



CLAY STREET CEMETERY COMMISSION  
REGULAR MEETING AGENDA – MARCH 4, 2020  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MEETING MINUTES
  - a) Regular Meeting Minutes of November 6, 2019
4. APPROVAL OF AGENDA
5. CITIZENS COMMENTS
6. COMMUNICATIONS TO COMMISSION
  - a) Email from Frank Turney's son regarding his remains
  - b) Submission to Chris Capps
7. EVENTS & PUBLIC RELATIONS
8. UNFINISHED BUSINESS
  - a) Bed Tax Grant Update
9. NEW BUSINESS
  - a) New Member Campaign
  - b) Spring 2020 Work Parties
  - c) Spring Events Update
  - d) New Marker Update
  - e) Frank Turney Memorial
10. OPEN AGENDA
11. NEXT MEETING DATE – April 1, 2020
12. ADJOURNMENT



CLAY STREET CEMETERY COMMISSION  
REGULAR MEETING MINUTES – NOVEMBER 6, 2019  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Clay Street Cemetery Commission** convened at 5:00 p.m. on the above date to conduct a Regular Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, with Chair Aldean Kilbourn (Seat C) presiding and with the following members in attendance:

Members Present:                   George Dalton, Seat A  
  Frank Turney, Seat D  
  Karen Erickson, Seat F

Absent:                               Michael Gibson, Seat B  
  Julie Jones, Seat E  
  Vacant, Seat G

**APPROVAL OF MEETING MINUTES**

- a)       Regular Meeting Minutes October 2, 2019

**Ms. Erickson**, seconded by **Mr. Dalton**, moved to APPROVE the Regular Meeting Minutes of October 2, 2019.

**Chair Kilbourn** called for objection, and hearing none, so ORDERED.

**APPROVAL OF AGENDA**

**Ms. Erickson**, seconded by **Mr. Dalton**, moved to APPROVE the Agenda

**Chair Kilbourn** called for objection, and hearing none, so ORDERED.

**COMMUNICATIONS TO COMMISSION**

- a)       Jack & Charlotte Wilbur Marker Request from Jack Wilbur

**Chair Kilbourn** reported on the Request for Marker Placement of Jack and Charlotte Wilbur.

**Ms. Erickson**, seconded by **Mr. Dalton**, moved to APPROVE the Request for Marker Placement of Jack and Charlotte Wilbur.

**Chair Kilbourn** called for objection, and hearing none, so ORDERED.

## **EVENTS & PUBLIC RELATIONS**

**Chair Kilbourn** proposed a schedule for work parties to take place in April, and she asked that everyone think of dates that will work if the weather is warm. She reported she had no response from the Boy Scouts Office in regard to the Clay Street Cemetery and requests for services.

## **UNFINISHED BUSINESS**

- a) Marker Placement Order – 2018 Bed Tax Funds

**Chair Kilbourn** reported that the 2018 Bed Tax Funds paid for the markers they ordered, but they also had enough to purchase more rack cards with the correct photo accreditation to Frank Turney.

- b) Private John White

**Mr. Turney** stated he continues to work on correcting the headstone of Private John White, and he would have more information at the next meeting.

- c) Desiree Williams Information Request, Ernest J Couse

**Chair Kilbourn** read an email written by Desiree Williams about her relative Ernest J. Couse. **Chair Kilbourn** stated she did not know how to follow up on the request and asked if anyone had any ideas.

Commission members discussed cemetery history and sources of records that would relate to its history. **Chair Kilbourn** shared some of the research that she has been doing and other events relating to cemetery history.

**Ms. Jones** asked whether the American Legion is supposed to put a religious symbol on Private White's grave marker, and **Mr. Dalton** asked whether he had any family they could ask. **Mr. Turney** stated he had no contact with the family. **Ms. Jones** stated she would find out if the dog tags can be inset in the marker. **Mr. Turney** stated the dog tags are with Deputy Clerk Braniff.

## **NEW BUSINESS**

- a) December 4, 2019 Meeting

**Chair Kilbourn** asked members whether they felt a December meeting was necessary.

**Ms. Erickson**, seconded by **Mr. Turney**, moved to CANCEL the Regular Clay Street Cemetery Commission meeting of December 2019 and schedule the next meeting for January 8, 2020.

**Chair Kilbourn** called for objection, and hearing none, so  
ORDERED.

- b) Spring 2020 Work Parties

*This item was discussed earlier in the meeting.*

c) 2019 Bed Tax Funds – Photos of Cemetery for Display

Commission members discussed what they should do with the funds. Photo markers and display format were discussed. **Ms. Erickson** stated she has relentlessly searched for photos and shared a photo that she managed to secure.

Members discussed old photos and ways to find more photos that could be displayed at the cemetery. **Ms. Erickson** shared her frustration with how difficult it is to find old photos of the cemetery, and **Chair Kilbourn** stated she was considering asking the News Miner to put something out to the community requesting photos to be used for historic signs. Commission members approved of Chair Kilbourn leaving no stone unturned while looking for historic photos. Members spoke at length about the archives process at the University and shared frustrations about the University's policy to not keep photos from cemeteries.

