the denial is a conviction for a sexual offense, for a felony drug offense, for driving while intoxicated, or for refusal within the time indicated in section 86-77(6)(a)-(g) within the time indicated.

* * * * *

<u>Section 2</u>. That the effective date of this ordinance shall be the _____ day of September 2013.

Jerry Cleworth, Mayor

AYES: NAYS: ABSENT: ADOPTED:

ATTEST:

APPROVED AS TO FORM:

Janey Hovenden, CMC, City Clerk

Paul Ewers, City Attorney

City of Fairbanks

MEMORANDUM



To: City Council Members

From: Jerry Cleworth, City Mayor

Subject: Request for Concurrence – Board of Plumber Examiners

Date: August 23, 2013

One member of the board, James Trickey, has relocated outside of City limits and will not be returning to the board. Mr. Trickey's term on the Commission expired on June 30, 2013.

I request your concurrence to the **appointment** of the following citizen:

Seat C: Mr. Sean Randle Term to expire: June 30, 2016

Mr. Randle's application is attached.

Thank you.

DDS/



CITY OF FAIRBANKS Office of the City Clerk 800 Cushman Street Fairbanks, Alaska 99701-4615 Office: 907 459-6774 jjhovenden@ci.fairbanks.ak.us



BOARDS AND COMMISSIONS APPLICATION FORM

DATE:	08/15/2013
NAME:	Sean P Randle

BOARD: FGC Board of Plumber Examiners

The information provided below will be made available to the public. The Clerk's Office will provide a mailing address, at least one phone contact, and an e-mail address, so please indicate your preferred method of contact with the public by placing a check mark in the appropriate box(es).

RESIDENCE ADDRESS:	114 Chief Evan Dr., Fairbanks, Ala	aska 99 [.]	709
MAILING ADDRESS:			
BUSINESS ADDRESS:			
 CELL PHONE: (907)460-78 HOME PHONE: (907)479-83 			WORK PHONE: (907) 452-1831 E-MAIL: seanr@westmech.com

Statement of Interest:

Advance the Plumbing and Pipefitting industry while adhering to the mechanical, plumbing, and building codes.

Brief Personal Biography (or attach resume):

Graduated from the UA Local 375 Plumbers & Pipefitters 5-year apprenticeship Program in 1995. Twenty-three years of plumbing and pipefitting experience, including the previous 15 years with current employer, Western Mechanical, INC.

Professional Licenses/Training:

Mechanical Administrator License in the State of Alaska, Master Plumber License in the City of Fairbanks, Alaska Department of LaborCertificate of Fitness as a Journeyman Plumber, Certificate of Medical Gas (Brazer and Installer), Certificate for Backflow Protection Assembly Tester, Certificate of CFC Qualification (Universal Type), and various welding certifications.

Please return this application to the City Clerk's Office.

FOR INTERNAL USE ONLY

Date Seated on Board	Date of Resolution or Council Action	Term Dates

City of Fairbanks

MEMORANDUM



To: City Council Members

From: Jerry Cleworth, City Mayor

Subject: Request for Concurrence – FNSB Planning Commission

Date: August 28, 2013

Two of the three seats the City is entitled to on the FNSB Planning Commission are expiring at the end of this year. Tom Marsh and David Pruhs currently hold these seats and were originally appointed by Mayor Strle.

Tom Marsh resigned from the Commission on August 8, 2013. To fill the vacant Cityappointed seat on this Commission, I hereby request your concurrence:

I request your concurrence to the **appointment** of the following citizen (application attached):

Mr. Robert Fox - appointment Term to expire: December 31, 2013

Mr. David Pruhs' appointment to the FNSB Planning Commission will expire on December 31, 2013. Mr. Pruhs would like to continue as a City Appointee to this Commission, therefore I request your concurrence:

I request your concurrence to the **re-appointment** of the following citizen:

Mr. David Pruhs - re-appointment only Term to Expire: December 31, 2016

Thank you.

DDS/

CITY OF FAIRBANKS Office of the City Clerk 800 Cushman Street Fairbanks, Alaska 99701-4615 Office: 907 459-6774 jihovenden@ci.fairbanks.ak.us
BOARDS AND COMMISSIONS APPLICATION FORM
DATE: August 27,2013
NAME: ROBERT P. FOR
BOARD: PHANNING COMMISSION
The information provided below will be made available to the public. The Clerk's Office will provide a mailing address, at least one phone contact, and an e-mail address, so please indicate your preferred method of contact with the public by placing a check mark in the appropriate box(es). RESIDENCE ADDRESS: 343574 Aas -5748 Aas -5748 -7648 -794701
MAILING ADDRESS: <u>Jame</u>
BUSINESS ADDRESS: N/R
CELL PHONE: 907, 388, 1222 WORK PHONE: (
Statement of Interest:
I have a strong interest in The planning and
Brief Personal Biography (or attach resume):
Prior Perming Commission - 1781 Parlowner Broker & Robert For Roally
Professional Licenses/Training:
Sand Anatite, Developing of Mancours
Please return this application to the City Clerk's Office.

FOR INTERNAL USE ONLY

Date Seated on Board	Date of Resolution or Council Action	Term Dates