**OPEN AGENDA**

Members discussed some of the marker requests that have been received by the Commission.

**NEXT MEETING DATE**

The next Regular Meeting of the Clay Street Cemetery Commission is scheduled for Wednesday, January 8, 2020.

**ADJOURNMENT**

**Ms. Erickson**, seconded by **Mr. Turney**, moved to ADJOURN the meeting.

There being no objection, the meeting was ADJOURNED at 5:45 p.m.

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Aldean Kilbourn, Chair

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Emily Braniff, CMC, Deputy City Clerk

Transcribed by: EB

## Emily R. Braniff

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**From:** Dani Snider  
**Sent:** Monday, December 09, 2019 2:41 PM  
**To:** Jerry Cleworth  
**Cc:** Emily R. Braniff  
**Subject:** RE: Frank Turney burial

Thanks for the email, Jerry. I have copied Emily so that she can forward your email to the Commission or to the Chair. They have this item penciled in to discuss at the next Clay Street Cemetery Commission meeting.

Dani

**From:** Jerry Cleworth <JCleworth@fairbanks.us>  
**Sent:** Monday, December 09, 2019 2:25 PM  
**To:** Dani Snider <DSnider@fairbanks.us>  
**Subject:**

Hi Dani- Frank Turney's son was in and did inquire about having Frank buried at the Clay Street Cemetery. I told him I would look into it. Frank was cremated, so there is no casket.

Possibly we should put this on the agenda for the Clay Street Cemetery committee to look at. Public Works should also be involved. I have to believe we could find a small area that would house his ashes and a headstone. His son was thinking of having some kind of ceremony in June. If there is absolutely no space available, then a plaque might suffice instead.

His name is Nathan Turney at

He seemed like a nice gentleman who is amazed that the community cares! I guess he felt Frank was his own worst enemy and that no one would be sympathetic. Any thoughts would be appreciated regarding this.

## Emily R. Braniff

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**From:** Aldean Kilbourn <akilbourn@gci.net>  
**Sent:** Monday, January 06, 2020 6:46 PM  
**To:** Emily R. Braniff  
**Subject:** I was told to submit this to Kris Capps for her article

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Clay Street Cemetery Commission is seeking two energetic, history-minded people to complete the commission. Regular meetings are held the first Wednesday of the month at 5PM at City Council Chambers. Eligible candidates are required to live in the City of Fairbanks limits and asked to file an application through the Fairbanks City Clerk's office (907-459-6771).

The Commission is also looking for any late spring/summer-time volunteers who'd be willing to help in placing the stone markers that have been so generously provided through City Bed Tax funding. Eagle Scout candidates have helped in the past, but not since 2017.

Capitalism liberated women from the reality of living in a world of little innovation, slow or nonexistent growth, and chronic material deprivation. Examples, washers and dryers, microwave ovens, freezers which today hold millions of items that one doesn't have to make from scratch.



**City of Fairbanks  
2020 Discretionary Fund Grant**

Name of Grantee: Clay Street Cemetery Commission

Contact Name

Address

Phone Number

Fax Number

Email

Grant Amount Awarded by City Council	1	\$	7,400
90% paid after receipt of this page	2	\$	6,660
10% paid after completion of the Annual Report	3	\$	740

I certify that this grant will be used for the purpose presented in the Hotel/Motel Tax Discretionary Fund Grant application and that I will submit the Annual Report with supporting documents to the City of Fairbanks Chief Financial Officer by October 31. I understand that the City of Fairbanks will release the 10% withheld after verification that funds were expended as presented in the application.

\_\_\_\_\_  
Signature of Grantee Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



## 2020 Discretionary Fund Grant Annual Report

Clay Street Cemetery Commission

Grant Amount Awarded by City Council	1	\$	7,400
90% of award received by grantee	2	\$	6,660
10% paid after completion of the Annual Report	3	\$	740

### Expenditure Description

Approved Expenditure(s)* _____	4	
Approved Expenditure(s)* _____	5	
Approved Expenditure(s)* _____	6	
Approved Expenditure(s)* _____	7	
Approved Expenditure(s)* _____	8	
Approved Expenditure(s)* _____	9	
Approved Expenditure(s)* _____	10	
Total approved expenditures (Lines 4 through 10)	11	
Grant amount received	12	6,660
Line 11 less line 12	13	
Final amount to be reimbursed (Lesser of line 3 or line 13)	14	

Narrative Describing Use of Grant Funds

\_\_\_\_\_  
Signature of Grantee Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**\* Attach copy of invoices and/or final payroll checks for only the bed tax award. All invoices must be accompanied with proof of payment such as canceled check or bank statements showing check cleared. This report should be submitted by October 31.**